



# Board Governance Documents

Board of Directors  
October 22, 2024

# Background

- Staff drafted 10 Governance Policies at Board's request following November 3, 2023 Board Retreat
- Draft Policies presented and comments/feedback received:
  - June 11, 2024 Legislative/Human Resources Committee;
  - July 9, 2024 Regular Board meeting;
  - August 20, 2024 Special Finance/Administration Committee Meeting; and
  - From individual Board members
  - From Internal Auditor Supervisor

## Background (continued)

- August 20 Special Finance/Administration Committee meeting
  - Staff presented comments received from Board members and sought direction on next steps
  - Committee provided feedback and direction on additional revisions to draft policies
- August 27 Finance/Administration Committee meeting
  - Based on August 20 feedback, staff presented draft outline for a Board Governance Manual and three policies (revised Policy 6.04 - Ethics of the EBMUD Board of Directors, revised Policy 4.14 - Reimbursement of Director Expenses, and a new policy on the Protection of Whistleblowers)
  - Committee provided additional feedback on the documents

## Background (continued)

- September 24 Finance/Administration Committee meeting, the Committee supported the following timeline:
  - Board provided comments on draft Board Governance Manual and revised policies by October 8.
  - Staff finalized manual and policies for Finance/Administration recommendation to the Board on October 22

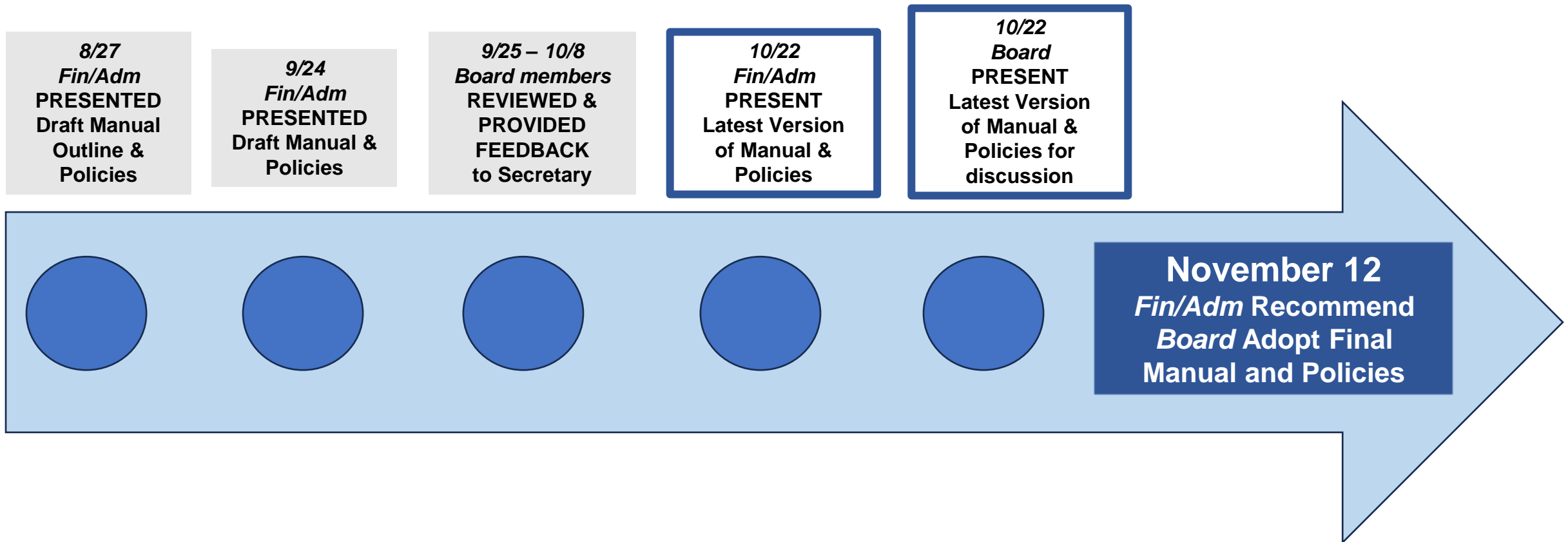
## Current Status

- Staff received comments from several Directors on Board Governance Manual; no comments received on policies
- Comments have been compiled and manual has been updated
- Staff presented updated documents and timeline at October 22 Finance/Administration Committee meeting

## Key comments for Board discussion

- Reporting communications w/elected officials or their staff about EBMUD matters
- Onboarding and training for new Board members – requiring participation as a matter of policy
- Consequences for failure to complete onboarding and ongoing training

# Updated Timeline for review/approval of Manual and Policies



## Next Steps

- Today – Receive direction from Board
- November 12, 2024 - Present final manual and policies to Board for approval



## Feedback/Discussion

