



East Bay Municipal Utility District

invites you to apply for

General Counsel

About East Bay Municipal Utility District

The East Bay Municipal Utility District (EBMUD), located in the San Francisco Bay Area with headquarters in Oakland, California, has a proud history of providing high-quality drinking water for 1.4 million customers in Alameda and Contra Costa counties in a 332-square-mile area. EBMUD's award-winning wastewater treatment protects the San Francisco Bay and serves 685,000 customers in an 88-square-mile area.

In 1916, the East Bay Water Company was incorporated in Oakland, CA. Following the adoption of the Municipal Utility District Act (M.U.D. Act) in 1921, EBMUD was organized into the agency that it is today. It is governed by a seven-member Board of Directors, which serves as the legislative and policy-making body, elected by geographically distinct wards and serving staggered four-year terms. The Board of Directors hires the General Manager and the General Counsel.

The mission of EBMUD is to provide high quality water and wastewater services for the people of the East Bay, to provide stewardship over the natural resources with which EBMUD is entrusted, and to preserve and protect the environment for future generations.

EBMUD has more than 1,900 employees, including a leadership team of 100 managers and analysts. Most employees are represented by the American Federation of State, County and Municipal Employees, Locals 444 and 2019; the International Federation of Professional and Technical Engineers, Local 21; and the International Union of Operating Engineers, Local 39. EBMUD's workforce achieves its mission through its values of Stewardship, Integrity, Respect and Teamwork.

The Office of General Counsel

The Office of General Counsel provides comprehensive in-house legal services on a broad range of issues affecting EBMUD operations with a litigation unit to increase capacity and flexibility for handling litigation in-house. Where specialized legal services are needed, the Office of General Counsel provides oversight and supervision to maximize efficient use of outside counsel. The Office of General Counsel has an annual budget of \$5,049,000 and a staff of 15, which currently includes nine full-time attorneys (including the General Counsel) and six paraprofessional support staff.

The Position

The General Counsel is the chief legal advisor of the Board of Directors, the General Manager and other EBMUD officers, and serves at the pleasure of the Board of Directors. The General Counsel is responsible for all litigation to which EBMUD is a party or in which it is legally interested. The Office of General Counsel provides legal support to EBMUD in various areas including water rights, water quality laws, natural resources and environmental law; municipal and public law; contracts, public works construction and real estate; employment, employee benefits, retirement, and labor law; tort litigation and public liability insurance; public finance, taxes, rates, and charges.

The General Counsel formulates legal opinions and provides legal advice to EBMUD; oversees legal research and preparation of Board reports and recommendations; manages litigation and participation in administrative proceedings; monitors legal developments, including proposed legislation and court decisions related to public and water agency laws and activities; and represents EBMUD before federal, state, and municipal jurisdictions and courts. The position is also a key member of EBMUD's Senior Management Team.

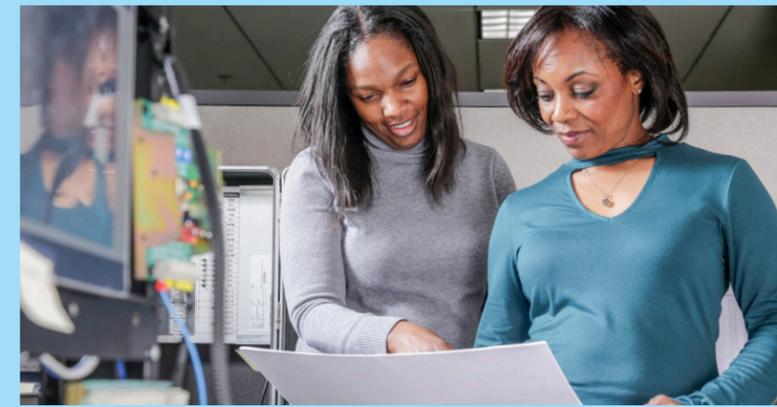
Requirements

Candidates must have seven years of progressively responsible experience in the active practice of public or water law and be a licensed member of the State Bar of California. Experience in the fields of public law, environmental law, public sector employment law, public works contracting, regulatory law governing water quality and wastewater treatment and water law are highly desirable. This would also include knowledge of State and Federal law and constitutional provisions that would affect EBMUD operations. Candidates should have experience representing a comparable public organization in court, in public hearings, and with other public or private organizations.

Ideal Candidate

The ideal candidate will have legal management and leadership skills which include experience in managing in-house legal staff, outside counsel and/or projects; be experienced in providing legal counsel to a Board of Directors while working closely with the management staff of EBMUD; and will be fully familiar with the constitutional and statutory rules governing the conduct of legislative bodies. The ideal candidate is or has:

- Experience in working in or for the public sector in California providing legal advice and working with legislative bodies, including serving as counsel during public meetings and hearings, with knowledge of public agency law areas such as the Brown Act, Meyers-Milias-Brown Act, Political Reform Act, Public Records Act, conflict of interest rules, and/or public bidding and procurement law, and public finance (including debt issuance and rate setting)
- Proven excellence in managerial leadership in planning, organizing, staffing and directing a public agency in-house legal department's operations and overall performance, coordinating and reviewing work assignments of a diverse legal staff on a day-to-day basis to ensure the provision of timely and high quality legal work to the public agency and instilling a work culture of teamwork and public service
- A litigation background and experience in working with State and Federal agencies regarding water rights, natural resources, endangered species, and environmental laws
- An exceptional communicator with experience working with a wide variety of people, agencies and legislative bodies
- Creative with a positive legally compliant results-orientation and a legal problem solver who can find ways of getting to the solutions
- Fiscally responsible in evaluating and managing the budget of The Office of General Counsel
- An individual with high standards of personal/professional ethics and integrity
- Politically sensitive and astute in dealing with all levels within the organization and with other entities





Salary and Benefits

The salary for the General Manager position will be commensurate with the selected candidate's background and experience. An excellent benefits package is also available subject to contract negotiations.

Application and Selection Process

To be considered for this position, please submit a comprehensive resume and cover letter, including the names of four work related references by Friday, March 5, 2021. Resumes should reflect years and months of positions held and areas of legal expertise practiced, as well as the size of staff and budgets you have managed. Forward your materials to:

By mail: East Bay Municipal Utility District
Human Resources Department
ATTN: Richard Jung, Manager of Recruitment and Classification
375 11th Street, MS #603
Oakland, CA 94607-4240

By email: resumes@ebmud.com

All resumes will be reviewed and those candidates deemed to have the most relevant experience will be invited to participate in preliminary screening interviews tentatively scheduled to be held in April. Finalists will be selected to participate in interviews tentatively scheduled to be conducted in May. An appointment will be made following reference/background checks. For additional information about this opportunity, please contact the Manager of Recruitment and Classification Richard Jung at (510) 287-0707, or Manager of Human Resources Laura Acosta at (510) 287-0383.

EBMUD is an Equal Opportunity Employer. All qualified candidates will receive consideration for employment without regard to race, color, religion, creed, sex, gender, gender identity (including transgender status), gender expression, marital or registered domestic partnership status, age for individuals age forty or older, national origin, ancestry, disability (mental or physical), medical condition (cancer and genetic characteristics), genetic information, sexual orientation, military and veterans status, family or medical leave status, pregnancy (including childbirth, lactation or related medical condition), pregnancy disability leave status, domestic violence victim status, political affiliation, and other categories protected by federal, state and/or local laws.