BPS Replacement – RFP Questions & Answers

1. **Attachment A1 - Functional requirements has a narrow column for responses to questions. Should we be "wrapping text" or leave the format as it is currently configured.**

No preference. You may wrap text or leave as-is.

2. **Seq #47 of Attachment A1 says "The System shall allow subsequent, configurable workflow, routing, and notification based on these hazards". Could you please elaborate on what you mean by routing?**

For example, we mean work can be assigned from one user to another. For certain hazards, we may want that work routed to a specific user immediately. Whereas other hazards, can be placed in a general backlog, pending assignment.

3. **In the appendices of attachment A1, the business flow diagrams are listed. You are just asking us to confirm that the software can be configured to meet those process flow diagrams correct?**

We are illustrating our current processes. We are open to discussing any alternatives you might want to present.

4. **It is expected that the software will be able to generate notices like the ones provided correct?**

We are providing examples. We are open to discussing alternatives you might want to present.

5. **Seq 233 of Attachment A says "The System shall accommodate the Tester Company & Approved Tester workflow depicted in Appendix". Unfortunately, I was not able to find that workflow. Could you please indicate what page of the document that is on?**

We mistakenly indicated that this workflow exists. Our current system does not have any external, non-District users. In the replacement system, we are looking for an onboarding process that incorporates District's user ability to review newly added testers and any modifications submitted by a Tester Company.

6. **Seq 237 of Attachment A says "Rounded to the nearest half hour, starting with a minimum of half hour". Is that implying that the software should be tracking how long the technician takes to complete a survey and attaching that to the record? Or, is that quantity of time going to be entered by the technician as one of the questions they answer while completing the survey?**

The app does not need to measure time. The time is entered by the technician.

7. **Seq 306 says that the system shall support use of the District's authorize.net payment gateway. What technology is available with this system for the backflow management software to integrate with? Can it call an API, does it have a RESTful API, etc.**

Authorize.net offers multiple methods to authorize transactions via an API. Details are available at their website: https://developer.authorize.net/

8. **Is the District's preference for a SaaS solution (vendor-hosted) or an on-premise deployment (self-hosted)?**

No preference. Note, you may submit more than one proposal.

9. **Is a Good Faith Outreach Effort and GFOE Documentation (P-041 and 042) required for vendors who have no intention of, nor need for, subcontracting any of the work for the resulting project?**

If no subcontractors, then P-041 and P-042 are not required. Otherwise, Form P-025 is minimally required for all proposals for CEP requirements.

10. **In Section 3.7, please elaborate on the requirement. "3.7 The System shall be able to categorize survey inspections user defined priorities."**

To clarify the requirement's wording, "The System shall be able to categorize survey inspections **by** user defined priorities." For example, we may want to prioritize or flag certain surveys based on previously known hazard codes as needing to be completed first, regardless of when the survey work order was created. Our response to #2 above is similar/related to this requirement.

11. **In Section 7.12, in order to facilitate collection of the Approved Tester fee, does this require an API or can this be a secure FTP file transfer between backflow software and billing system?**

We see that either approach is possible. The API would require integration with Authorize.net. Details are available at their website: https://developer.authorize.net/

12. **In Section 7.14 it indicates there is a Tester Company & Approved Tester workflow in the appendix. We did not find this workflow. Can you please confirm it is included in the document.**

See response to Question #5 above.

13. **In Section 10.2, for Recycled Water data, please elaborate on the type of data required to be migrated to the new system.**

Recycled Water data is contained in a rudimentary MS Access file containing a few tables. It namely contains site inspection related data and inspection type.

14. **Is there any pre-existing and well documented API to communicate with CIS?**

No.

15. **The challenge we have with any system is identifying any new or updated data in the system. Whenever an order is created and updated, whenever a vital piece of info - is there a way to easily identify new and updated info or triggers in the system to let us know when things are new and updated?**

We do not have enough information to answer.

16. **How many users would need full access to support the backflow program? How many full users? How many read only users?**

For internal District users, we anticipate up to 15 District staff needing varying levels of permissions. For non-District users submitting test reports, we anticipate as many as 200 users (this includes the up to 6 District-hired contractors).