

Addendum No. 1

To Prospective Proposers for the EBMUD Request for Proposal (RFP) for General Environmental Services, RFP# GES-2020

Notice is hereby given that RFP# GES-2020 of the East Bay Municipal Utility District (District) has been revised as set forth below:

Due to the ongoing COVID-19 pandemic, EBMUD is not able to accept hard copies, and therefore only electronic copies can be accepted at this time. Proposers can submit their response onto Dropbox (www.dropbox.com). Upload your RFP response in pdf format onto Dropbox account: gopal.nair@ebmud.com. Please do not email the proposal directly, since the District's email has limitations on attachment size. Proposers are solely responsible for ensuring timely delivery of the proposals. The District shall not be responsible for any issues related to transfer of files through Dropbox. You may call at (510) 287-1641 to check the receipt of the proposal.

Section III.B-Evaluation Criteria/ Selection Committee, 3rd paragraph, change the sentence "RFP responses will be evaluated and scored according to the Evaluation Criteria below, and scored according to a *zero to five*-point scale" to "RFP responses will be evaluated and scored according to the Evaluation Criteria below, and scored according to a *zero to twenty five* scale".

Maximum number of pages allowed for "Key Personnel" section of the submittal has been changed from 10 pages to 20 pages.

The following are the answers to questions that potential proposers submitted:

1. Is the due date for submitting proposals still the same or would EBMUD consider a time extension?

The due date and time for response are still the same (**April 17, 4:00 pm**). The District is not considering an extension at this time.

2. Given the extraordinary circumstances during the coronavirus pandemic with a shelter in place order in California, could the printed copies and flash drive requirement of proposals be waived?

Please see RFP revision stated above.

3. Could you please provide incumbent name, rate sheet, and any subconsultants listed for the previous contract?

Engineering Remediation Resources Group, Inc. (ERRG) is the current consultant, and subconsultants listed by ERRG are NRC, Trihydro Corp., Innovex Environmental Management, Inc., WRA, Inc., RGA Environmental, EEC Environmental, and Caltest Analytical Laboratories. ERRG's rate sheet is provided as Attachment 1.

4. Does EBMUD intend to award more than one contract?

It is possible that more than one contract will be awarded.

5. What is the evaluation criteria weighting? Is there a higher or lower percentage of the score that will be given to Evaluation Criteria's A through H?

Evaluation criteria will be scored as follows:

<u>Criteria</u>	<u>Maximum Points</u>
Technical Criteria	15
Cost	10
Qualifications & Experience	15
References	5
Oral Presentation & Interview	25
Understanding of the Scope & Services	15
Scenarios	15
Contact Equity Program	5

6. Approximately how many task orders were issued to the previous contract holder?

Approximately 25 projects with multiple task orders were issued per year under the current contract that ends on June 30, 2020.

7. Will EBMUD allow unsolicited rates for prevailing wage work to be used if awarded a contract?

All prevailing wage work will be subjected to the Department of Industrial Relations:
<https://www.dir.ca.gov/>.

8. Does EBMUD have an analytical laboratory under a separate contract that can be utilized on this On-Call Contract?

The District has an on-call contract with Enthalpy Analytical that can be utilized for the GES contract.

9. Are resumes included in the 10-page limit for the Key Personnel? If not, is there a per resume page limit and can they be included in an appendix to the response document?

Resumes are included in the Key Personnel section, but the maximum number of pages allowed has been changed from 10 pages to 20 pages (see section above).

10. The RFP states “Provide other environmental services that may be requested to support District operations and maintenance or capital projects.” Can you please further outline a few examples of the other environmental services that may be requested?

Some examples under the abovementioned category include applying for local government permits for capital projects, and conducting training to District staff on environmental and stormwater related topics.

11. Can the District further define “vulnerability assessment” and what the scope of work would be associated with these types of assessments?

Vulnerability analysis is part of the California Accidental Release Prevention (CalARP) Program. For details, please check the following link:

https://cchealth.org/hazmat/pdf/calarp/appendix_i.pdf

12. The RFP asks to “Specify Overhead Rate and Profit as a percentage of direct labor costs”. Is it the intent that an overhead and profit percentage be applied to an average direct labor cost for a given category or for the overhead and profit percentage to be applied to each individual’s direct cost when they charge the project?

Overhead and profit percentage are to be applied to each individual’s direct cost when they charge the project.

13. Required submittal items 6 and 8 both concern references but appear to require responses in different formats. Should we assume that both formats are required?

Submittal item 8 needs to be completed in the prescribed form, but for item 6, provide project contact information within the body of the response (contact name, company, phone number, and email).

14. In Scenario 3, the RFP states that we should “assume at least 20% of the excavated soil will be non-RCRA hazardous waste” Can we assume that the rest of the soils will be non-hazardous wastes?

Yes

15. For Scenario 2, could you provide SWPPP, BMP installation records, violation document, site maps, and any lab data for the District Owned Storage Site (DOSS)?

April 7, 2020

The scenarios in the RFP are based on actual as well as potential or fictitious conditions. Proposers are encouraged to check regulatory databases for useful information. An electronic copy of the SWPPP for the DOSS can be emailed upon request.

16. For Scenario 3, could you provide a detailed description of the project including pipe diameter to be replaced, material and diameter of current diameter, estimated volume of soil for disposal, and the year when current pipe was installed.

Please make appropriate assumptions in answering this scenario.

Proposers are required to acknowledge this Addendum in the “Proposer Information and Acceptance” form (see Exhibit A of the RFP). Failure to do so may deem your proposal incomplete.

ERRG RATES

Job Classification	Hourly Rate (\$)
Professional/Technical	
Principal	\$135
Senior Project Manager	\$125
Project Manager	\$115
Senior Project Engineer	\$125
Senior Project Geologist	\$122
Senior Project Scientist	\$115
Project Engineer	\$101
Project Geologist	\$96
Project Scientist	\$90
Assistant Project Engineer	\$87
Assistant Project Geologist	\$81
Assistant Project Scientist	\$74
Staff Engineer	\$81
Staff Geologist	\$74
Staff Scientist	\$68
Senior Environmental Technician	\$77
Environmental Technician	\$59
CADD Operator	\$68
Field/Construction Operations	
Construction Manager	\$125
Superintendent	\$103
Foreman	\$77
Equipment Operator	\$72
Laborer	\$59
Administrative Support	
Technical Editor	\$74
Project Accountant	\$66
Assistant Accountant	\$58
Word Processor	\$55