

EBMUD As-Needed CM and CI Support Services RFP

Questions & Answers

Updated April 5th, 2024

GENERAL QUESTIONS

1. According to the RFP, "the District's goal is to limit RFP responses to 20 pages, excluding resumes; maximum should be 25 pages." Does this 25-page limit include all required forms and documents? Will additional, non-required items like cover page or Table of Contents be included in the total page count?

No, non-required items like cover page or Table of Contents will not be counted towards page count. The 20 to 25 page limit is intended for the Proposer to use this limit to describe their company and its services. Further, forms required to be filled out as part of the RFP response will not count towards page count. These forms include:

- Exhibit A Response Packet Form
- Contract Equity Program Forms/Documentation
- Exhibit C Iran Contract Act Certification Form
- Exceptions, Clarifications, Amendments table
- Rate sheets

In addition, section dividers and coversheets will not be counted towards page limit and 11"x17" pages will count as one page.

2. Is there an anticipated date for the interview?

Approximately 1 month after Proposals are due. End of May.

3. Project references are requested in Section 3, Company Experience (d) – "Provide one or more references for each project". Section 5, References, appears to be a statement about references, but does not ask for references. Please clarify whether Section 5 is for informational purposes only or if it requires a response in the form of repeating project references requested in Section 3.

For informational purposes, no additional references are needed outside of Section 3d and Section 4c. The Proposer can choose to either place references in Section 3d and Section 4c or provide a separate References Section,

4. Are Exhibits B-1 and B-2 of the Consulting and Professional Services Agreement required to be filled out?

Exhibit B-1 and B-2 are a part of the District's boiler plate Consultant and Professional Services Agreement. They are included to demonstrate the format which will be used during negotiation. B-1 and B-2 cannot be filled out since there is no task order issued yet. Please, instead submit a rate sheet and provide typical multiplier range.

5. Regarding resumes for Construction Inspection services, is the intent to submit three (3) resumes for each inspection discipline listed under the Construction Inspector role including civil, structural, architectural, mechanical, electrical, instrumentation and control or just one resume per each inspection discipline?

Regarding resumes for construction inspectors, designate what specialties they can cover. Three resumes per discipline is not required.

6. Under Optional Services – are we to include Fee Schedules for subconsultants that we will be including on our team for “Optional Services” such as special inspections, etc.? Based on info provided by the District during the MS Team Pre-Proposal meeting, the Optional Services are not a focus of the evaluation of the proposals that are submitted but to provide general capabilities of the team.

Optional services are not a focus of the evaluation. Fee schedules for Optional Services are not required.

CEP QUESTIONS

1. Since this is an as-needed contract, can Proposers meet CEP exemptions by committing to a 25% DBE participation in lieu of the Good Faith Outreach?

This would not be an exemption, however in this case a proposed level of participation can be used in lieu of providing documentation of Good Faith Outreach Efforts.

2. Since this is an as-needed contract, can Proposers provide an estimated percentage instead of an estimated dollar amount on Form P-040?

Yes, an estimated percentage instead of an estimated dollar amount is acceptable. For further clarification, please contact our CEP office at 510-287-0114.

3. Can you confirm which CEP forms need to be submitted with our proposal? In our review of the CEP document, it seems we only need to submit Forms P-025 and P-040 because this is for an on-call contract and not for a specific Task Order. Do we need to submit Form P-041 (Good Faith Outreach Efforts) since this proposal is not on the Task Order level?

Correct you only need to submit Forms P-025 and P-40. Based on what is submitted on the P-040, you may want to discuss your efforts used to put together your team or will be used as jobs are assigned.

4. Do we need to include CEP forms for the subconsultants that we are including in our proposal for performing one of the Optional Services?

No, you do not need to include CEP forms for the subconsultants proposed for Optional Services. However forms could be requested at a later time.