



**BOARD OF DIRECTORS
EAST BAY MUNICIPAL UTILITY DISTRICT**

375 - 11th Street, Oakland, CA 94607

Office of the Secretary: (510) 287-0440

Notice of Special Meeting

Cost of Service Study Workshop

Tuesday, April 23, 2024

9:30 a.m.

Boardroom

375 11th Street

Oakland, CA 94607

At the call of President Lesa R. McIntosh, the Board of Directors has scheduled the Cost of Service Study Workshop for 9:30 a.m. on Tuesday, April 23, 2024, in the Administration Building Boardroom at 375 11th Street, Oakland, California.

Staff will provide an overview of the process for preparing the Cost of Service (COS) Study for the District's Water and Wastewater systems' rate structures in advance of the adoption of rates for Fiscal Years 2026 and 2027 in June 2025. The COS Study is part of the District's process for ensuring compliance with Proposition 218 and other legal requirements related to rates and charges. Staff will also discuss a review of System Capacity Charges, including for Accessory Dwelling Units.

Dated: April 18, 2024

A handwritten signature in blue ink that reads 'Rischa S. Cole' is positioned above a solid black horizontal line.

Rischa S. Cole

Secretary of the District

This page is intentionally left blank.



**BOARD OF DIRECTORS
EAST BAY MUNICIPAL UTILITY DISTRICT**

375 – 11th Street, Oakland, CA 94607

Office of the Secretary: (510) 287-0440

AGENDA
Special Meeting

Cost of Service Study Workshop
Tuesday, April 23, 2024
9:30 a.m.
Boardroom
375 11th Street
Oakland, CA 94607

***** Please see appendix for public participation instructions*****

ROLL CALL:

PUBLIC COMMENT: Members of the public shall have the opportunity to provide public comment on Agenda Item 1.

DISCUSSION:

1. Staff will provide an overview of the process for preparing the Cost of Service (COS) Study for the District's Water and Wastewater systems' rate structures in advance of the adoption of rates for Fiscal Years 2026 and 2027 in June 2025. The COS Study is part of the District's process for ensuring compliance with Proposition 218 and other legal requirements related to rates and charges. Staff will also discuss a review of System Capacity Charges, including for Accessory Dwelling Units. (Skoda)

ADJOURNMENT:

Disability Notice

If you require a disability-related modification or accommodation to participate in an EBMUD public meeting please call the Office of the Secretary (510) 287-0404. We will make reasonable arrangements to ensure accessibility. Some special equipment arrangements may require 48 hours advance notice.

Document Availability

Materials related to an item on this Agenda that have been submitted to the EBMUD Board of Directors within 72 hours prior to this meeting are available for public inspection in EBMUD's Office of the Secretary at 375 11th Street, Oakland, California, during normal business hours, and can be viewed on our website at www.ebmud.com.

W:\Board of Directors - Meeting Related Docs\Agendas 2024\Special Mtgs/Workshops\04232024 Cost of Service Study Workshop.docx



APPENDIX

Cost of Service Study Workshop Tuesday, April 23, 2024 – 9:30 a.m.

*EBMUD public meetings of the Board will be conducted in person and via Zoom.
These meetings are recorded, live-streamed, and posted on the District's website.*

Online*

<https://ebmud.zoom.us/j/94804788254?pwd=Z2duWU9RZzVqb3RMd1RlNXVISjNsUT09>

Webinar ID: 948 0478 8254

Passcode: 467920

By Phone

Telephone: 1 669 900 6833

Webinar ID: 948 0478 8254

Passcode: 467920

International numbers available: <https://ebmud.zoom.us/u/kb5JZuQJvV>

*To familiarize yourself with Zoom, please visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Providing public comment - *The EBMUD Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.*

- Each speaker is allotted 3 minutes to speak; the Board President has the discretion to amend this time based on the number of speakers
- The Secretary will track time and inform each speaker when the allotted time has concluded
- Comments on **non-agenda items** will be heard at the beginning of the meeting
- Comments on **agenda items** will be heard when the item is up for consideration
- The Secretary will call each speaker in the order received

In person

- Fill out and submit a blue speaker card which is available in the meeting room

Via Zoom

- Use the raise hand feature in Zoom to indicate you wish to make a public comment
<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>
 - If you participate by phone, press *9 to raise your hand
- When prompted by the Secretary, please state your name, affiliation if applicable, and topic

Submitting written comments or materials

- Email written comments or other materials for the Board of Directors to SecOffice@ebmud.com
- Please indicate the meeting date and agenda item number or non-agenda item in the subject of the email. Contact information is optional.
- **Please email by 4 p.m. the day prior to the scheduled regular meeting;** written comments and other materials submitted to the Board of Directors will be filed in the record.
-

To view the livestream of meetings of the Board, please visit:
<https://www.ebmud.com/about-us/board-directors/board-meetings/>
