

INFORMATION ABOUT THE BOARD OF DIRECTORS

The East Bay Municipal Utility District (“EBMUD”) is a publicly owned utility district which supplies water to a 332-square mile area in Alameda and Contra Costa counties extending from Crockett on the north, southward to San Lorenzo, eastward from San Francisco Bay to Walnut Creek, and south through the San Ramon Valley. The wastewater system serves an 88-square mile area along the Bay’s east shore, extending from Richmond on the north, southward to San Leandro.

In connection with its water supply function, EBMUD owns and manages over 60,000 acres of watershed lands and five reservoirs in Alameda and Contra Costa counties. While the primary purpose of the management program is to protect the water supply, the lands and reservoirs are utilized extensively for public recreation, environmental education in cooperation with county school districts, and for a variety of other uses, with emphasis on preserving open space.

Detailed information and printed materials about the history, geography, population, facilities and operations of EBMUD may be obtained by visiting www.ebmud.com or by contacting the Office of the Secretary (rischa.cole@ebmud.com); telephone (510) 287-0404.

EBMUD’s seven-member Board of Directors determines overall policies, which are then implemented under the direction of the General Manager. The Board customarily meets regularly at 11:00 a.m. for closed session and 1:15 p.m. for its business meeting on the second and fourth Tuesday of each month at EBMUD headquarters located at 375 11th Street, Oakland. In addition, committee meetings, special meetings, workshop sessions and public hearings may be scheduled.

Each Board member is asked to serve on one or more Board committees. The committees are set up to review and make recommendations about matters of major interest, prior to presentation before the full Board in regular meeting. Board members may also be asked to serve on joint powers authority boards or be a representative in professional associations.

Board members are elected from wards of near equal population. Terms are four years and staggered so that no more than four seats are open for election at any one time. Elections are held every two years and are consolidated with the general state elections held in November. The only qualifications for candidacy are that the candidate must live in the ward from which he or she is running and must be a registered voter. Current compensation to EBMUD Board members is \$1,606.50 per month, as well as reimbursement for any approved expenses which may be incurred as a Board member. Board members are also eligible to receive medical, dental, vision and other benefits provided by EBMUD.

INFORMATION ABOUT THE DISTRICT

EBMUD has approximately 1,950 full-time employees under the administrative direction of an appointed General Manager, Department Directors, and Division Managers and is organized as follows:

- **Office of the General Manager**
 - Intergovernmental Affairs
 - Office of Diversity, Equity, and Culture
 - Public Affairs
 - Office of the Secretary (reports to the Board via the General Manager)
- **Office of the General Counsel**
- **Administration**
 - Customer & Community Services
 - Human Resources
- **Engineering & Construction**
- **Finance**
 - Information Systems
- **Operations and Maintenance**
 - Maintenance and Construction
 - Water Operations
- **Wastewater**
- **Water and Natural Resources**

Customer & Community Services

The Customer & Community Services Department provides high quality, responsive customer service through the use of efficient business practices, technology, and value-added programs/services to District's customers and stakeholders guided by fairness, consistency, efficiency, and high standards of professionalism and fiscal responsibility.

Engineering & Construction

The Engineering & Construction Department plans and implements programs and projects to ensure the integrity of the District's infrastructure now and in the future. Provide engineering expertise and technical support to all District departments.

Finance

The Finance Department is responsible for providing proactive and strategic management of District finances and ensuring the long-term financial stability of the District.

Human Resources

The Human Resources Department provides employees, departments, retirees, and members of the public with strategic human resource services that are professional, reliable, and enabling of employee excellence in support of the District's mission.

Information Systems

The Information Systems Department (ISD) is the centralized support organization for information technology and services at EBMUD. ISD maintains distributed and centralized computing services at the District, supports field and Departments in the effective and efficient use of these technologies, and promotes an understanding of evolving technologies. ISD provides a broad range of computing support services based on a diverse set of hardware, including servers and desktop, laptop, and tablet computers. ISD is also responsible for the telecommunications infrastructure of the District.

Office of General Counsel

The Office of General Counsel provides the legal advice and assistance necessary to implement the District's mission, policies, and programs in a manner consistent with the law and to take charge of litigation and other legal matters in which the District is a party or in which it is legally interested.

Office of the General Manager

The General Manager's Office is supported by an Assistant to the General Manager and an Office Assistant. The District is comprised of seven departments under the General Manager's oversight along with three divisions within the Office of the General Manager (OGM).

Office of Diversity, Equity, and Culture

The Office of Diversity, Equity, and Culture is comprised of three orgs: the Contract Equity Office, the Diversity and Inclusion Office, and Employee and Organizational Development.

Public Affairs

The Public Affairs Office's purpose is to engage with our community and share the District's story to build trust and understanding. We use a variety of methods to execute communications strategies, engage the public and share information on behalf of the District.

Intergovernmental Affairs

The Office of Intergovernmental Affairs is comprised of a Special Assistant (IV) to the General Manager, two Special Assistants (I) to the General Manager, and an Executive Assistant. The Special Assistants are registered lobbyists with the State of California and work to further EBMUD's mission by advancing EBMUD's legislative and administrative priorities in Sacramento and Washington, DC.

Office of the Secretary (*reports to the Board via the General Manager*)

Provides administrative support for [EBMUD's Board of Directors](#) and performs duties prescribed in the [Municipal Utility District Act](#), the Ralph M. Brown Act, board resolutions, and state/federal legislation and regulations.

Operations and Maintenance

The Operations and Maintenance Department's mission is to operate, maintain, manage, and improve the water system infrastructure, processes, and the assets entrusted to us to provide safe and reliable high quality water services.

Maintenance and Construction

The Maintenance and Construction Department is responsible for maintaining the local water distribution system infrastructure, performing preventative and corrective maintenance, replacing and rehabilitating the District's infrastructure, reading and maintaining the nearly 400,000 customer water meters, providing support services, and maintaining all vehicles and heavy equipment.

Water Operations

The Water Operations Department is responsible for operating and maintaining water supply, water treatment, and water distribution facilities spanning six counties, including facilities of the Freeport Regional Water Authority.

Wastewater

The Wastewater Department operates and maintains District wastewater treatment facilities to comply with environmental and public health requirements. The primary goal of the department is to ensure public health and safety by meeting or surpassing federal, state, and local regulations regarding air, biosolids, and water quality. The department strives to protect the environment by reducing or eliminating the discharge of pollutants into the air, land, and San Francisco Bay and recovering water, energy, and nutrients from wastes. The Wastewater service area is comprised of Alameda, Albany, Berkeley, Emeryville, Oakland, Piedmont, and the Stege Sanitary District, which is comprised of El Cerrito, Kensington, and a portion of Richmond known as the Richmond Annex.

Water and Natural Resources

The Water and Natural Resources Department develops plans, policies, and programs to protect the District's water resources, maintain and ensure a high quality water supply to meet future water needs, oversee the management of watershed and recreation lands and facilities, and provide good stewardship of the natural resources with which the District is entrusted.