

Request For Proposal (RFP) No. FMC736-20-02  
For Facility Landscape Maintenance  
October 16, 2019

**Addendum #1**

To prospective bidders under RFP No. FMC736-20-02 "Facility Landscape Maintenance".

Notice is hereby given that RFP No. FMC736-20-02 "Facility Landscape Maintenance" of the East Bay Municipal Utility District has been revised as set forth below.

1. All work will be performed quarterly. Please disregard any mention of weekly or monthly.
2. No Street Sweeping will be required to meet NPDES requirements.
3. Currently, East Area Service Center and the Administration Building have working irrigation systems. There are no other operating irrigation systems.
4. A clear demarcation line will be set for the creek cleaning at the Oakport Facility, at the time of the initial clean up. Once the initial clean up is performed, the contractor will be expected to maintain the area agreed upon during the initial clean up.
5. In the event that illegal dumping is encountered at the Oakport Facility or at any other location where Facility Landscape Maintenance is being performed, the contractor shall inform the District of the location of the debris and estimated quantity. The district will then make arrangements for the area to be cleaned up, or we will request a price quotation (lump sum or time and materials) from the contractor to perform this work.
6. All locations with brush against property fences or buildings shall be cut back at least 18" from the fences or buildings.
7. Special care shall be taken at properties with infrared sensors along fence lines. Trees, shrubs or bushes shall be cut back at least 18"(as stated in the RFP) or as needed to not interfere with the infrared sensors.
8. Proposal Form has been modified to include the following:

- a. Monthly Cost has been changed to read Quarterly Cost
  - b. An additional column has been added for First Quarter Initial Clean Up
  - c. Maintenance Cost Year One has been changed to Maintenance Cost Year One Quarters Two Through Four.
  - d. Include line item for hourly rate
  - e. Oakport Facility acreage has been changed from 68 acres to 32 acres.
9. If you have questions regarding this RFP, please send an email to David Carlson, Facilities Maintenance Superintendent. To ensure a response, questions must be received no later than 12:00 p.m. on October 17, 2019.

The due date for RFP No. FMC736-20-02 "Facility Landscape Maintenance" will remain October 22, 2019 at 4:00 p.m. This was agreed to by all prospective bidders attending the mandatory site walk.

Contact David Carlson with any questions or if any additional information is required:

Office (510) 287-0921, or email: [david.carlson@ebmud.com](mailto:david.carlson@ebmud.com).

**THIS ADDENDUM MUST BE SUBMITTED WITH THE BID PACKAGE.**



David Carlson  
Facilities Maintenance Superintendent



## PROPOSAL FORM

Cost shall be submitted on this Proposal Form as is. The prices quoted shall not include Sales Tax or Use Tax; said tax, wherever applicable, will be paid by the District to the General or Professional Service Provider, if licensed to collect, or otherwise directly to the State.

No alterations or changes of any kind to the Proposal Form(s) are permitted. RFP responses that do not comply may be subject to rejection in total. The cost quoted below shall be the cost the District will pay for the term of any contract that is a result of this RFP process.

Quantities listed herein are annual estimates based on past usage and are not to be construed as a commitment. No minimum or maximum is guaranteed or implied.

Location	Address	Description	Frequency	Acreage	Quarterly Cost	First Quarter Initial Clean up
East Area Service Center	2551 N. Main Street, Walnut Creek CA 94596	Trimming of shrubs, ground cover and limbing up trees. Weeding entire site and spot spraying weeds. Maintain irrigation system.	Quarterly	1.3		
Castaneda Service Center	5050 Crow Canyon Road, San Ramon CA 94583	One time weed abatement/general cleanup throughout the entire site, followed by cutting and spraying of weeds	Quarterly	2.0		
North Area Service Center	3999 Lakeside Drive, Richmond CA 94806	Pruning of trees and shrubs inside and outside fenced area. Weeding entire site and spot spraying weeds and general cleanup	Quarterly	4.0		
South Area Service Center	589 E. Lewelling Blvd., San Lorenzo CA 94580	One time weed abatement/general clean up throughout the entire site.	Quarterly	1		
Administration Building	375 11th Street Oakland CA 94607	Weeding, spraying of tree wells and terraces. Trim trees and maintain ground floor exterior planter boxes and irrigation	Quarterly	N/A		
Adeline Maintenance Center Administration Building	1100 21st Street, Oakland CA 94607	One time general cleanup, weed abatement and pruning of shrubs and trees to security standards.	Quarterly	4.5		
Adeline Maintenance Center Fleet Building	1199 21st Street, Oakland CA 94607	One time general cleanup, weed abatement and pruning of shrubs and trees to security standards.	Quarterly	2.25		
Adeline Maintenance Center Shops Building	1200 21st Street, Oakland CA 94607	One time general cleanup, weed abatement and pruning of shrubs and trees to security standards.	Quarterly	4.5		
Adeline Maintenance Center Central Yard	2144 Popular Street, Oakland CA 94607	One time general cleanup, weed abatement and pruning of shrubs and trees to security standards.	Quarterly	1.5		



Location	Address	Description	Frequency	Acreage	Quarterly Cost	First Quarter Initial Clean up
Oakport Center	5601 Oakport Street, Oakland CA 94621	One time general cleanup, weed abatement and pruning of trees and shrubs	Quarterly	32		
Adeline Maintenance Center Fuel Center	1250 21st Street, Oakland CA 94607	One time general cleanup, weed abatement and pruning of shrubs and trees to security standards.	Quarterly	.25		



Total Cost					
Site Location	First Quarter Initial Clean up	Maintenance Cost Year One Quarters 2-4	Maintenance Cost Year Two	Maintenance Cost Year Three	Total Maintenance Cost (First Quarter Year 1 + Year 2 + Year 3)
East Area Service Center	\$	\$	\$	\$	\$
Castaneda Service Center	\$	\$	\$	\$	\$
North Area Service Center	\$	\$	\$	\$	\$
South Area Service Center	\$	\$	\$	\$	\$
Administration Building	\$	\$	\$	\$	\$
Adeline Maintenance Center Administration Building	\$	\$	\$	\$	\$
Adeline Maintenance Center Fleet Building	\$	\$	\$	\$	\$
Adeline Maintenance Center Shops Building	\$	\$	\$	\$	\$
Adeline Maintenance Center Central Yard	\$	\$	\$	\$	\$
Adeline Maintenance Center Fuel Center	\$	\$	\$	\$	\$
Oakport Center	\$	\$	\$	\$	\$
Total Maintenance Cost					\$

GRAND TOTALS	
Total Maintenance Cost (All Locations)	\$



For informational purposes, Bidder is to state its hourly rates for the following:

1. NORMAL HOURLY RATE: \_\_\_\_\_
2. OVERTIME: \_\_\_\_\_
3. AFTER HOURS: \_\_\_\_\_
4. WEEKENDS: \_\_\_\_\_
5. HOLIDAYS: \_\_\_\_\_
6. EMERGENCY CALLS: \_\_\_\_\_