

July 26, 2026

ADDENDUM 1:

TO PROSPECTIVE PROPOSERS UNDER RFP NO. 566-25-04 “EBMUD ADELINE
MAINTENANCE CENTER FACILITIES ROOFING INSPECTION”

Notice is hereby given that RFP NO. 566-25-04 of the East Bay Municipal Utility District has been revised as follows:

- **Replace Section 1.B.1.C** with the following: “Proposer shall possess all permits, licenses, and professional credentials necessary to perform services under this RFP, including valid California-Licensed Professional Engineer or California-Licensed Professional Architect, and Registered Roof Consultant (RRC) credentials from the International Institute of Building Enclosure Consultants (IIBEC), as applicable.”
- **Replace Exhibit D, 1.1 (a) through (d)** with the following:
 - a. **Fleet Maintenance Building (851):** Steel modular structure with Dura-Rib roof panels finished with Kynar coating. The roof was constructed in 1997, with no major prior repairs. (Address: 1199 21st Street, Oakland, CA 94607)
 - b. **Shops Building (852):** Masonry and steel-frame structure with a metal roof system. The original roof was constructed in 1998. A protective coating was added to the center area of the roof in 2002. A 2017 inspection noted blistering and leaks in the 2002 overlay foam and patch areas, along with corroded gutters causing drainage issues. (Address: 1200 21st Street, Oakland, CA 94607)
 - c. **Stores Building (853):** Masonry and steel-frame structure with metal roof system. The original roof was constructed in 1998. It was repaired in 2002 using overlay foam and localized patches. (Address: same as Shops Building 852)
 - d. **Material Testing Lab (856):** Steel-frame building with metal roof system. The original roof was constructed in 1998 and repaired in 2002 using overlay foam and localized patches. (Address: 1100 21st Street, Oakland, CA 94607)
- **Add at the end of Exhibit D, 1.1** the following: “The District has not performed any hazardous materials assessments of the existing roofing systems.”
- **Add to the last bullet in Exhibit D, Section 2.2** the following: “Consultant may use drones if they choose to assist with conducting inspections. Use of drones shall be in accordance with District Procedure 733, included as an attachment with this Addendum.”
- **Add to the last bullet in Exhibit D, Section 3.1** the following: “7. Each report shall be signed and sealed by a California-Licensed Professional Engineer or California-Licensed Professional Architect.”

Attachment: EBMUD Procedure 733: Unmanned Aerial Vehicle Operations

ACKNOWLEDGEMENT OF RECEIPT OF THIS ADDENDUM SHALL BE INDICATED BY INSERTING THE ADDENDUM NUMBER AND ITS DATE ON THE FORM LABELED "PROPOSER INFORMATION AND ACCEPTANCE" IN EXHIBIT A.



MAURA BONNARENS
SENIOR CIVIL ENGINEER

RFP NO. 566 25-04

MB:mb



Procedure 733

EFFECTIVE 11 SEP 25

SUPERSEDES 15 AUG 23

LEAD DEPARTMENT OMD

UNMANNED AERIAL VEHICLE OPERATIONS

PURPOSE – To describe the process for authorizing, restricting, and/or prohibiting use of Unmanned Aerial Vehicles (UAVs) on or above District property or on behalf of the District.

Definitions

A UAV, also called a “drone”, is an aircraft without a human pilot on board. UAVs may be controlled either autonomously by computer or remotely by a human.

An Unmanned Aircraft System (UAS) consists of an unmanned aircraft and the equipment necessary for the safe and efficient operation of that aircraft. A UAV is a component of a UAS.

A Remote Pilot in Command is a person who has obtained a Federal Aviation Administration (FAA) Remote Pilot Certificate (RPC) with a UAS rating and the person responsible for safe operation of the UAS in compliance with all applicable laws and regulations.

A drone operator is a person who operates a UAS. A drone operator can operate under the direction of a Remote Pilot in Command.

Forms Used

N-043 Drone Flight Notification

Restrictions

- For the purposes of this procedure, all UAVs must weigh less than 55 lbs. (25 kg) in compliance with the FAA Small Unmanned Aircraft Rule (Part 107).
- All drone operations shall be consistent with the District’s mission and in compliance with all local, state and federal regulations and laws, including environmental or species protection regulations.
- Operation of drones for private or recreational use on or above District property is prohibited. District staff should report unauthorized flights of UAVs above District property to the Security Operations Control Center immediately at (510) 287-0999.
- Drone operators shall not take images or collect data from areas where there is a reasonable expectation of privacy (e.g., pointing a camera towards someone’s backyard or a window of a private residence).
- Drone operators will limit the capturing of images to only those areas necessary for the prescribed use.
- When possible, drone operators working on behalf of the District will avoid operations above private property without consent of the property owner or without appropriate legal authority.

Operating Requirements

- All drone operators shall operate under the direction of a Remote Pilot in Command, who is responsible for safe operation and compliance with all applicable federal (i.e., FAA), state, and local laws at all times.
- A District employee must accompany a third-party operator during UAV operations on or above any secured or restricted District property. Refer to Procedure 720 – Security: Facilities Photo/Video Images for additional information.
- All data and images obtained using a drone will be managed in accordance with District procedures.

- Drone operators or their District sponsor shall complete Form N-043 documenting proposed drone operation prior to the proposed flight.
 - Include the purpose of the flight (e.g., visual inspection, mapping, wildlife survey, construction progress documentation, public information photography, etc.).
 - Complete one form for each day of drone flights.
 - Prior to conducting any drone operations, the Drone Operator or their District sponsor must first consult with the Manager of Natural Resources to determine whether proposed drone activity may result in adverse environmental or biological impacts. If no impact, and prior to drone operation, they will obtain approval from their supervisor, division manager, and Manager of Security and Emergency Preparedness using Form N-043.
 - The N-043 form will automatically notify the following recipients by email upon submission:
 - Security Operations Control Center (socc@ebmud.com)
 - Oakland Operations Control Center (occ@ebmud.com)
 - Pardee Area Control Center (pardops@ebmud.com)
 - Dispatch (telrad@ebmud.com)
 - Manager of Natural Resources
 - Customer Service (customerservice@ebmud.com)
 - Public Affairs Staff (group list on Outlook)
 - If supporting an operational emergency, the Drone operator or their District sponsor may obtain approval via email from their Division Manager. A N-043 form will be submitted soon after to document the drone operation
 - District staff interested in operating a drone in support of District activities must:
 - Obtain prior approval through their work unit's division or department manager,
 - Obtain or possess a Remote Pilot Certificate (RPC), and
 - Serve as the Remote Pilot in Command for those activities.
 - The District will reimburse the costs for required certification and renewal fees for employees that volunteer and are approved to operate a drone to support District activities.
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Acquiring UAV Services

- Before the initial flight, District contractor or third-party drone operators must provide the District with their RPC and Certificates of Insurance for:
 - Workers compensation; and
 - General liability with an unmanned aircraft endorsement, aviation liability, or equivalent for UAV coverage.Coverage shall be \$1M at a minimum and shall name the District as an additional insured.
 - The Purchasing Division will ensure all purchase requests for new UAV equipment have been approved by a District division or department manager.
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Public Notice

- Public notification requirements for operations on/over District property will differ for operations on/over private or public property.
 - Public notifications shall be made as required by applicable laws.
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References

Federal Aviation Administration Unmanned Aerial Systems Guidance
<https://www.faa.gov/uas/>
Policy 7.14 - Unmanned Aerial Vehicle (UAV) Operation
Procedure 312 - Control and Release of Security Sensitive Information: Maps, Drawings, Specifications and Related Data
Procedure 720 - Security: Facilities Photo/Video Images