

## Request For Proposal (RFP) for Preparation of Separate Environmental Impact Reports for the Walnut Creek WTP (WTP) Pretreatment Project and/or the Sobrante WTP Reliability Improvements Project

### Additional Information

1. Two recent template examples of EBMUD EIRs that include use of Practices and Procedures are included below:
  - Central Reservoir Replacement Project Draft EIR - <https://www.ebmud.com/index.php?clD=2437>
  - Leland Reservoir Replacement Project Draft and Final EIR - <https://www.ebmud.com/about-us/construction-and-maintenance/construction-my-neighborhood/leland-reservoir-and-pipeline-replacement/>
2. Examples of EBMUD Water Treatment Plant Projects are shown in <https://www.ebmud.com/about-us/construction-and-maintenance/construction-my-neighborhood/owtpdi/>, including:
  - Orinda Water Treatment Plant Disinfection Improvements Project Supplemental Draft EIR
  - EBMUD Water Treatment and Transmission Improvements Program Draft and Final EIR
3. If you have questions concerning the Contract Equity Program and/or Guidelines or would like a list of vendors for outreach please contact Carlynn Wooten at carlynn.wooten@ebmud.com or call us at 510-287-0114

### RFP Questions and Answers

EBMUD's answers to questions for this RFP are stated in **red**.

1. On Exhibit A page 6, item 2, the RFP states: "This list must include all key personnel who will provide services/training to District staff and all key personnel who will provide maintenance and support services."
  - a) Is training envisioned as part of the scope of services? And if so, what training would EBMUD require? *Training services are not part of this scope.*
  - b) What does maintenance and support services mean within the context of this RFP and scope? *We would like you to include a list of all key personnel that are preparing the core work that is outlined in the scope. There are no maintenance services outlined in this scope.*
2. On Exhibit A page 6, item 3, the RFP states: "The description shall identify spare or replacement parts that will be required in performing maintenance services, the anticipated location(s) of the spare parts, and how quickly the parts shall be available for repairs."
  - a) How does this relate to the scope of services in the RFP? Is this a typo? *There are no replacement or maintenance services outlined in this scope, so this item does not need to be discussed in the proposer's description of services.*

3. Is there a page limitation on proposals in response to the RFP? I only see a page limitation applied to the letter of transmittal. *As discussed in the evaluation criteria, the RFP proposal should be clear and concise. We would like the Description of the Proposed Services to be limited to a total of 20 pages for each WTP being proposed on.*
4. On Exhibit A page 5 (proposal form): Are we allowed to add rows to the table provided, or are we to duplicate the table for the necessary amount of descriptions? *Yes, the proposer may modify the listed descriptions, or include additional staff, as appropriate to describe the scope of work.*
5. Section III B. Evaluation Criteria/Selection Committee, Evaluation Criteria D (Relevant Experience), states: "Are resumes complete and do they demonstrate background that would be desirable for individuals engaged in the work the project requires."
  - a) Do you want detailed resumes to be included as an attachment or appendix, or should staff qualifications be embedded/included in Section 2 as outlined in Attachment A? *Please include the staff qualifications/resumes in Section 2 (Key Personnel) as outlined in Exhibit A.*
6. For references, do you want detailed project descriptions that go along with the references? *Exhibit A, page 9 provides a template for the information that should be included in the references. One of those items is a description of the services provided and the dates of service.*
7. Will there be more work/staff or deliverables required post construction? *No*
8. The scope of work in the RFP for the noise analysis is more rigorous than expected. Does EBMUD want a more "typical" scope of work? *The scope of work for the noise analysis and all of the other sections in the RFP are based on our experience from past EBMUD EIRs and represents the core work to be performed as part of this contract that should be proposed on. However, the consultant can discuss the alternative approaches that they would recommend in Description of Proposed Services.*
9. Will interviews be conducted in person? Will there be a team-size limit for interviews? *Interviews will be conducted virtually on Microsoft Teams. At this time, we have not determined a size limit for interviews.*
10. What existing drawing files will be available to support the Aesthetics Concept Design work? Topo files? Any drawing files for any buildings or structures? *EBMUD has topographic maps available for both sites. The BODRs contain site plans and section drawings of proposed treatment facilities, and maintenance building layouts based on a preliminary space needs assessment.*
11. The RFP discusses submittal of proposals via email to address COVID-19 and also submittal of one original and 5 hard copies in another location in the RFP. Do you want both email and hard copy submittals? *Proposals should only be submitted by email to [shelly.dean@ebmud.com](mailto:shelly.dean@ebmud.com) and [bill.maggiore@ebmud.com](mailto:bill.maggiore@ebmud.com). Due to limits on email attachment size, proposers may want to email a link to their uploaded proposal through a secure site and confirm with EBMUD that it has been received.*
12. Is there a defined budget for this phase of the projects? *No*
13. Task 3 asks the team to develop the Maintenance Building to 50% Design. Could you clarify the design expectations further? Is it perhaps 50% Concept Design? Or if it's 50% Design, are you expecting building engineering systems to be defined? *The requested interior design layouts for the*

*maintenance building should be equivalent to a 50% architectural design. For this design, you can assume that you will need to produce the following architectural drawings:*

- *Life Safety Plan, Building Data and Schedules*
- *Floor and Roof Plans*
- *Exterior Elevations*
- *Sections and Details*

*To ensure that we have the correct dimensions of the maintenance building, the consultant should also identify the functional needs for the building and develop a floor plan.*

14. If selected, what are the dates for interviews?

*Currently, we are planning to conduct interviews on Tuesday, November 3, 2020 and Wednesday, November 4, 2020.*

*Last updated on: October 2, 2020*