



FLOWING INTO THE FUTURE

INFORMATION TECHNOLOGY INTERN II (LIMITED TERM)

Reporting Location: Oakland, CA

Hourly Rate: \$39.17/hour–\$47.60/hour

Apply online at ebmud.com/jobs (anticipated openings Fall 2023)

Educational Requirements	<p>1a. Recent graduation from a four year college, preferably with a major in data processing, computer science, telecommunications, or closely related field; OR</p> <p>1b. Current college enrollment as a senior including completion of at least twelve units in information technology; AND</p> <p>2. Completion of a District internship, college internship, or some work experience in an information systems environment comparable to the District's Information Technology Intern I.</p>
Other Requirements	<p>Must possess physical characteristics to perform the critical and important duties of the job.</p> <p>Must be willing to work overtime as needed.</p>
Sample Duties	<ul style="list-style-type: none">• Assist in and develop and maintain Intranet web pages using EBMUD standard software; may assist in the design and development of new web formats, content development and/or content editing• Assist web authors in restructuring or revising web content• Assist in and conduct feasibility studies and prepares reports on data requirements, and hardware/software requirements• Assist in and develop specifications for new or modified systems considering data and work flows, logical processes, and data structures; may make presentations to user groups and develop and or test prototypes of system enhancements or new applications; write programming code and system documentation• Assist with development of software documentation including training materials and user guides• Assist in outreach to staff to collect information to build inventory of software and/or hardware

EBMUD requires all employees to provide written proof of COVID-19 vaccination. Those employees with sincerely held religious beliefs or valid medical reasons as determined by EBMUD will be exempt from vaccination requirements. Please contact EBMUD Human Resources for additional questions.



EAST BAY MUNICIPAL UTILITY DISTRICT (EBMUD) is one of the largest independent water and wastewater utilities in the nation, supplying water and providing wastewater treatment for parts of Alameda and Contra Costa counties.

EQUAL OPPORTUNITY EMPLOYER

EBMUD is an equal opportunity employer and strongly encourages **qualified women, minorities, veterans and individuals with disabilities** to apply for job opportunities.

EBMUD staff maintains ongoing partnerships with local community colleges and skilled trades training programs to attract qualified diverse candidates for EBMUD jobs.

Interested applicants should follow the instructions on how to register for upcoming job opportunities and proceed to create an applicant profile. Once this job is officially open for applications, you may actively apply through the Jobs page on www.ebmud.com.

REGISTER FOR JOB OPPORTUNITIES

If you would like to receive an email when EBMUD has job opportunities, go to www.ebmud.com and click the “Jobs” link on the right side in the main page. Click on “Job Resources”, then click the “Job Descriptions and Salary Information” link, review jobs that you think you would be interested in. Click on “Subscribe” and fill out an online job interest card. Use the search function to help you find specific EBMUD job titles.

CREATE AN APPLICANT PROFILE

Go to our website, www.ebmud.com to register and create an online applicant account. Registration is free. Click on “Jobs” link, then the “Applicant Registration and Login” link. Once you have created your account, you can enter your personal information and work experience. Creating your account will save you time when you apply for employment.

APPLY FOR EMPLOYMENT

Check www.ebmud.com/jobs/job-opportunities/ to see current posted exams for which you can apply. Only online applications are accepted for EBMUD jobs, and applications are only accepted when EBMUD posts an opening for a job.

SAMPLE TEST ITEMS

This [sample test](#) can help entry level applicants prepare for EBMUD's written test with tips, examples of concepts that are covered and sample problems.

Visit www.ebmud.com/jobs/job-resources/ then scroll to the bottom of the page.

EXCELLENT BENEFITS

EBMUD values its employees and maintains competitive pay and benefits, provides meaningful and challenging work, maintains a safe, well-equipped workplace, uses current technologies, encourages innovation, implements organizational practices that value employee contributions, encourages learning, and promotes employee wellness and work/life balance.

EBMUD Limited Term employees are eligible for fully paid Kaiser medical coverage, Delta Dental Plan, Vision Service Plan, and Flexible Spending Account.

EBMUD will reimburse employees 100% of tuition and textbook costs upon satisfactory completion of an approved course to the maximum amount of \$3,500 per fiscal year.

EBMUD provides employees 12 days vacation, 13 days of paid sick leave, 14 holidays plus 2 floating holidays annually.