

**Request for Proposal (RFP) for
Water and Wastewater Cost of Service Study
Addendum #1 – September 27, 2023
Responses to Submitted Questions**

1. **Question:** Task 2 – Research on Comparable Jurisdictions. For budgeting purposes, how many comparable jurisdictions would the District like the consultant to include in the survey?

At least five comparable jurisdictions should be included.

2. **Question:** Task 3 – Communication and Public Participation. For budgeting purposes, should proposals assume all eight public meetings will require in-person consultant attendance?

Proposer staff attendance at each of the public meetings is not required. Proposer may choose to include their staff's attendance at any number of public meetings to the extent that the proposer feels their attendance will create optimal project outcomes.

3. **Question:** Task 4 – Revenue Requirements and Task 7 – Financial Planning Model. Does the District have existing models that you prefer to have updated or is the District looking for the consultant to develop entirely new models?

The District has existing models which can serve as a starting point but envisions that new models will be developed. Proposers should demonstrate in their proposal that their team is skilled in creating new financial models.

4. **Question:** Task 5 – Cost of Service Analysis. Does the District have any specific rate structure alternatives in mind for billing commercial and industrial wastewater customers?

No.

5. **Question:** Does the District have a published budget for the Cost of Service Study?

No.

ACKNOWLEDGEMENT OF RECEIPT OF THIS ADDENDUM SHALL BE INDICATED BY INSERTING THE ADDENDUM NUMBER AND ITS DATE ON THE FORM LABELED "PROPOSER INFORMATION AND ACCEPTANCE" IN EXHIBIT A.