



**BOARD OF DIRECTORS  
EAST BAY MUNICIPAL UTILITY DISTRICT**

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375 - 11th Street, Oakland, CA 94607

Office of the Secretary: (510) 287-0440

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**AGENDA  
Tuesday, November 24, 2015**

**REGULAR CLOSED SESSION  
11:00 a.m., Board Room**

**ROLL CALL:**

**PUBLIC COMMENT:** The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

**ANNOUNCEMENT OF CLOSED SESSION AGENDA:**

1. Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one matter.
2. Initiation of litigation pursuant to Government Code section 54956.9(d)(4): one matter.

*(The Board will hold Closed Session in Conference Room 8A/B)*

**REGULAR BUSINESS MEETING  
1:15 p.m., Board Room**

**ROLL CALL:**

**BOARD OF DIRECTORS:**

- Pledge of Allegiance

**ANNOUNCEMENTS FROM CLOSED SESSION:**

**PUBLIC COMMENT:** The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

**CONSENT CALENDAR:** (Single motion and vote approving 11 recommendations, including 4 Resolutions.)

1. Approve the Regular Meeting Minutes of November 10, 2015.
2. File correspondence with the Board.
3. Award a contract to the lowest responsive/responsible bidder, Hallsten Corporation, in an amount, after the addition of taxes, not to exceed \$196,593, for supplying a fully functional dock system to the District under Request for Quotation No. 1604A.
4. Award a contract to the lowest responsive/responsible bidder, Stat Delivery Service, Inc. in the estimated annual amount of \$39,600 for supplying courier services during the two-year period, beginning on or after December 1, 2015, with three options to renew for an additional one-year period for a total amount not to exceed \$198,000 under Request for Quotation No. 1605.
5. Authorize a cost sharing agreement beginning on or after November 24, 2015, with the City of Orinda for Phase II of the North Lane Storm Water Mitigation Project. The cost sharing agreement states that City of Orinda and EBMUD will evenly divide the 25 percent local match share (or 12.5 percent each) of the construction costs up to \$365,000 each.
6. Consider the June 2015 and November 2015 Addenda to the Main Wastewater Treatment Plant (MWWTP) Land Use Master Plan Environmental Impact Report, determine that no further environmental review is required under the California Environmental Quality Act, and authorize an amendment to the existing preliminary engineering services agreement with Harvest Power Tulare, LLC to increase the agreement value by \$596,879 to \$857,879 for the provision of preliminary engineering design services for food waste preprocessing facilities at the MWWTP.
7. Cancel the December 22, 2015 Closed Session and Regular Meetings of the Board of Directors.
8. Reauthorize the Accounting Systems Supervisor, Manager of Security and Emergency Preparedness, and Controller to execute for and on behalf of the District, all documents required for the purpose of obtaining federal and/or state financial assistance, through the California State Office of Emergency Services; form 130 – Designation of Applicant's Agent Resolution for three years starting with the date of this resolution and designate the Accounting Systems Supervisor as the primary contact. (Resolution)
9. Approve revisions to the following District policies: Policy 3.01 – Annexations; Policy 3.02 – California Environmental Quality Act Implementation; and Policy 7.01 – Aqueduct Integrity and Rights-of-Way Maintenance. (Resolution)
10. Appoint Sophia D. Skoda to the position of Director of Finance effective November 30, 2015 with the signatory authority of the Treasurer and the Accountant as set forth in the Municipal Utility District Act. (Resolution)

**CONSENT CALENDAR:** (Continued)

11. Appoint Xanthe M. Berry to the position of Assistant General Counsel effective December 14, 2015. (Resolution)

**DETERMINATION AND DISCUSSION:**

12. Authorize and approve the issuance of Commercial Paper Notes and related Bank Notes; approve the form, and authorize the execution, of certain documents in connection with the issuance, securing and sale of such Commercial Paper Notes and Bank Notes, and approve certain actions related thereto. (Resolution)
13. Introduction and first reading of an ordinance amending the East Bay Municipal Utility District Employees' Retirement System Ordinance (Ordinance No. 40) to update Section 7 in accordance with guidance from the Internal Revenue Service.  
(Introduction and First Reading – Ordinance No. 366-15)
14. General Manager's Report:
- Butte Fire Update
  - 2015 Critical Drought Action Plan Update

**REPORTS AND DIRECTOR COMMENTS:**

15. Committee Reports:
- Planning
  - Legislative/Human Resources
  - Finance/Administration
16. Other Items for Future Consideration.
17. Director Comments.

**ADJOURNMENT:**

***The next Regular Meeting of the Board of Directors will be held at 1:15 p.m. on Tuesday, December 08, 2015 in the Administration Center Board Room, 375 Eleventh Street, Oakland, California.***

***Disability Notice***

*If you require a disability-related modification or accommodation to participate in an EBMUD public meeting please call the Office of the Secretary (510) 287-0404. We will make reasonable arrangements to ensure accessibility. Some special equipment arrangements may require 48 hours advance notice.*

***Document Availability***

*Materials related to an item on this Agenda that have been submitted to the EBMUD Board of Directors within 72 hours prior to this meeting are available for public inspection in EBMUD's Office of the Secretary at 375 11<sup>th</sup> Street, Oakland, California, during normal business hours*

## BOARD CALENDAR

Date	Meeting	Time/Location	Topics
<b>Tuesday November 24</b>	<b>Finance/Administration Committee</b> Patterson {Chair}, Katz, Young  <b>Board of Directors</b>	9:45 a.m. Training Resource Center  11:00 a.m. 1:15 p.m.	<ul style="list-style-type: none"> <li>Implementation of a Traditional Commercial Paper Program to Refinance Water System Extendable Commercial Paper</li> <li>Review of Revisions to District Policies</li> <li>FY15 Annual Power Sales Report</li> <li>Food Waste Program Update</li> </ul>
<b>Thursday and Friday, November 26-27</b>	<b>Thanksgiving Holiday Observed</b>		<ul style="list-style-type: none"> <li>District Offices Closed</li> </ul>
<b>Tuesday, December 8</b>	<b>Planning Committee</b> McIntosh {Chair}, Linney, Young  <b>Legislative/Human Resources Committee</b> Coleman {Chair}, McIntosh, Patterson  <b>Board of Directors</b>	9:15 a.m. Training Resource Center  10:15 a.m. Training Resource Center  11:00 a.m. 1:15 p.m.	
<b>Tuesday, December 22</b>	<b>Finance/Administration Committee</b> Patterson {Chair}, Katz, Young  <b>Board of Directors</b>	10:00 a.m. Training Resource Center  11:00 a.m. 1:15 p.m.	<ul style="list-style-type: none"> <li>Closed Session</li> <li>Regular Meeting</li> </ul>
<b>Friday, December 25</b>	<b>Christmas Holiday Observed</b>		<ul style="list-style-type: none"> <li>District Offices Closed</li> </ul>
<b>Friday, January 1</b>	<b>New Year's Holiday Observed</b>		<ul style="list-style-type: none"> <li>District Offices Closed</li> </ul>
<b>Tuesday, January 12</b>	<b>Planning Committee</b> McIntosh {Chair}, Linney, Young  <b>Legislative/Human Resources</b> Coleman {Chair}, McIntosh, Patterson  <b>Board of Directors</b>	9:15 a.m. Training Resource Center  10:15 a.m. Training Resource Center  11:00 a.m. 1:15 p.m.	