

**Administration Building HVAC System Upgrade
RFP No. FES 17-01: Pre-Proposal Questions & Answers**

- 1. Question:** I have a question regarding the insurance forms to be completed by the bidder (page 41, section 7.5). It alludes to 4 .doc files. They may have been hyperlinks in the past, but it's not functioning in my copy of the PDF. Can you please provide those forms?

Answer: The links on page 41, Section 7.5, are part of the sample Consultant Agreement that we provided for reference only. As indicated in Exhibit B, page 31, insurance certificates are not required at the time of submission. However, minimum insurance requirements are stated in the RFP. We will provide sample insurance certificates for your review in Addendum No. 1.
- 2. Question:** Under REQUIRED DOCUMENTATION AND SUBMITTALS (Exhibit A page 6), for #3 Experience, should we submit three one-page project examples total (3 examples total) or three pages for each of the five categories (15 examples total)?

Answer: Please provide three (3) examples minimum demonstrating experiences with the five (5) categories of experience required of this project.
- 3. Question:** Is there a scoring preference for Local businesses in EBMUD's service area? If so, how should we indicate this in our proposal? Exhibit A page 3 only seems to have boxes for Small and DVBE businesses.

Answer: Local businesses receive up to 5% of the total applicable points. Consultants shall state in their transmittal letter that they have a local office. Generally the District gets their location from the P-25 form that they submit and the address used in their proposal. The District also checks its database and the consultant's website to see if they have a local office.
- 4. Question:** Do you have a rough range of consultant costs you are anticipating for this scope of work?

Answer: The consultant cost is approximately \$1.3M.
- 5. Question:** Do you expect the winning consultant to serve as the Engineer of Record for the three phases of design work?

Answer: Yes, the selected consultant will be the Engineer of Record for all design work.

6. **Question:** Can the BMS provide trends of the central plant and air handling equipment?

Answer: Yes. The BMCS is currently trending the central plant and air handling equipment's operation and this data will be available to the winning consultant.

7. **Question:** Are there any electrical submeter trends available? If so, could you specify which equipment has a submeter?

Answer: Electricity is supplied to the building through two main switch gears. Both switch gears are metered by PG&E and 15 min interval data is available for both. Interval data is also available for the output of the cogen plant. Power data is also available on the following individual pieces of equipment:

1. High rise cold and hot deck supply fans (electricity)
2. Main & Auxiliary cooling tower fans (electricity)
3. Garage supply fans (electricity)
4. Temperature & Flow meter data is available for the chilled water plant, cogen heat recovery & building boiler loop, and the building & auxiliary cooling loops. (thermal)

8. **Question:** Can you please provide any information you currently are planning regarding the schedule for each of the 3 phases (duration, milestones, # meetings expected per week, including Construction Admin phase), so that we can plan accordingly? We would like to make sure our thinking aligns with yours on schedule and is consistent.

Answer: The current planned schedule/milestones are as follows:

Phase 1 - Data Center Improvements (20 months total)

- Design start - Jan. 2017
- Bid date - Oct. 2017
- Construction start - Feb. 2018

Phase 2 - Occupied Space Improvements (20 months total)

- Design start – Jul. 2017
- Bid date - Dec. 2017
- Construction start – Apr. 2018

Phase 3 – Central Plant Improvements (21 months)

- Design start – Dec. 2017
- Bid date - Jun. 2018
- Construction start - Oct. 2018

Completion of project(s) - May 2019

These are approximate dates based on a staggered design/construction sequence. We are open to alternative scheduling as recommended by the selected consultant.