



**BOARD OF DIRECTORS
EAST BAY MUNICIPAL UTILITY DISTRICT**

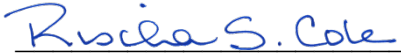
375 - 11th Street, Oakland, CA 94607

Office of the Secretary: (510) 287-0440

**NOTICE OF LOCATION CHANGE
REGULAR CLOSED SESSION
and
REGULAR BUSINESS MEETINGS
Tuesday, October 25, 2022
Virtual**

In accordance with Government Code section 54953(e), the Regular Closed Session Meeting scheduled for 11:00 a.m., and the Regular Business Meeting scheduled for 1:15 p.m., **will be conducted via webinar and teleconference only**. A physical location will not be provided for these meetings.

Dated: October 20, 2022



Rischa S. Cole
Secretary of the District

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**BOARD OF DIRECTORS
EAST BAY MUNICIPAL UTILITY DISTRICT**

375 - 11th Street, Oakland, CA 94607

Office of the Secretary: (510) 287-0440

AGENDA
REGULAR CLOSED SESSION

Tuesday, October 25, 2022

11:00 a.m.

****Virtual****

Location

In accordance with Government Code section 54953(e), **this meeting will be conducted by webinar and teleconference only**. A physical location will not be provided for this meeting.

*****Please see appendix for public participation instructions*****

ROLL CALL:

PUBLIC COMMENT: The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

ANNOUNCEMENT OF CLOSED SESSION AGENDA:

1. Existing litigation pursuant to Government Code section 54956.9(a):
 - a. *Shaunte Scott v. East Bay Municipal Utility District*
Alameda County Superior Court, Case No. RG20062324

(The Board will discuss Closed Session agenda items in the Training Resource Center)

REGULAR BUSINESS MEETING

1:15 p.m.

****Virtual****

Location

In accordance with Government Code section 54953(e), **this meeting will be conducted by webinar and teleconference only**. A physical location will not be provided for this meeting.

*****Please see appendix for public participation instructions*****

ROLL CALL:

BOARD OF DIRECTORS:

- Pledge of Allegiance

ANNOUNCEMENTS FROM CLOSED SESSION:

PUBLIC COMMENT: The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

CONSENT CALENDAR: (Single motion and vote approving 12 recommendations.)

1. Approve the Special Meeting and Regular Meeting minutes of October 11, 2022 and the Special Meeting Minutes of October 18, 2022.
2. File correspondence with the Board.
3. Award a contract to the lowest responsive/responsible bidder, William E. Munson Company, for supplying one Munson 21-foot PackCat survey-utility boat and one EZ Loader trailer for the District's Lodi Office, beginning on or after October 25, 2022, for a total cost, after the addition of taxes, not to exceed \$166,030 under Request for Quotation No. 2220.
4. Award a contract to the lowest responsive/responsible bidder Diamond Fiberglass, for supplying three fiberglass reinforced plastic tanks for the Oakport Wet Weather Facility, beginning on or after October 25, 2022 for a total cost, after the addition of taxes, not to exceed \$552,305 under Request for Quotation No. 2301.
5. Award a contract to the lowest responsive/responsible bidder, Trace3, LLC, for supplying three Dell PowerEdge servers including a hardware warranty and mission-critical technical support services for the Administration Building for five years, beginning on or after October 25, 2022 for a total cost, after the addition of taxes, not to exceed \$186,385.
6. Authorize an agreement beginning on or after October 25, 2022 with Logik Systems, Inc. in an amount not to exceed \$126,000 for three years for supplying Logikcull Discovery Solutions software for processing and review of litigation discovery documents and in-app technical support for the Office of General Counsel.

CONSENT CALENDAR: (Continued)

7. Authorize an agreement beginning on or after October 25, 2022 with Nautilus Data Technologies, Inc. for \$406,000 for five years, with two options to renew for additional one-year periods for a total amount, including option years, not to exceed \$581,000 for data center colocation services.
8. Authorize an agreement beginning on or after October 25, 2022, with Woodard & Curran, Inc. in an amount not to exceed \$246,710 for the preparation of a Wastewater Electrical Resiliency Master Plan.
9. Authorize agreements for concrete repair services.
 - 9a. Authorize agreements beginning on or after October 25, 2022 with Arrowhead Concrete Construction, Bruce Enterprises, Gary Golobe dba Cornerstone Paving, Pacific General Engineering, and Sonnikson and Stordahl Construction for one year in an aggregate amount not to exceed \$1,300,000 for concrete repair services.
 - 9b. Authorize additional agreements for concrete repair services, on an as-needed basis and subject to the total aggregate amount authorized by the Board for such services on October 25, 2022, with service providers that meet District standards and offer pricing at or below the range in the proposed agreements with the service providers above to increase flexibility and ensure service provider availability. The Board of Directors will be notified of additional qualified service providers by means of the General Manager's monthly report.
10. Authorize agreements for hydro/air-vacuum excavation services.
 - 10a. Authorize amendments to the agreements previously authorized under Board Motion No. 183-21, with the following service providers listed below to increase the aggregate amount of those agreements by \$980,000 to a total aggregate amount not to exceed \$1,480,000 and extend the agreement terms to October 26, 2023 for hydro/air-vacuum excavation services: AIMS/PVIC CA, LLC dba AIMS Companies; Badger Daylighting Corp.; Bradley Tanks, Inc.; Hydro-X Services, Inc.; Pipe and Plant Solutions, Inc.; and Presidio Systems, Inc.
 - 10b. Authorize additional agreements for hydro/air-vacuum excavation services, on an as-needed basis and subject to the total aggregate amount authorized by the Board for such services on October 25, 2022, with service providers that meet District standards and offer pricing at or below the range in the proposed agreements with the service providers above to increase flexibility and ensure service provider availability. The Board of Directors will be notified of additional qualified service providers by means of the General Manager's monthly report.
11. Approve the assignment of the agreement previously authorized under Board Motion No. 182-21 from CPM Associates, Inc. to Consor PMCM, Inc. for as-needed construction management and inspection services.
12. Approve the September 2022 Monthly Investment Transactions Report.

DETERMINATION AND DISCUSSION:

13. Appoint Director of Wastewater. (Resolution)
14. General Manager Report:
 - 2022 Drought Update: Discussion of District operations; Excessive Water Use Penalty Ordinance, including excessive user list; conservation activities; and media and advertising
 - Employees with milestone service years

REPORTS AND DIRECTOR COMMENTS:

15. Committee Reports:
 - Legislative/Human Resources
 - Sustainability/Energy
 - Finance/Administration
16. Other Items for Future Consideration.
17. Director Comments.

ADJOURNMENT:

The next Regular Meeting of the Board of Directors will be held at 1:15 p.m. on Tuesday, November 8, 2022.

Disability Notice

If you require a disability-related modification or accommodation to participate in an EBMUD public meeting please call the Office of the Secretary (510) 287-0404. We will make reasonable arrangements to ensure accessibility. Some special equipment arrangements may require 48 hours advance notice.

Document Availability

Materials related to an item on this agenda that have been submitted to the EBMUD Board of Directors within 72 hours prior to this meeting are available for public inspection in EBMUD's Office of the Secretary at 375 11th Street, Oakland, California, during normal business hours, and can be viewed on our website at www.ebmud.com.

BOARD CALENDAR

Meeting dates, times, and locations are subject to change

Date	Meeting	Time/Location	Topics
Tuesday, October 25	Sustainability/Energy Committee	9:00 a.m. Virtual	<ul style="list-style-type: none"> • Resource Recovery Program Update • Renewable Energy Update • Calendar Year 2021 Greenhouse Gas Inventory
	Finance/Administration Committee	10:15 a.m. Virtual	<ul style="list-style-type: none"> • Fiscal Year 2022 Key Performance Indicators Report • Fiscal Year 2022 Annual Power Sales Report • Monthly Investment Transactions Report • Quarterly Financial Reports
	Board of Directors	11:00 a.m. Virtual 1:15 p.m. Virtual	<ul style="list-style-type: none"> • Closed Session • Regular Meeting
Tuesday, November 8	Planning Committee	TBD	
	Legislative/Human Resources Committee	TBD	
	Board of Directors	11:00 a.m. TBD 1:15 p.m. TBD	<ul style="list-style-type: none"> • Closed Session • Regular Meeting
Friday, November 11	Veterans' Day		<i>District Offices Closed</i>
Tuesday, November 22	Finance/Administration Committee	TBD	
	Board of Directors	11:00 a.m. TBD 1:15 p.m. TBD	<ul style="list-style-type: none"> • Closed Session • Regular Meeting

2022 Board Committee Members

Finance/Administration	Patterson {Chair}, Coleman, Katz
Legislative/Human Resources	McIntosh {Chair}, Coleman, Patterson
Planning	Young {Chair}, McIntosh, Mellon
Sustainability/Energy	Young {Chair}, Katz, Mellon



Closed Session and Regular Business Meetings
Tuesday, October 25, 2022
11:00 a.m. and 1:15 p.m.

EBMUD public Board meetings will be conducted via Zoom.
Please note that Board meetings are recorded, live-streamed, and posted on the District's website.

Please visit this page beforehand to familiarize yourself with Zoom.
<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Online

<https://ebmud.zoom.us/j/97065086667?pwd=eUdZSGh5SG82akZiRDF2UDg2b0IyUT09>

Webinar ID: 970 6508 6667

Passcode: 238500

By Phone

Telephone: 1 669 900 6833

Webinar ID: 970 6508 6667

Passcode: 238500

International numbers available: <https://ebmud.zoom.us/j/97065086667?pwd=eUdZSGh5SG82akZiRDF2UDg2b0IyUT09>

Providing public comment

The EBMUD Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

If you wish to provide public comment please:

- Use the raise hand feature in Zoom to indicate you wish to make a public comment
<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>
 - If you participate by phone, press *9 to raise your hand
- When prompted by the Secretary, please state your name, affiliation if applicable, and topic
- The Secretary will call each speaker in the order received
- Comments on **non-agenda items** will be heard at the beginning of the meeting
- Comments on **agenda items** will be heard when the item is up for consideration
- Each speaker is allotted 3 minutes to speak; the Board President has the discretion to amend this time based on the number of speakers
- The Secretary will keep track of time and inform each speaker when the allotted time has concluded

Submitting written comments or materials

- Email written comments or other materials for the Board of Directors to SecOffice@ebmud.com
- Please indicate the meeting date and agenda item number or non-agenda item in the subject of the email. Contact information is optional.
- **Please email by 4 p.m. the day prior to the scheduled regular meeting;** written comments and other materials submitted to the Board of Directors will be filed in the record.

To observe the public portion of the 11:00 a.m. Closed Session Meeting and the entirety of the 1:15 p.m. Regular Business Meeting, please visit: <https://www.ebmud.com/about-us/board-directors/board-meetings/>

MINUTES

Tuesday, October 11, 2022

**East Bay Municipal Utility District
Board of Directors
375 Eleventh Street
Oakland, California
Virtual**

Special Meeting

President Doug A. Linney called to order the Special Meeting of the Board of Directors at 8:31 a.m. and announced in accordance with Government Code section 54953(e), this meeting was being conducted by webinar and teleconference only. A physical location was not provided for this meeting. The Board met in workshop session to receive an update on planned infrastructure maintenance and improvements activities.

ROLL CALL

Directors John A. Coleman (remote), Lesa R. McIntosh, Frank Mellon, William B. Patterson, Marguerite Young, and President Doug A. Linney were present at roll call. Director Andy Katz arrived at 8:43 a.m.

Staff participants included General Manager Clifford C. Chan, General Counsel Derek T. McDonald, Director of Engineering and Construction Olujimi O. Yoloye, Interim Director of Wastewater Donald M. Gray, Senior Civil Engineer Michael J. Hartlaub, Senior Civil Engineer Marshall P. McLeod, Senior Civil Engineer Denise V. Cicala, Senior Civil Engineer David H. Katzev, Manager of Engineering Services Division Elizabeth Z. Bialek, Manager of Wastewater Treatment Glenn D. Dombeck, Supervisor of Wastewater Planning Matthew R. Hoeft, and Secretary of the District Rischa S. Cole.

PUBLIC COMMENT

There was no public comment.

DISCUSSION

- Filed with the Board was a presentation entitled, "Long-Term Infrastructure Investment Workshop," dated October 11, 2022.

General Manager Clifford C. Chan introduced the workshop and Director of Engineering and Construction Olujimi O. Yoloye reviewed the workshop agenda; the Fiscal Year (FY) 2022-2026 Water System Infrastructure Capital Improvement Program (CIP); the drivers for infrastructure investments which include maintenance and reliability, safety, water quality, regulations, resilience, and capacity; the sequencing and timelines for major FY 2022-2026 Water System Infrastructure projects; and introduced the staff presenters.

Senior Civil Engineer Michael J. Hartlaub presented the Raw Water Supply Improvements Program, a multi-phased program to reduce corrosion in the raw water system and repair areas in the system already impacted by corrosion. He highlighted the scope, drivers, estimated costs, and design and construction schedules for program projects including the Pardee Chemical Plant Improvements project and electrical upgrades to the Moraga and Walnut Creek pumping plants as well as for the Pardee and Briones Water Quality and Post-fire Watershed Response Study project. The Water Treatment Plant (WTP) Upgrades program includes ongoing projects and several projects planned for design and construction at the District's six WTPs. Mr. Hartlaub reviewed the status of the following projects under the program: Orinda WTP Disinfection and Chemical Systems Safety Improvements project which started construction in August 2022; Walnut Creek WTP Filters Rehabilitation and Pretreatment and Ozone Improvements project which is currently in the first year of planning; Upper San Leandro (USL) WTP Maintenance and Reliability and USL and Sobrante Chemical Safety Systems projects with the bid opening scheduled for November 2022; and the Sobrante WTP Maintenance and Reliability project which is also in the first year of planning. Mr. Hartlaub responded to questions from the Board on whether the projected costs for the Raw Water Supply Improvements Program projects were estimated with inflation taken into consideration; regulatory and/or legal drivers for projects; if the District is working with stakeholders on an avoided cost study to explore prevention versus treatment as it relates to the Pardee and Briones Water Quality and Post-fire Watershed Response Study project; and options to promote the District's values in its bidding documentation and process.

Senior Civil Engineer Marshall P. McLeod discussed the scope, drivers, estimated costs, and design and construction schedules for relining Lafayette Aqueduct No. 1 and Mokelumne Aqueducts Nos. 2 and 3; and projects to improve reliability of the infrastructure that transmits treated water including the Wildcat Aqueduct Improvement, Alameda Crossing, and Summit Pressure Zone projects.

Senior Civil Engineer Denise V. Cicala presented an overview of water distribution facilities and the Reservoir Rehabilitation Program. She reviewed ongoing and upcoming construction on steel tank reservoirs and upcoming projects to replace open-cut reservoirs (Almond, Central and Leland) with concrete tanks. The District has 150 pumping plants and since 2015, under the Pumping Plant Rehabilitation Program, 27 pumping plant projects have been completed. Currently, four plants are under construction and work is planned to start on ten additional plants in FY 2024-2025. Plans have been completed for the new 25 million gallons per day Wildcat Pumping Plant, which will improve transmission of water from Sobrante WTP. The project scope includes plans for in-conduit hydro and a portable generator and construction is scheduled to begin in FY 2026. Ms. Cicala confirmed the District has two remaining redwood reservoirs and that the redwood is reclaimed for District use when the reservoirs are demolished. She also confirmed when concrete reservoirs are replaced, the District grinds the old concrete onsite and reuses it for backfill.

- Director Katz left the meeting at 9:25 a.m. and returned at 9:30 a.m.
- Director Mellon left the meeting at 9:33 a.m. and returned at 9:48 a.m.

Senior Civil Engineer David H. Katzev presented an overview of the Pipeline Rebuild Program including the program mission, types of pipe in the District's distribution system (not including 350 miles of transmission pipe), the number of main breaks per 100 miles of pipe in 2021, and an analysis of the break and replacement rates for cast iron pipe in the distribution system. He discussed FY 2022 program highlights; plans to pilot a trenchless renewal method in FY 2024;

the District's pipeline replacement selection process and data showing the annual, average miles of pipe that migrate from one risk category to the next; and a proposed pipe replacement plan to remove the current inventory of pipe in the highest risk category. He concluded by highlighting pipe testing at the University of California, Berkeley Center for Smart Infrastructure, which the Board is scheduled to visit on October 18, and summarizing program goals. Mr. Katzev responded to questions from the Board about the high number of cast iron pipe breaks between the late 1950s and 1960s shown in the graph on presentation slide 43 and projections on the future migration rate for high-risk category pipes.

Engineering Manager Elizabeth Z. Bialek discussed building facilities projects to address aging infrastructure and reliability, achieve operational efficiencies, and meet regulatory requirements. The Willow Service Center, a new service yard in West Oakland is scheduled to begin construction in FY 2025-2026. In partnership with SupplyBank.org, a new warehouse and training facility is planned for the Oakport facility in East Oakland with construction anticipated to begin in FY 2026. General Manager Clifford C. Chan confirmed that although Governor Newsom vetoed a bill that would have assisted with the SupplyBank.org project, the project will still go forward.

- The Board recessed at 10:04 a.m. and reconvened at 10:11 a.m.

Director of Engineering and Construction Olujimi O. Yoloye discussed the long-term strategy to balance projected resource needs for the Water System CIP through FY 2040 by reprioritizing projects, adding staff, and consultant support. He reviewed proposed approaches for resources to implement the Water System CIP, perform work under the Pipeline Rebuild Program, and to perform applicant work in FY 2024-2025. There was considerable discussion by the Board about the value, criteria, and soft drivers for the proposed resourcing approaches; discussions with the unions about the potential to retrain staff to perform other operations and maintenance work; proposed plans to have contractors install pipe; monitoring the pipe replacement data and pipe migration rates discussed by Mr. Katzev to determine the accuracy of the long-term goal to replace 40 miles of pipe per year; hiring staff from union labor halls; and the need for flexibility and creativity to address applicant work.

Supervisor of Wastewater Planning Matthew R. Hoeft reviewed the agenda and introduced the speakers discussing Wastewater System infrastructure investments and resource needs. He discussed the ongoing need for aging infrastructure renewal at the Main Wastewater Treatment Plant (MWWTP) and planning, design, and construction of a new building for dewatering which is a crucial step in the wastewater treatment process. Staff has begun implementation of the Seismic Improvement Program at the MWWTP with seismic retrofits scheduled to be phased over the next ten years. Two projects – the MWWTP Administrative Facilities Seismic Retrofit and the Maintenance Center Seismic Retrofit – are currently in design while work is also starting on the IPS Resiliency Project. He highlighted previous projects that have repaired corroded and eroded portions of interceptors and manholes in the system and the nutrient roadmap which outlines actions to address the District's nutrient load cap.

Interim Director of Wastewater Donald M. Gray reported over 80 percent of nutrients in the Central San Francisco Bay are from wastewater and that 20 percent of the nitrogen comes from the District's Resource Recovery (R2) Program. The Wastewater Integrated Master Plan identified three alternatives to reduce the District's discharged nitrogen including reducing high strength waste received by the R2 Program; designing and building a sidestream treatment facility; or designing and building a full nutrient treatment facility. Mr. Gray reviewed the pros and cons and

projected costs to implement one of the three alternatives; the R2 program, its waste streams and their impact on nutrients; and sidestream and mainstream treatment processes. The District has tested a number of promising cost-effective technologies and previously led a regional sidestream study using an Environmental Protection Agency grant. Staff has been exploring additional options to reduce nitrogen discharge and the recommended approach at this time is to strategically reduce high-nitrogen waste streams to reduce nitrogen in treated wastewater by approximately 15 percent. The District has been piloting a full-scale nitrification/denitrification process in existing secondary treatment process for the past three dry weather years and staff plans to accelerate testing by running the pilot longer if wet weather conditions allow. The East Bayshore Water Quality Improvements Study and customer outreach is in progress to build-out capacity of the East Bayshore Recycled Water Project to 2.6 million gallons per day. Since urine contributes 50 to 80 percent of nitrogen in domestic sewage, urine separation processes have been considered; however only small-scale implementation has occurred to date as large-scale collection is not currently feasible. He discussed San Francisco Estuary Institute findings on wetlands treatment and the District's current nutrient watershed permit total inorganic nitrogen (TIN) discharge load caps. The Regional Water Quality Control Board has asked the District to do more to reduce its TIN discharge load caps. There was Board discussion and Mr. Gray responded to questions on whether the Regional Water Quality Control Board had implemented new regulations to reduce TIN discharge load caps; setting internal District goals for wastewater similar to its internal goals for water; mitigation credits for wetlands; and the alternatives presented to right-size the R2 Program to address nutrients.

Supervisor of Wastewater Planning Matthew R. Hoefft reviewed projected costs for the Wastewater Systems five-year CIP noting spending will increase over the next decade due to a change in competing priorities, construction of the new dewatering building and other seismic projects, nutrient removal (sidestream) project construction, and increased interceptor rehabilitation work.

Manager of Wastewater Treatment Glenn D. Dombek discussed the current staffing approach for operations and maintenance which is being discussed with the unions, and long-term staffing needs to complete the increasing number of Wastewater System capital projects scheduled in FY 2024-2025.

Director of Engineering and Construction Olujimi O. Yoloye reviewed the District's current community outreach approach for capital projects. Additional resources may be needed as the increase in capital and Pipeline Rebuild Program projects will have a direct impact on public outreach. Additionally, staff is reviewing resource requirements for other support groups, schedules, and prioritization of the CIP. He discussed the potential rate increases that may be needed based on staff's preliminary projections for the FY 2024-2028 Water and Wastewater Systems' CIP. The projections consider the financial pressures of inflation and drought. He concluded with an overview of the schedule for the special Board meeting on October 18, 2022 where Board members are scheduled to tour District projects/facilities.

- Addressing the Board was 1) Eric Larsen, President, AFSCME Local 444, who commented on resource needs for Pipeline Rebuild Program goals and said the union does not agree with the proposal to use a mix of staff and contractors to complete pipeline work; and 2) Tony Martin, 1st Vice President, AFSCME Local 444, commented on comments from the Board about hiring staff from labor halls and the proposed approach to address resource needs for the CIP.

There was discussion by the Board regarding the October 18 tour and General Manager Clifford C. Chan confirmed the public will be able to participate in the tour of the projects/facilities. The Board requested the following:

- Provide a map showing the locations of cast iron pipe breaks
- Provide a map showing the locations of the pilot trenchless renewal projects planned for FY 2024
- Provide general information on the retirement rate for supporting the CIP
- Consider hiring staff from labor halls as an option to support the CIP peak workload
- Consider expanding the District's Maintenance Trades Training Program
- Explore options to include local contractors in capital projects
- Ensure source water protection is considered as part of the efforts to improve raw water quality
- Consider incorporating sustainable features (e.g., in-conduit hydro and photovoltaic) in capital projects
- Consider establishing more aggressive wastewater goals with respect to nutrients
- Consider mitigation credits (e.g., funding other wetland projects to reduce nutrients) as an option to meet the District's goal while balancing potential equity impacts
- Conduct an holistic evaluation of nutrient reduction options to ensure solutions do not result in impacts to other areas
- Consider commercial and industrial facilities for urine separation

ADJOURNMENT

President Linney adjourned the Special Meeting at 11:40 a.m.

SUBMITTED BY:

Rischa S. Cole, Secretary of the District

APPROVED: October 25, 2022

Doug A. Linney, President of the Board

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MINUTES

**Tuesday, October 11, 2022
East Bay Municipal Utility District
Board of Directors
*Virtual***

Regular Closed Session Meeting

President Doug A. Linney called to order the Regular Closed Session Meeting of the Board of Directors at 11:42 a.m. and announced in accordance with Government Code section 54953(e), this meeting was being conducted by webinar and teleconference only. A physical location was not provided for this meeting.

ROLL CALL

Directors John A. Coleman (remote), Andy Katz, Lesa R. McIntosh, Frank Mellon, William B. Patterson, Marguerite Young, and President Doug A. Linney were present at roll call.

Staff participants included General Manager Clifford C. Chan, General Counsel Derek T. McDonald, Assistant General Counsel Lourdes M. Matthew (Item 1a) and Director of Customer and Community Services Andrew L. Lee (Item 1a).

PUBLIC COMMENT

- Addressing the Board were the following: 1) Ivette Rivera commented on the *Shaunte Scott v. East Bay Municipal Utility District* case and comments from EBMUD to reporter Melanie Woodrow regarding the case; and 2) George Cleveland commented today is the 35th anniversary of the National March on Washington for Lesbian and Gay Rights.

ANNOUNCEMENT OF CLOSED SESSION AGENDA

President Linney announced the closed session agenda and the Board convened to the Administration Building Training Resource Center for discussion.

Regular Business Meeting

President Doug A. Linney called to order the Regular Business Meeting of the Board of Directors at 1:17 p.m. and announced in accordance with Government Code section 54953(e), this meeting was being conducted by webinar and teleconference only. A physical location was not provided for this meeting.

ROLL CALL

Directors John A. Coleman (remote), Andy Katz, Lesa R. McIntosh, Frank Mellon, William B. Patterson, Marguerite Young, and President Doug A. Linney were present at roll call.

Staff participants included General Manager Clifford C. Chan, General Counsel Derek T. McDonald, and Secretary of the District Rischa S. Cole.

BOARD OF DIRECTORS

President Linney led the Pledge of Allegiance.

PRESENTATIONS

General Manager Clifford C. Chan announced that Engineering Manager, Elizabeth Z. Bialek received the San Francisco Section of the American Society of Civil Engineers' (ASCE) award for Outstanding Civil Engineer in the Public Sector at their annual meeting and awards dinner ceremony on September 28. The award is given to professional engineers employed by a public organization on the basis of outstanding engineering achievement in the public sector for professional activities, advancement of engineering leadership education, and ASCE involvement. ASCE's recognition noted that Ms. Bialek embodies ASCE's mission of advancing and amplifying the voice of the civil engineering profession. Director Katz presented Ms. Bialek with the award and on behalf of the Board, congratulated her for her work and achievement in receiving the award.

Next, Mr. Chan announced EBMUD won two awards at the 50th Anniversary of the California Association of Public Information Officers conference in late August. The first award was for the 2020 Epic Dollar Stretcher for the District's suite of virtual tours, including the Orinda Water Treatment Plant, EBMUD trails, the Main Wastewater Treatment Plant, and the upcountry fossil discovery. This award recognizes creative marketing strategies that were completed with a limited budget. The second award was the One-Time Special Event Award of Distinction for the online fossil discovery tour. This award recognizes an effort to promote an agency from a one-time event. EBMUD competed against public agencies throughout California who submitted more than 270 applications. Mr. Chan congratulated staff and Director McIntosh presented the awards and acknowledged the following team members: Special Assistant to the General Manager Kelly A. Zito; Senior Public Information Representative Andrea A. Pook; Public Information Representative II Nelsy C. Rodriguez; Manager of Watershed and Recreation Charles C. Beckman; Information Services Supervisor Nathalie Bogatirsky; Ranger/Naturalist II Gregory A. Francek; Senior Civil Engineer Michael J. Hartlaub; Wastewater Control Representative Zoe A. Lake; Maintenance Superintendent Theodore Q. Lam; Senior Software Engineer Dianne W. Mao; Public Information Representative III Tracie D. Morales; Graphic Designer II Camilo S. Rojas-Lavado; Manager of Water Quality Susan M. Teefy; Senior Administrative Clerk Cindy Vong; and the late Christopher G. Burquez, former Water Treatment Supervisor, who is no longer with us.

ANNOUNCEMENTS FROM CLOSED SESSION

There were no announcements required from closed session.

PUBLIC COMMENT

- Addressing the Board were the following: 1) Joey D. Smith, President AFSCME Local 2019 commented October is Breast Cancer Awareness Month and read a resolution in support of Iranian women's human rights. Ms. Smith asked the Board to consider adopting a similar resolution; 2) Ivette Rivera commented on a booklet of information she provided to the Board of Directors, the *Shaunte Scott v. East Bay Municipal Utility District* case, and a Public Records Act request submitted for documents relating to the case; and 3) Kelly A. commented on District outreach and a San Francisco Chronicle article regarding EBMUD's Excessive Water Use Penalty Ordinance.

CONSENT CALENDAR

- Motion by Director Mellon, seconded by Director McIntosh to approve the recommended actions for Items 1-6 on the Consent Calendar carried (7-0) by the following roll call vote: AYES (Coleman, Katz, McIntosh, Mellon, Patterson, Young, and Linney); NOES (None); ABSTAIN (None); ABSENT (None).
1. **Motion No. 185-22** – Approved the Regular Meeting minutes of September 27, 2022.
 2. The following correspondence was filed with the Board: **1)** Presentation entitled, “Resolution Continuing Virtual Meetings of the Board,” dated October 11, 2022; **2)** Speakers’ Bureau and CY 2023 Record dated October 10, 2022; **3)** Document entitled, “Union AFSCME Local 2019 Resolution Regarding Iranian Women’s Human Rights;” and **4)** Memo to Board of Directors from Ivette Rivera dated October 11, 2022 regarding Documents A (coversheet,) B & C: Presented to the EBMUD Board of Directors @ the 1:15 PM Public Meeting and booklet containing documents for B and C.
 3. **Motion No. 186-22** – Awarded a contract to the lowest responsive/responsible bidder, Guerra Bros. Plumbing Inc., in an amount not to exceed \$174,957 for installation of 50 pressure reducing valves to allow for water pressure rezoning on Kingsley Street, Excelsior Avenue, Emerson Street, 13th Avenue, Park Boulevard, and Park Boulevard Way in Oakland.
 4. **Motion No. 187-22** – Authorized an amendment to the agreement previously authorized under Board Motion No. 006-22 with Black & Veatch Corporation to increase the amount by \$40,730 to a total amount not to exceed \$153,268 for evaluating the business case of Advanced Metering Infrastructure.
 5. **Motion No. 188-22** – Authorized an amendment to the Power Purchase Agreement previously awarded under Board Motion No. 129-16 with the Port of Oakland to change the sale price from \$58 per megawatt-hour (MWh) to \$66/MWh and extend the agreement terms to June 30, 2025 for the sale of surplus renewable electricity generated at the Main Wastewater Treatment Plant.
 6. **Motion No. 189-22** – Authorized the Office of General Counsel to continue the employment of the law firm of Apex Employment Law, LLP, for specialized legal services related to public sector labor and employment law and litigation matters in an additional amount not to exceed \$200,000.

DETERMINATION AND DISCUSSION

7. **Appoint Special Assistant IV (Manager of Legislative Affairs).**

General Manager Clifford C. Chan announced Kathy Viatella as the candidate for appointment to the position of Special Assistant IV in the Legislative Affairs Office and highlighted Ms. Viatella’s education and previous experience.

- Motion by Director McIntosh, seconded by Director Patterson to approve the recommended actions for Item 7 carried (7-0) by the following roll call vote: AYES (Coleman, Katz, McIntosh, Mellon, Patterson, Young, and Linney); NOES (None); ABSTAIN (None); ABSENT (None).

Resolution No. 35318-22 – Appointing Kathy Viatella As Special Assistant IV (Manager Of Legislative Affairs) (*effective November 7, 2022*).

The Board welcomed Ms. Viatella to the District and Ms. Viatella thanked the Board for the opportunity.

8. **Legislative Update.**

Manager of Legislative Affairs Marlaigne K. Dumaine reported the 2021-2022 state legislative session concluded on August 31, 2022 and the deadline for Governor Newsom to act on all bills that passed out of the legislature was September 30, 2022. She provided an overview of the final status of bills, by topic, on which EBMUD adopted a formal position during the 2021-2022 legislative session, as well as budget information and COVID-related actions. She concluded with an update on federal legislative activities and took the opportunity to thank the Board for their support during her years of service and said it was a privilege to work at the District. The Board members thanked Ms. Dumaine for her work, professionalism and willingness to work through challenging issues.

9. **Make requisite findings and adopt a resolution to continue to hold meetings of the Board of Directors (Board) via teleconference under Government Code section 54953(e) until the State of Emergency resulting from the COVID-19 pandemic no longer impacts the ability of Board members to meet safely in person.**

Director of Operations and Maintenance David A. Briggs reviewed COVID-19 positive cases in Alameda and Contra Costa counties and the number of employee positive COVID-19 cases (974) as of October 7. He reviewed updates to the health code and regulations as well as state laws regarding workers' compensation presumption for COVID, paid COVID leave, and COVID exposure notification requirements. All District safety protocols remain in effect and at this time, indoor masking is still required. Staff continues monitoring and will update District safety protocols to reflect the latest CDPH recommendations, Cal/OSHA requirements, and local health orders and will continue contact tracing as required. Mr. Briggs reviewed Section 54953(e) of the Ralph M. Brown Act and said the Board is being asked to consider adopting the resolution to continue providing flexibility for conducting Board meetings.

- Motion by Director Mellon, seconded by Director McIntosh to approve the recommended actions for Item 8 carried (6-1) by the following roll call vote: AYES (Coleman, Katz, McIntosh, Mellon, Patterson, and Linney); NOES (Young); ABSTAIN (None); ABSENT (None).

Resolution No. 35319-22 – Authorizing Continued Utilization Of Teleconferencing For Meetings Of The East Bay Municipal Utility District Board Of Directors.

10. **General Manager's Report.**

General Manager's Monthly Report

General Manager Clifford C. Chan announced he was available to respond to questions regarding the September 2022 Monthly Report.

REPORTS AND DIRECTOR COMMENTS

11. **Committee Reports.**

- Filed with the Board were the Minutes for the September 27, Finance/Administration Committee.

- Legislative/Human Resources Committee chair Lesa R. McIntosh reported the Committee met earlier in the day and received an update on the Diversity, Equity, and Inclusion Strategic Plan.
- Upper Mokelumne River Water Authority (UMRWA) representative William B. Patterson reported the Board met on October 7 and discussed filing the Third Quarter FY 2022 Treasurer's Report; possible action on the Director of the Governor's Wildfire and Forest Resilience Task Force presentation; and approving proposed Joint Powers Agreement amendments.

12. **Other Items for Future Consideration.**

None.

- Director Mellon left the meeting at 2:22 p.m.

13. **Director Comments.**

- Director Coleman reported attending the DERWA Board meeting on September 26 and speaking at Alamo Rotary and Alamo Improvement Association meetings in Alamo on September 28. He reported plans to present at the Walnut Creek City Council meeting on October 11; attend Rossmoor town hall (remote) on October 14; attend East Bay Leadership Council Board meeting (remote) on October 21; and attend Los Vaquero Reservoir JPA Finance Committee meeting (remote) on October 28. Director Coleman announced he would be unable to attend the October 18, 2022 District Projects Tour.
- Director McIntosh reported attending EBMUD's Pardee BBQ at McLean Hall on October 7 and commended the staff that planned the event.
- Director Patterson reported attending the State of Black Education Oakland's Black Excellence Awards event and receiving the Wise Elder Award in Oakland on October 6; UMRWA Board meeting and EBMUD's Pardee BBQ at McLean Hall on October 7; and an NAACP meeting on October 8.
- Director Young reported attending a community meeting organized by an EBMUD Community Water Academy attendee and plans to attend a tour of EBMUD's Siesta Valley watershed with staff and Assembly Member Rebecca Bauer-Kahan on October 12.
- President Linney reported attending an EBMUD meeting with the public regarding the Oakland Inner Harbor Pipeline Crossings project (remote) on October 5 and EBMUD's Pardee BBQ on October 7. He thanked staff for coordinating the public meetings.
- Directors Katz and Mellon had no reports.

ADJOURNMENT

President Linney adjourned the meeting at 2:28 p.m.

SUBMITTED BY:

Rischa S. Cole, Secretary of the District

APPROVED: October 25, 2022

Doug A. Linney, President of the Board

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MINUTES

**Tuesday, October 18, 2022
East Bay Municipal Utility District
Board of Directors
Oakland, California**

Special Meeting

President Doug A. Linney called to order the Special Meeting of the Board of Directors at 8:32 a.m. and announced in accordance with Government Code section 54953(e), the opening and closing of this meeting was being conducted by webinar and teleconference only. A physical location was not provided for the opening and closing of the meeting.

The Board met to take an inspection tour of the following projects/facilities: Point Isabel Wet Weather Facility in Richmond; San Pablo Water Treatment Plant in Kensington; and Center for Smart Infrastructure (CSI) at the University of Berkeley (UCB) Richmond Field Station in Richmond.

ROLL CALL

Directors Doug Linney, Frank Mellon, Marguerite Young, and William B. Patterson were present at roll call. Directors John A. Coleman, Andy Katz and Lesa R. McIntosh were absent (all excused).

Staff present included General Manager Clifford C. Chan, General Counsel Derek T. McDonald, Director of Engineering and Construction Olujimi O. Yoloye, Director of Operations and Maintenance David A. Briggs, and Secretary of the District Rischa S. Cole.

PUBLIC COMMENT

There was no public comment.

DISCUSSION

- Filed with the Board was a presentation entitled "Infrastructure Tour," dated October 18, 2022.

General Manager Clifford C. Chan provided an overview of the projects/facilities included in the tour. Next, staff drove the Board members alongside the North Interceptor, which runs parallel to California Highway 80 to the Point Isabel Wet Weather Facility. Staff reviewed the history of the facility; improvements made to facility equipment and staff training methods to ensure proper treatment of future wet weather flows; and discussed how completion of the North Interceptor Relief Sewer in 2019 allows additional flow to be conveyed to the Main Wastewater Treatment Plant. Staff discussed projects to repair and upgrade the South Interceptor as well as emergency repair work on other wastewater-related facilities. At the San Pablo Water Treatment Plant, the Board viewed the partially constructed 3.5-million-gallon

prestressed concrete tanks that will replace the 5.4-million-gallon San Pablo Clearwell (an open cut reservoir). The project also replaced the San Pablo Rate Control Station and installed 1,400 feet of large diameter steel pipe to ensure continued, reliable service. Staff discussed the project and the team comprised of District staff and contractors that will successfully complete the project by spring 2023. Staff drove the Board members along the El Cerrito portion of the Wildcat Pipeline Aqueduct to the Center for Smart Infrastructure at the UCB Richmond Field Station in Richmond. District and UCB staff along with UCB students discussed CSI actions to address aging infrastructure by providing innovative solutions to realize smart infrastructure systems with “intelligence for life.” CSI researchers demonstrated technologies such as monitoring using drones/robots, remote sensing using advanced distributed fiber optic sensing systems, and district-scale simulations for water infrastructure network modeling and wildfire evacuation. CSI researchers also performed a four-point bending test on seismic resilient PVC pipe, a material that is currently being used to replace pipelines in EBMUD’s service area.

The tour of the UCB Richmond Field Station concluded and at 12:46 p.m., President Doug A. Linney announced the closing of this meeting was being conducted by webinar and teleconference only. A physical location was not provided for the closing of the meeting. President Linney asked for comments from the public. There was no public comment. General Manager Clifford C. Chan acknowledged the staff that coordinated and conducted the tour and supports the District’s Capital Improvement Program. Board members thanked staff for the tour and expressed appreciation for the District’s collaboration with UCB and the information presented.

ADJOURNMENT

President Linney adjourned the Special Meeting at 12:50 p.m.

SUBMITTED BY:

Rischa S. Cole, Secretary of the District

APPROVED: October 25, 2022

Doug a. Linney, President of the Board



BOARD ACTION

Agenda Number: 3

Meeting Date: October 25, 2022

TITLE PURCHASE 21-FOOT SURVEY-UTILITY BOAT WITH TRAILER

ACTION Motion: Resolution: Ordinance:

RECOMMENDED ACTION Award a contract to the lowest responsive/responsible bidder, William E. Munson Company, for supplying one Munson 21-foot PackCat survey-utility boat and one EZ Loader trailer for the District’s Lodi Office, beginning on or after October 25, 2022, for a total cost, after the addition of taxes, not to exceed \$166,030 under Request for Quotation No. 2220.

SUMMARY This contract is for the purchase of a 21-foot multi-purpose boat and trailer.


DISCUSSION The boat will support the District’s reservoir data collection programs, which include the operation of floating weather stations and the completion of bathymetric surveys of the storage reservoirs. This item supports the District’s Long-Term Water Supply and Long-Term Infrastructure Investment Strategic Plan goals.

VENDOR SELECTION A request for quotations was posted on the District’s website, sent to 15 potential proposers, and advertised in the Oakland Tribune. One bid was received.

SUSTAINABILITY
Economic
Funding for this purpose is available in the FY 2023 adopted capital budget for the Water Supply Monitoring System Upgrades.
Environmental
The vessel will be equipped with twin 60-horsepower Honda four stroke outboard motors, which meet the California Air Resource Board's emissions standards.

ALTERNATIVES
Do not purchase this equipment. This alternative is not recommended because the boat is needed to support the District’s reservoir data collection programs and other District boats cannot accommodate the specialized equipment that is needed.
Reject received bid and re-bid. This alternative is not recommended as the District engaged in a fair and competitive bid process. The bid received meets all specifications and is reasonable for the equipment being purchased.

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Originating Department: Finance	Department Director or Manager: Sophia D. Skoda	CEP Forms? Yes	Board Action Type: Materials and Supplies
Funds Available: FY 2023, CIP#00065, Page 89	Budget Coding: 11.761.0000.2011723.55210		Approved: 
Attachment(s): P-035; P-061			

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE Materials and Supplies Contract - RFQ No.: 2220 Purchase 21-foot Packcat Survey Utility Boat with Trailer						DATE: October 10, 2022					
CONTRACTOR: William E. Munson Company Burlington, WA 98233				Sole Bidder		PERCENTAGE OF CONTRACT DOLLARS					
BID/PROPOSER'S PRICE: \$166,030 *		FIRM'S OWNERSHIP Ethnicity: White Gender: Men		White Men 25%		White Women 6%		Ethnic Minorities 25%		Contracting Objectives 100.0% 0.0% 0.0%	
CONTRACT EQUITY PARTICIPATION											
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER M W		CONTRACTING PARTICIPATION					
<i>PRIME:</i> William E. Munson Company		\$166,030	White	X	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<i>SUBS:</i> None											
TOTAL		\$166,030			100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)											
		White Men		White Women		Ethnic Minorities		Total Employees			
No. of Employees:		49		1		6		56			
Percent of Total Employees:		87.5%		1.8%		10.7%					
MSA Labor Market %:		43.6%		37.6%		18.8%					
MSA Labor Market Location:		Washington									
COMMENTS											
<i>Contract Equity Participation:</i> 100% White Men participation. <i>Contract Duration:</i> NA *Total not to exceed: \$166,030											
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended			
NA				NA							



BOARD ACTION

Agenda Number: 4

Meeting Date: October 25, 2022

TITLE PURCHASE FIBERGLASS REINFORCED PLASTIC TANKS

ACTION Motion: Resolution: Ordinance:

RECOMMENDED ACTION Award a contract to the lowest responsive/responsible bidder Diamond Fiberglass, for supplying three fiberglass reinforced plastic (FRP) tanks for the Oakport Wet Weather Facility (WWF), beginning on or after October 25, 2022 for a total cost, after the addition of taxes, not to exceed \$552,305 under Request for Quotation No. 2301.

SUMMARY This contract is for the purchase of three FRP tanks, 12,150-gallon each, for use at the Oakport WWF.


DISCUSSION The tanks will replace three existing sodium hypochlorite (SHC) storage tanks that have reached the end of their useful life. This chemical is used for disinfecting WWF influent flows. This item supports the District’s Long-Term Infrastructure Investment Strategic Plan goal.

VENDOR SELECTION A request for quotations was posted on the District’s website, sent to ten potential proposers, and advertised in the Oakland Tribune. Two bids were received. Diamond Fiberglass was the lowest responsive/responsible bidder.

SUSTAINABILITY
Economic
Funding for this purchase is available in the FY 2023 adopted capital budget for Wet Weather Facilities.
Environmental
Purchasing these tanks will allow the District to continue providing disinfection of the Oakport WWF’s flows as required by the District’s San Francisco Bay Regional Water Quality Control Board Order No. R2-2020-00 regulatory discharge permit.

ALTERNATIVES
Do not purchase this equipment. This alternative is not recommended because the existing SHC storage tanks at the Oakport WWF have reached the end of their useful lives.
Reject received bid and re-bid. This alternative is not recommended because the District engaged in a fair and competitive bid process. The bid received meets all specifications and is reasonable for the equipment being purchased.

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Originating Department: Finance	Department Director or Manager: Sophia D. Skoda	CEP Forms? Yes	Board Action Type: Materials and Supplies
Funds Available: FY 2023 CIP 2014074, Page 73	Budget Coding: 21.928.0000.3100010.55110.000000		Approved: 
Attachment(s): P-035; P-061			

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE Materials and Supplies Contract - RFQ No.: 2301 Purchase Fiberglass Reinforced Plastic Tanks						DATE: September 28, 2022						
CONTRACTOR: Diamond Fiberglass Victoria, TX 77905				PERCENTAGE OF CONTRACT DOLLARS								
BID/PROPOSER'S PRICE:		FIRM'S OWNERSHIP		White Men		Contracting Objectives		Participation				
\$552,305 *		Ethnicity	Gender	White Women		25%		100.0%				
		White	Men	Ethnic Minorities		6%		0.0%				
						25%		0.0%				
CONTRACT EQUITY PARTICIPATION												
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION						
				M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIME: Diamond Fiberglass		\$552,305	White	X		100.0%						
SUBS: None												
TOTAL		\$552,305				100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)												
		White Men		White Women		Ethnic Minorities		Total Employees				
No. of Employees:		12		2		47		61				
Percent of Total Employees:		19.7%		3.3%		77.0%						
MSA Labor Market %:		31.5%		26.1%		42.4%						
MSA Labor Market Location:		Texas										
COMMENTS												
Contract Equity Participation: 100% White Men participation. Contract Duration: NA *Total not to exceed: \$552,305												
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended				
NA				NA								



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Purchase Fiberglass Reinforced Plastic Tanks		Ethnic Minority Percentages From U.S. Census Data							
		B	H	A/PI	AI/AN	TOTAL			
Materials and Supplies Contract - RFQ No.: 2301 DATE: 9/28/2022		National	10.5	10.7	3.7	0.7	27.3		
		9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9		
		Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2		
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees							
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
RP	WM	Company Wide	2	45	0	0	47	77.0%	42.4%
Diamond Fiberglass Paul Cohen 1036 Industrial Park Drive Victoria, TX 77905 361-572-4040		Manager/Prof	0	2	0	0	2	20.0%	
		Technical/Sales	0	1	0	0	1	20.0%	
		Clerical/Skilled	2	42	0	0	44	95.7%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	0	0	0	0.0%	
		AA Plan on File: NA	Date of last contract with District: NA						
		Co. Wide MSA: Texas	# Employees-Co. Wide: 61		Bay Area: 0				
P	WM	Company Wide	INFORMATION NOT PROVIDED						
Augusta Fiberglass Coatings, Inc. Dale Crider 86 Lake Cynthia Road Blackville, NC 29817 803-527-1572 ext. 117		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area							
		Co. Wide MSA:							

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)

Title:	Hardware Refresh of Virtualization Host Servers	Meeting Date:	October 25, 2022
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Migrate all production virtual machines to cloud services. This alternative is not recommended because the full impacts of such an action are unknown at this time. Staff will need to evaluate cloud providers and research application server dependencies to on-premises resources before cloud migration is feasible.

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE Materials and Supplies Contract Hardware Refresh of Virtualization Host Servers						DATE: October 14, 2022						
CONTRACTOR: Trace3, LLC Irvine, CA 92618				PERCENTAGE OF CONTRACT DOLLARS								
BID/PROPOSER'S PRICE:		FIRM'S OWNERSHIP		White Men		25%		100.0%				
		Ethnicity	Gender	White Women		6%		0.0%				
\$186,385 *		White	Men	Ethnic Minorities		25%		0.0%				
CONTRACT EQUITY PARTICIPATION												
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION						
				M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIMES: Trace3, LLC		\$186,385	White	X		100.0%						
SUBS: None												
TOTAL		\$186,385				100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)												
		White Men		White Women		Ethnic Minorities		Total Employees				
No. of Employees:		540		227		276		1,043				
Percent of Total Employees:		51.8%		21.8%		26.5%						
MSA Labor Market %:		28.0%		23.6%		48.4%						
MSA Labor Market Location:		California										
COMMENTS												
Contract Equity Participation: 100% White Men participation. Contract Duration: NA *Total not to exceed: \$186,385												
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended				
NA				NA								



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title:		Ethnic Minority Percentages From U.S. Census Data								
			B	H	A/PI	AI/AN	TOTAL			
Hardware Refresh of Virtualization Host Servers		National	10.5	10.7	3.7	0.7	27.3			
		9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9			
		Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2			
Materials and Supplies Contract	DATE:	Number of Ethnic Minority Employees								
R=Recmmd P=Prime S=Sub	Composition of Ownership									
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %		
RP	WM	Company Wide	31	87	117	10	245	23.5%	48.4%	
Trace3, LLC Danielle Rodriguez 7565 Irvine Center, Drive #200 Irvine, CA 92618 949-398-7121		Manager/Prof	20	55	89	7	171	24.4%		
		Technical/Sales	9	32	20	3	64	23.6%		
		Clerical/Skilled	2	0	8	0	10	13.9%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	0	0	0	0	0	0.0%		39.9%
		AA Plan on File:	NA		Date of last contract with District:		7/29/2021			
		Co. Wide MSA:	California		# Employees-Co. Wide:		1,043 Bay Area: 0			
P	WM: LBE	Company Wide	INFORMATION NOT PROVIDED							
Saitech Erwin Vllanueva 42640 Christy Street Fremont, CA 94538 510-440-0256 ext. 306		Manager/Prof								
		Technical/Sales								
		Clerical/Skilled								
		Semi/Unskilled								
		Bay Area								
		Co. Wide MSA:								

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



Agenda Number: 6

Meeting Date: October 25, 2022

TITLE PURCHASE SPECIALIZED LEGAL DISCOVERY SOLUTION SOFTWARE

ACTION Motion: Resolution: Ordinance:

RECOMMENDED ACTION Authorize an agreement beginning on or after October 25, 2022 with Logik Systems, Inc. in an amount not to exceed \$126,000 for three years for supplying Logikcull Discovery Solutions (Logikcull) software for processing and review of litigation discovery documents and in-app technical support for the Office of General Counsel (OGC).

SUMMARY This purchase will replace OGC’s current electronic discovery software and provide cloud-based electronic discovery software to the OGC for in-house processing of discovery documents.

DISCUSSION Since 2008, OGC has used a combination of various software products to collect, upload, process, review, tag, and produce electronic documents in litigation matters. Most of these products are not compatible with Office 365 and are no longer supported by their vendors. It is necessary for OGC to implement a new eDiscovery platform.


Logik Systems, Inc. provides eDiscovery software that will replace OGC’s current software in a single, cloud-based product. This agreement will provide OGC the in-house tools necessary to upload, review and produce voluminous documents in litigation matters. The agreement includes in-app technical support. Logik Systems, Inc.’s software will support OGC in meeting its legal obligations.

CONSULTANT SELECTION OGC contacted five vendors offering electronic discovery solutions, reviewed their products and participated in product demonstrations from three vendors. Logikcull was chosen as the preferred product based on a combination of functionality and features of the product in relation to its price.

SUSTAINABILITY **Economic**
Funding for this purchase is available in the FY 2023 adopted operating budget.

ALTERNATIVE **Do not authorize this agreement.** This alternative is not recommended because OGC is required to meet its discovery obligations, and this purchase will avoid significant eDiscovery outsourcing costs.

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Originating Department: Office of General Counsel	Department Director or Manager: Derek McDonald	CEP Forms? Yes	Board Action Type: Professional Services
Funds Available: FY 2023	Budget Coding: 130-8851100-52310		Approved: 
Attachment(s): P-035; P-061			

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE Professional Services Contract Authorize Agreement with Logik Systems, Inc. for Specialized Legal Software						DATE: October 13, 2022						
CONTRACTOR: Logik Systems, Inc. San Francisco, CA 94104				PERCENTAGE OF CONTRACT DOLLARS								
BID/PROPOSER'S PRICE: \$126,000 *		FIRM'S OWNERSHIP Ethnicity: White Gender: Men		White Men 25%		Contracting Objectives 25%		Participation 100.0%				
		White Women 6%		Ethnic Minorities 25%				0.0%				
								0.0%				
CONTRACT EQUITY PARTICIPATION												
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER M W		CONTRACTING PARTICIPATION						
						White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIME: Logik Systems, Inc.		\$126,000	White	X		100.0%						
SUBS: None												
TOTAL		\$126,000				100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)												
			White Men		White Women		Ethnic Minorities		Total Employees			
No. of Employees:			48		23		27		98			
Percent of Total Employees:			49.0%		23.5%		27.6%					
MSA Labor Market %:			39.0%		33.7%		27.3%					
MSA Labor Market Location:			Total USA									
COMMENTS												
Contract Equity Participation: 100% White Men participation. Contract Duration: Three years *Total not to exceed: \$126,000												
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended				
NA				NA								



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Authorize Agreement with Logik Systems, Inc. for Specialized Legal Software		Ethnic Minority Percentages From U.S. Census Data							
			B	H	A/PI	AI/AN	TOTAL		
		National	10.5	10.7	3.7	0.7	27.3		
Professional Services Contract	DATE: 10/13/2022	9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9		
		Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2		
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees							
Company Name, Owner/Contact Person, Address, and Phone Number			B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %
RP	WM	Company Wide	3	3	15	0	21	21.4%	27.3%
Logik Systems, Inc. LauraLee DeLeon 548 Market Street, PMB 40135 San Francisco, CA 94104 773-991-0230		Manager/Prof	3	3	14	0	20	22.2%	
		Technical/Sales	0	0	1	0	1	12.5%	
		Clerical/Skilled	0	0	0	0	0	0.0%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	4	0	4	36.4%	39.9%
		AA Plan on File:	NA		Date of last contract with District:		NA		
		Co. Wide MSA:	Total USA		# Employees-Co. Wide:		98	Bay Area: 11	
P	WM: LBE	Company Wide	INFORMATION NOT PROVIDED						
Everlaw Michael Winnett 2101 Webster Street, Suite 1500 Oakland, CA 94612 650-203-2061		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area							
		Co. Wide MSA:							
P	WM	Company Wide	INFORMATION NOT PROVIDED						
Disco Garik Azizian 111 Congress Ave, Suite 900 Austin, TX 78701 925-858-8557		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area							
		Co. Wide MSA:							
P	WM	Company Wide	INFORMATION NOT PROVIDED						
IPRO Stephanie Greenshields 1700 N. Desert Drive, Suite Tempe, AZ 85288 480-295-8423		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area							
		Co. Wide MSA:							
P	WM	Company Wide	INFORMATION NOT PROVIDED						
Relativity Cedric Simpkins 231 South LaSalle Street, 8th Floor Chicago, IL 60604 708-723-3278		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area							
		Co. Wide MSA:							

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



Agenda Number: 7

Meeting Date: October 25, 2022

TITLE COLOCATION DATA CENTER FACILITIES

ACTION Motion: Resolution: Ordinance:


RECOMMENDED ACTION Authorize an agreement beginning on or after October 25, 2022 with Nautilus Data Technologies, Inc. for \$406,000 for five years, with two options to renew for additional one-year periods for a total amount, including option years, not to exceed \$581,000 for data center colocation services.

SUMMARY The agreement with Nautilus Data Technologies, Inc. is to provide colocation services (reliable power, cooling, physical access control, connectivity to AT&T communication services and computer cabinets) to serve as the District’s Business Continuity auxiliary data center to support District operations in the event of a service disruption to the District’s primary data center at the Administration Building.

DISCUSSION Since 2008, the District has maintained a Business Continuity auxiliary data center at the Sacramento Municipal Utility District’s (SMUD) data center as part of a mutually beneficial partnership. SMUD is restructuring their data center operational model and is no longer able to provide colocation services for the District.

The District reached out to other regional water and wastewater districts to investigate potential partnerships; however, none were able to provide the required services. The District therefore selected a commercial colocation facility that meets or exceeds all the required operational and functional requirements. This service supports the District’s Customer and Community Services Strategic Plan goal to minimize interruptions and manage the District’s essential functions during an emergency.

SERVICE PROVIDER SELECTION A request for proposals (RFP) was posted on the District’s website. Four service providers submitted proposals. The District evaluated and ranked the proposals based on seven evaluation criteria. Nautilus Data Technologies, Inc. was selected based on the agreement’s total expected cost, including expected travel costs to maintain District equipment and integration into the District’s data and network infrastructure. In addition, the Nautilus Data Technologies, Inc. data center is located in Stockton, CA, and its proximity to the District’s upcountry facilities provides site management advantages over other locations.

Originating Department: Information Systems	Department Director or Manager: Orlando W. Leon	CEP Forms? Yes	Board Action Type: General Services
Funds Available: FY2023	Budget Coding: 11-252-8854700-53160		Approved: 
Attachment(s): P-035; P-061			

Title: Colocation Data Center Facilities

Meeting Date: October 25, 2022

SUSTAINABILITY**Economic**

The FY 2023 adopted operating budget includes funding for the first year of this multi-year agreement. Funding for the additional years will be considered as part of the associated budget development process.

The agreement includes a three percent cost increase for each year; however, there are no other variable costs in the agreement.

Social

This type of auxiliary data center does not exist in the District, consequently union notification was not required.

Environmental

The Nautilus Data Technologies, Inc. colocation facility is one of most environmentally friendly data centers evaluated during the RFP process. The cooling system removes the need for condensers/compressors and eliminates typical data center noise pollution. Their technology also reduces CO2 emissions by 30 percent. The facility does not use drinking water for cooling and its cooling system does not produce wastewater.

ALTERNATIVES

Select an existing District facility for the auxiliary data center. This alternative is not recommended because of the expense to retrofit or build a facility for redundant power and cooling, in addition to the on-going maintenance and management requirements for the facility. Also, this approach would not align with industry best practices.

Migrate all Business Continuity services to the cloud. This alternative is not recommended at this time because of system dependencies (database, application, and storage) amongst the existing environment. Staff plans to pilot Business Continuity services in the cloud in FY 2024.

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE General Services Agreement Colocation Data Center Facilities						DATE: October 18, 2022						
CONTRACTOR: Nautilus Data Technologies, Inc. San Ramon, CA 94583				Local Business		PERCENTAGE OF CONTRACT DOLLARS						
BID/PROPOSER'S PRICE:		FIRM'S OWNERSHIP		White Men		Contracting Objectives		Participation				
\$581,000 *		White	Men	White Women		25%		100.0%				
		Ethnicity	Gender	Ethnic Minorities		6%		0.0%				
		White	Men	Ethnic Minorities		25%		0.0%				
CONTRACT EQUITY PARTICIPATION												
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION						
				M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIME: Nautilus Data Technologies, Inc.		\$581,000	White	X		100.0%						
SUBS: None												
TOTAL		\$581,000				100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)												
		White Men		White Women		Ethnic Minorities		Total Employees				
No. of Employees:		15		3		4		22				
Percent of Total Employees:		68.2%		13.6%		18.2%						
MSA Labor Market %:		32.3%		27.8%		39.9%						
MSA Labor Market Location:		9 Bay Area Counties										
COMMENTS												
Contract Equity Participation: 100% White Men participation. Contract Duration: Five years with 2 One-year Renewal Options Total not to exceed: \$581,000												
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended				
NA				NA								



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Colocation Data Center Facilities		Ethnic Minority Percentages From U.S. Census Data								
			B	H	A/PI	AI/AN	TOTAL			
General Services Agreement		DATE: 10/18/2022	National		10.5	10.7	3.7	0.7	27.3	
			9 Bay Area Counties		5.5	16.2	14.2	0.4	39.9	
			Alameda/CC Counties		10.7	15.6	15.4	0.5	46.2	
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees								
Company Name, Owner/Contact Person, Address, and Phone Number			B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
RP	WM: LBE	Company Wide	1	1	2	0	4	18.2%	39.9%	
Nautilus Data Technologies, Inc. Paul Royere 6101 Bollinger Canyon Rpad, Suite 302 San Ramon, CA 94583 415-218-1880		Manager/Prof	0	1	2	0	3	21.4%		
		Technical/Sales	1	0	0	0	1	12.5%		
		Clerical/Skilled	0	0	0	0	0	0.0%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	0	0	1	0	1	25.0%		
		AA Plan on File:	NA			Date of last contract with District: .				
		Co. Wide MSA:	9 Bay Area Counties			# Employees-Co. Wide: 22		Bay Area: 4		
P	PHC: LBE	Company Wide	50	69	163	2	284	63.5%	48.3%	
AT&T Corp. Lori Kingshott 5001 Executive Parkway San Ramon, CA 94583 925-323-3853		Manager/Prof	10	16	42	1	69	48.6%		
		Technical/Sales	22	34	59	0	115	65.3%		
		Clerical/Skilled	18	19	62	1	100	78.1%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	50	69	163	2	284	63.5%		
		Co. Wide MSA:	San Francisco			# Employees-Co. Wide: 447		Bay Area: 447		
P	WM	Company Wide	INFORMATION NOT PROVIDED							
CherryRoad Technologies Inc. Jeremy Gulban 6 Upper Road, 2nd Floor Parsippany, NJ 07054 973-541-4278		Manager/Prof								
		Technical/Sales								
		Clerical/Skilled								
		Semi/Unskilled								
		Bay Area								
		Co. Wide MSA:								
P	WM	Company Wide	INFORMATION NOT PROVIDED							
U.S. TelePacifc Holdings Corp. dba TPx Communications Craig Marshall 303 Colorado Street, Suite 2075 Austin, TX 78701 510-995-5574		Manager/Prof								
		Technical/Sales								
		Clerical/Skilled								
		Semi/Unskilled								
		Bay Area								
		Co. Wide MSA:								

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



Agenda Number: 8

Meeting Date: October 25, 2022

TITLE WASTEWATER ELECTRICAL RESILIENCY MASTER PLAN

ACTION Motion: Resolution: Ordinance:

RECOMMENDED ACTION Authorize an agreement beginning on or after October 25, 2022, with Woodard & Curran, Inc. in an amount not to exceed \$246,710 for the preparation of a Wastewater Electrical Resiliency Master Plan.


SUMMARY The District seeks a comprehensive, long-term plan for capital projects for electrical infrastructure at the Main Wastewater Treatment Plant (MWWTP). The Wastewater Electrical Resiliency Master Plan will improve resiliency, power supply capacity, longevity, reliability, and safety. The analysis requires broad knowledge of power distribution system topology, emergency backup power supply, and failure analysis for electrical systems at wastewater treatment plants. The plan is expected to take one year to complete.

DISCUSSION The District’s MWWTP was constructed in 1951. Since then, many changes to the electrical, power generation, and power distribution systems have been implemented. The District requires outside expertise to plan for power system upgrades and inform the replacement of aging equipment. The services contracted for in the agreement cannot be satisfactorily performed under the District civil service, and therefore contracting out is proper. This project supports the District’s Long-Term Infrastructure Investment Strategic Plan goal.

CONSULTANT SELECTION A request for proposals was posted on the District’s website and sent to 45 firms with expertise in electrical engineering and wastewater treatment plant design. Two firms submitted proposals. Woodard & Curran, Inc. was selected based on its knowledge of the MWWTP electrical systems and its engineering planning expertise.

SUSTAINABILITY **Economic**
Funding for this purpose is available in the FY2023 adopted capital budget for Electrical and Controls.
Social
Locals 2019 and 21 were notified of this agreement on April 5, 2022 and did not raise any specific issues related to this agreement.

This plan will improve electrical reliability and worker safety by optimizing equipment replacements and upgrades.

Originating Department: Wastewater	Department Director or Manager: Donald M. Gray	CEP Forms? Yes	Board Action Type: Professional Services
Funds Available: FY2023, CIP#2014084, Page 63	Budget Coding: 21-926-0000/2015037-5231		Approved: 
Attachment(s): P-035; P-061			

Title: Wastewater Electrical Resiliency Master Plan

Meeting Date: October 25, 2022

Environmental

This project will enhance power reliability at the MWWTP and enhance the District's ability to treat wastewater.

ALTERNATIVES

Select a different consultant to perform the work. This alternative is not recommended because Woodard & Curran, Inc. has the best qualified team in areas crucial to the Electrical Resiliency Master Plan, including direct experience with the MWWTP power distribution system, and experience in technologies and emergency backup power configurations at other wastewater treatment plants and how they could be implemented at the MWWTP.

Delay or do not proceed with the project. This alternative is not recommended because the Wastewater Electrical Resiliency Master Plan is needed to inform future capital improvement projects, as well as to provide a comprehensive approach to establishing reliable and resilient power supply.

Complete the work with District forces. This alternative is not recommended because District staff does not have the specialized technical expertise necessary to perform the tasks identified.

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE Professional Services Contract Wastewater Electrical Resiliency Master Plan						DATE: October 5, 2022							
CONTRACTOR: Woodard & Curran, Inc. Walnut Creek, CA 94598				PERCENTAGE OF CONTRACT DOLLARS									
BID/PROPOSER'S PRICE: \$246,710 *				FIRM'S OWNERSHIP White		Men		Availability Group White Men		25%		Participation 85.8%	
				Ethnicity White		Gender Men		White Women		6%		0.0%	
								Ethnic Minorities		25%		14.2%	
CONTRACT EQUITY PARTICIPATION													
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION							
				M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign	
PRIME: Woodard & Curran, Inc.		\$211,710	White	X		85.8%							
SUBS: Megawatt Engineering		\$35,000	Asian	X				14.2%					
TOTAL		\$246,710				85.8%	0.0%	14.2%	0.0%	0.0%	0.0%	0.0%	
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)													
			White Men		White Women		Ethnic Minorities		Total Employees				
No. of Employees:			655		304		100		1,059				
Percent of Total Employees:			61.9%		28.7%		9.4%						
MSA Labor Market %:			50.6%		48.5%		2.9%						
MSA Labor Market Location:			Maine										
COMMENTS													
Contract Equity Participation: 85.8% White Men and 14.2% Ethnic Minority participation. Contract Duration: NA *Total not to exceed: \$246,710													
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended					
NA				NA									



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Wastewater Electrical Resiliency Master Plan		Ethnic Minority Percentages From U.S. Census Data								
			B	H	A/PI	AI/AN	TOTAL			
		National	10.5	10.7	3.7	0.7	27.3			
Professional Services Contract		DATE: 10/5/2022	9 Bay Area Counties		5.5	16.2	14.2	0.4	39.9	
			Alameda/CC Counties		10.7	15.6	15.4	0.5	46.2	
R=Recmmd P=Prime S=Sub		Composition of Ownership		Number of Ethnic Minority Employees						
Company Name, Owner/Contact Person, Address, and Phone Number			B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
RP	WM: LBE	Company Wide	18	38	33	0	89	8.4%	2.9%	
Woodard & Curran Rachel Gilbert 2175 North California Blvd., Suite 315 Walnut Creek, CA 94596 <i>(Local office)</i> 978-482-7902		Manager/Prof	5	26	26	0	57	7.8%		
		Technical/Sales	0	0	2	0	2	13.3%		
		Clerical/Skilled	5	4	3	0	12	9.8%		
		Semi/Unskilled	8	8	2	0	18	9.6%		
		Bay Area	0	0	0	0	0	0.0%	39.9%	
		AA Plan on File:	NA		Date of last contract with District:		7/15/2021			
		Co. Wide MSA:	Maine		# Employees-Co. Wide:		1,059	Bay Area: 0		
S	EMM: A/PI - L/SBE	Company Wide	0	0	1	0	1	100.0%	38.5%	
Megawatt Engineering Michael Nakamura 2872 Ygnacio Blvd, #461 Walnut Creek, CA 94598 925-330-6595		Manager/Prof	0	0	1	0	1	100.0%		
		Technical/Sales	0	0	0	0	0	0.0%		
		Clerical/Skilled	0	0	0	0	0	0.0%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	0	0	1	0	1	100.0%	39.9%	
		Co. Wide MSA:	Contra Costa		# Employees-Co. Wide:		1	Bay Area: 1		
P	WM	Company Wide	0	109	124	2	235	17.0%	27.3%	
Hazen and Sawyer Glenys Herrera 498 Seventh Avenue New York, NY 10018 212-539-7209		Manager/Prof	49	96	118	2	265	20.6%		
		Technical/Sales	5	5	3	0	13	31.7%		
		Clerical/Skilled	4	8	3	0	15	25.4%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	1	1	10	0	12	57.1%	39.9%	
		Co. Wide MSA:	Total USA		# Employees-Co. Wide:		1,385	Bay Area: 21		

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



BOARD ACTION

Agenda Number: 9a-9b

Meeting Date: October 25, 2022

TITLE CONCRETE REPAIR SERVICES

ACTION Motion: Resolution: Ordinance:

RECOMMENDED ACTION

- Authorize agreements beginning on or after October 25, 2022 with Arrowhead Concrete Construction, Bruce Enterprises, Gary Golobe dba Cornerstone Paving, Pacific General Engineering, and Sonnikson and Stordahl Construction for one year in an aggregate amount not to exceed \$1,300,000 for concrete repair services.
- Authorize additional agreements for concrete repair services, on an as-needed basis and subject to the total aggregate amount authorized by the Board for such services on October 25, 2022, with service providers that meet District standards and offer pricing at or below the range in the proposed agreements with the service providers above to increase flexibility and ensure service provider availability. The Board of Directors will be notified of additional qualified service providers by means of the General Manager’s monthly report.

SUMMARY

The District uses concrete repair services to restore concrete streets, sidewalks, curbs, and gutters following repair and replacement of water distribution infrastructure. Emergencies, unplanned work, seasonal variations in demand and staff vacancies require the District to contract a portion of concrete repair services to augment District staff.


DISCUSSION

The District has used concrete repair services to supplement District forces since the early 1990s. The use of these services is necessary to address the existing backlog of sidewalk repair jobs. In Fiscal Year 2021, the District hired four Limited-Term Concrete Finishers and purchased necessary equipment to conduct a pilot to evaluate the cost effectiveness of reducing use of contracted concrete repair services. The pilot is ongoing. When completed, results from the pilot will be used to guide future resource needs. This work supports the District’s Long-Term Infrastructure Investment Strategic Plan goal.

The services contracted for in the agreements cannot be satisfactorily performed under the District civil service and therefore contracting out is proper.

SERVICE PROVIDER SELECTION

In July 2021, a request for proposals was posted on the District’s website and sent to seven potential proposers. Five service providers submitted proposals. Arrowhead Concrete Construction, Bruce Enterprises, Gary Golobe dba Cornerstone Paving, Pacific General Engineering, and Sonnikson and Stordahl Construction were selected based on the ability to

Originating Department: Maintenance and Construction	Department Director or Manager: Michael R. Ambrose	CEP Forms? Yes	Board Action Type: General Services
Funds Available: FY2023, CIP# 000554, Page 21; CIP# 000108, Page 22, CIP# 000104, Page 23; CIP# 000110, Page 24	Budget Coding: Various/Variou		Approved: 
Attachment(s): P-035; P-061			

Title: Concrete Repair Services

Meeting Date: October 25, 2022

provide services with one-day notice and meet the minimum requirements. Specific jobs will be completed on a job-by-job basis based on location and vendor availability.

SUSTAINABILITY**Economic**

Funding for this purpose is available in the FY 2023 adopted operating and capital budgets for Pipeline Rebuild, Pipeline Relocations, Pipeline System Extensions, and Pipeline System Improvements. Funding for the additional months will be considered as part of the associated budget development process.

Social

Local 444 was notified of these agreements on August 29, 2022. Local 444 objected to the use of contractors but remains in discussions with management to reduce the reliance on contracted services.

ALTERNATIVES

Complete the work with District forces. This alternative is not recommended because the District does not have sufficient resources to complete concrete repair services in a timely manner during peak workloads.

Do not contract out for concrete repair services. This alternative is not recommended because this service is critical to District operations.

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE General Services Agreement Concrete Repair Services						DATE: October 11, 2022						
CONTRACTOR:				PERCENTAGE OF CONTRACT DOLLARS								
Various Firms (See Below)				Availability Group			Contracting Objectives		Participation			
BID/PROPOSER'S PRICE:		FIRM'S OWNERSHIP		White Men			25%		60.0%			
		Ethnicity	Gender	White Women			6%		0.0%			
\$1,300,000 *		See Below		Ethnic Minorities			25%		40.0%			
CONTRACT EQUITY PARTICIPATION												
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION						
				M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIMES:												
Arrowhead Concrete Construction		\$260,000	Hispanic	X				20.0%				
Bruce Enterprises		\$260,000	White	X		20.0%						
Gary Golobe dba Cornerstone Paving		\$260,000	White	X		20.0%						
Pacific General Engineering		\$260,000	Hispanic	X				20.0%				
Sonnikson and Stordahl Construction		\$260,000	White	X		20.0%						
TOTAL		\$1,300,000				60.0%	0.0%	40.0%	0.0%	0.0%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)												
			White Men		White Women		Ethnic Minorities		Total Employees			
No. of Employees:			See Attached Form P-061									
Percent of Total Employees:												
MSA Labor Market %:												
MSA Labor Market Location:												
COMMENTS												
Contract Equity Participation: 60% White Men and 40% Ethnic Minority participation. Contract Duration: One year *Total not to exceed: \$1,300,000												
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended				
NA				NA								



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title:		Ethnic Minority Percentages From U.S. Census Data							
			B	H	A/PI	AI/AN	TOTAL		
Concrete Repair Services		National	10.5	10.7	3.7	0.7	27.3		
		9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9		
		Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2		
General Services Agreement	DATE:								
	10/11/2022								
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees							
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
RP	EMM: H - SBE	Company Wide	0	5	0	0	5	71.4%	48.4%
Arrowhead Concrete Construction Matthew Zepeda 12653 E. Jahant Road Acampo, CA 95220 209-400-1942		Manager/Prof	0	2	0	0	2	100.0%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	2	0	0	2	100.0%	
		Semi/Unskilled	0	1	0	0	1	33.3%	
		Bay Area	0	0	0	0	0	0.0%	
		AA Plan on File: NA	Date of last contract with District: NA						
		Co. Wide MSA: California	# Employees-Co. Wide: 7				Bay Area: 0		
RP	WM: SBE	Company Wide	0	3	0	0	3	42.9%	23.4%
Bruce Enterprises Donna Simnick 1475 Petaluma Blvd., South Petaluma, CA 94953 707-781-9686		Manager/Prof	0	0	0	0	0	0.0%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	0	0	0	0	0.0%	
		Semi/Unskilled	0	3	0	0	3	60.0%	
		Bay Area	0	0	0	0	0	0.0%	
		Co. Wide MSA: Sonoma	# Employees-Co. Wide: 7				Bay Area: 7		
RP	WM: SBE	Company Wide	0	4	0	0	4	80.0%	23.4%
Gary Golobe dba Cornerstone Paving Gary Golobe 1415 Fulton Road, Suite 205 A-1 Santa Rosa, CA 95403 707-763-3407		Manager/Prof	0	0	0	0	0	0.0%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	0	0	0	0	0.0%	
		Semi/Unskilled	0	4	0	0	4	100.0%	
		Bay Area	0	4	0	0	4	0.0%	
		Co. Wide MSA: Sonoma	# Employees-Co. Wide: 5				Bay Area: 5		
RP	EMM: H - L/SBE	Company Wide	2	3	0	0	5	71.4%	38.5%
Pacific General Engineering James Akridge 2934 Pacheco Blvd. Martinez, CA 94553 925-260-3307		Manager/Prof	0	1	0	0	1	50.0%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	1	1	0	0	2	66.7%	
		Semi/Unskilled	1	1	0	0	2	100.0%	
		Bay Area	2	3	0	0	5	0.0%	
		Co. Wide MSA: Contra Costa	# Employees-Co. Wide: 7				Bay Area: 7		
RP	WM: L/SBE	Company Wide	1	34	3	0	38	57.6%	38.5%
Sonnikson and Stordahl Construction Karen Lynch 4858 Sunrise Drive Martinez, CA 94553 925-229-4028		Manager/Prof	0	3	0	0	3	30.0%	
		Technical/Sales	0	1	0	0	1	0.0%	
		Clerical/Skilled	1	30	3	0	34	61.8%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	1	34	3	0	38	0.0%	
		Co. Wide MSA: Contra Costa	# Employees-Co. Wide: 66				Bay Area: 66		

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



Agenda Number: 10a-10b

Meeting Date: October 25, 2022

TITLE **AMEND AGREEMENTS FOR HYDRO/AIR-VACUUM EXCAVATION SERVICES**

ACTION Motion: Resolution: Ordinance:

RECOMMENDED ACTION

- Authorize amendments to the agreements previously authorized under Board Motion No. 183-21, with service providers listed below to increase the aggregate amount of those agreements by \$980,000 to a total aggregate amount not to exceed \$1,480,000 and extend the agreement terms to October 26, 2023 for hydro/air-vacuum excavation services.

AIMS/PVIC CA, LLC dba	Bradley Tanks, Inc.	Pipe and Plant Solutions, Inc.
AIMS Companies		
Badger Daylighting Corp.	Hydro-X Services, Inc.	Presidio Systems, Inc.
- Authorize additional agreements for hydro/air-vacuum excavation services, on an as-needed basis and subject to the total aggregate amended amount authorized by the Board for such services on October 25, 2022, with service providers that meet District standards and offer pricing at or below the range in the proposed agreements with the service providers above to increase flexibility and ensure service provider availability. The Board of Directors will be notified of additional qualified service providers by means of the General Manager’s monthly report.

SUMMARY

The District uses hydro/air-vacuum excavation services as needed to excavate around buried utilities when digging with a backhoe is unsafe and hand digging is inefficient. Under these agreements, the recommended service providers will operate hydro/air-vacuum excavation equipment in various sizes to meet the specific jobsite requirements.

DISCUSSION

The District primarily uses hydro/air-vacuum excavation services to support pipeline construction and repair. Hydro/air-vacuum excavation utilizes water or air jet and vacuum to remove soil near underground utilities efficiently and safely as an alternative to hand digging or use of mechanical equipment. Contractors have typically supplemented District staff during peaks of workload. This work supports the District’s Long-Term Infrastructure Investment Strategic Plan goal.

The services contracted for in the agreements cannot be satisfactorily performed under the District civil service and therefore contracting out is proper.

Originating Department: Maintenance and Construction	Department Director or Manager: Michael R. Ambrose	CEP Forms? Yes	Board Action Type: General Services
Funds Available: FY2023, CIP#000554, Page 21; CIP#000108, Page 22, CIP#000104, Page 23; CIP#000110, Page 24	Budget Coding: Various/Variou		Approved:
Attachment(s): P-035; P-061			

Title: Amend Agreements for Hydro/Air-Vacuum Excavation Services

Meeting Date: October 25, 2022

**SERVICE PROVIDER
SELECTION**

In August 2018, a request for proposals was posted on the District's website and sent to two resource organizations and six vendors. Six service providers submitted proposals. All proposers were selected based on the ability to provide services with one-day notice and availability. Jobs will be rotated between service providers depending on availability and District needs.

SUSTAINABILITY

Economic

Funding for this purpose is available in the FY2023 adopted operating and capital budgets for the Pipeline Rebuild, Pipeline Relocations, Pipeline Systems Extensions, and Pipeline System Improvements Projects. Funding for the additional months will be considered as part of the associated budget development process.

Social

Local 444 was notified of these agreements on August 17, 2022. Local 444 issues were addressed at a meeting on September 1, 2022 and resolved.

ALTERNATIVES

Complete the work with District forces. This alternative is not recommended because these agreements are needed for situations when District forces are not available.

Do not amend agreements for hydro/air-vacuum excavation services. This alternative is not recommended because these services are critical to District operations.

Do not utilize hydro/air-vacuum excavation around utilities in place of hand digging or backhoe. This alternative is not recommended because hand digging or utilizing a backhoe is not always the most efficient or safest excavation method.

I:\Sec\2022 Board Related Items\102522 Board Agenda Items\OMD - Amend Agreements for Hydro/Air-Vacuum Excavation Services.docx



CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE General Services Agreement - Amendment Amend Agreements for Hydro/Air-Vacuum Excavation Services						DATE: August 22, 2022						
CONTRACTOR:				PERCENTAGE OF CONTRACT DOLLARS								
Various Firms See Below				Availability Group			Contracting Objectives		Participation			
BID/PROPOSER'S PRICE:		FIRM'S OWNERSHIP		White Men			25%		50.0%			
		Ethnicity	Gender	White Women			6%		16.7%			
\$980,000 *		See Below	-	Ethnic Minorities			25%		16.7%			
CONTRACT EQUITY PARTICIPATION												
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION						
				M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIMES:												
AIMS/PVIC CA, LLC dba AIMS Companies		\$163,333	White	X		16.7%						
Badger Daylighting Corp.		\$163,333	PHC							16.7%		
Bradley Tanks, Inc.		\$163,333	Asian		X			16.7%				
Hydro-X Services, Inc.		\$163,333	White	X		16.7%						
Pipe and Plant Solutions, Inc.		\$163,333	White	X		16.7%						
Presidio Systems, Inc.		\$163,333	White		X		16.7%					
TOTAL		\$980,000				50.0%	16.7%	16.7%	0.0%	16.7%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)												
			White Men		White Women		Ethnic Minorities		Total Employees			
No. of Employees:			See Attached Form P-061									
Percent of Total Employees:												
MSA Labor Market %:												
MSA Labor Market Location:												
COMMENTS												
Contract Equity Participation: 50% White Men, 16.7% White Women, and 16.7% Ethnic Minority participation. Contract Duration: Until October 26, 2023												
*Total not to exceed: \$1,480,000 = \$500,000 (Original) + \$980,000 (Amendment)												
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended				
NA				NA								



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Amend Agreements for Hydro/Air-Vacuum Excavation Services		Ethnic Minority Percentages From U.S. Census Data							
				B	H	A/PI	AI/AN	TOTAL	
		National		10.5	10.7	3.7	0.7	27.3	
General Services Agreement - Amendment		DATE:	9 Bay Area Counties		10.5	10.7	3.7	0.7	27.3
		8/22/2022	Alameda/CC Counties		5.5	16.2	14.2	0.4	39.9
R=Recmmd P=Prime S=Sub Composition of Ownership		Number of Ethnic Minority Employees							
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
RP	WM: LBE	Company Wide	5	8	11	0	24	75.0%	48.4%
AIMS/PVIC CA, LLC dba AIMS Companies Jill Brugman 1616 Doolittle Drive San Leandro, CA 94577 925-485-9720		Manager/Prof	0	0	1	0	1	25.0%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	3	5	5	0	13	81.3%	
		Semi/Unskilled	2	3	5	0	10	83.3%	
		Bay Area	4	4	8	0	16	66.7%	
		AA Plan on File:	NA		Date of last contract with District:		NA		
		Co. Wide MSA:	California		# Employees-Co. Wide:		32	Bay Area:	24
RP	PHC	Company Wide	195	151	21	16	383	24.6%	12.3%
Badger Daylighting Corp. Josh Goosey 4910 N CR 900 E Brownsburg, IN 46112 317-456-1050		Manager/Prof	10	6	6	2	24	14.5%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	11	11	7	2	31	10.7%	
		Semi/Unskilled	174	134	8	12	328	29.7%	
		Bay Area	6	6	4	0	16	55.2%	
		Co. Wide MSA:	Indiana		# Employees-Co. Wide:		1,560	Bay Area:	29
RP	EMW: A/PI - L/SBE	Company Wide	1	36	3	0	40	48.8%	48.3%
Bradley Tanks, Inc. Kelly Graser 402 Hartz Avenue, Building C Danville, CA 94526 925-229-2900		Manager/Prof	0	2	1	0	3	30.0%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	9	2	0	11	40.7%	
		Semi/Unskilled	1	25	0	0	26	60.5%	
		Bay Area	1	34	2	0	37	48.7%	
		Co. Wide MSA:	California		# Employees-Co. Wide:		82	Bay Area:	76
RP	WM: LBE	Company Wide	1	14	1	0	16	21.1%	48.4%
Hydro-X Services, Inc. Kari Maldonado 12393 N. Highway 99 Lodi, CA 95240 209-369-8255		Manager/Prof	1	5	0	0	6	15.4%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	8	1	0	9	27.3%	
		Semi/Unskilled	0	1	0	0	1	33.3%	
		Bay Area	0	0	0	0	0	0.0%	
		Co. Wide MSA:	California		# Employees-Co. Wide:		76	Bay Area:	0
RP	WM: LBE	Company Wide	3	6	7	0	16	59.3%	48.4%
Pipe and Plant Solutions, Inc. William Gilmartin, IV 225 3rd Street Oakland, CA 94607 888-978-8264		Manager/Prof	0	1	2	0	3	50.0%	
		Technical/Sales	3	4	4	0	6	73.3%	
		Clerical/Skilled	0	0	0	0	0	0.0%	
		Semi/Unskilled	0	1	1	0	2	40.0%	
		Bay Area	3	6	7	0	16	59.3%	
		Co. Wide MSA:	California		# Employees-Co. Wide:		27	Bay Area:	27
RP	WW: L/SBE	Company Wide	0	16	1	0	17	42.5%	39.9%
Presidio Systems, Inc. Mike Schratz 159 Wright Brothers Avenue Livermore, CA 94551 925-456-8400		Manager/Prof	0	2	0	0	2	22.2%	
		Technical/Sales	0	11	0	0	11	47.8%	
		Clerical/Skilled	0	1	1	0	2	50.0%	
		Semi/Unskilled	0	2	0	0	2	50.0%	
		Bay Area	0	16	1	0	17	42.5%	
		Co. Wide MSA:	9 Bay Area Counties		# Employees-Co. Wide:		40	Bay Area:	40

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)

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CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation. (Completed by District)

TITLE <i>Professional Services Agreement - Assignment</i> Assignment of As-Needed Construction Management and Inspection Services						DATE: October 18, 2022						
CONTRACTOR: Various Firms (See Below)				PERCENTAGE OF CONTRACT DOLLARS								
BID/PROPOSER'S PRICE:		FIRM'S OWNERSHIP		White Men		25%		69.7%				
\$15,000,000		Ethnicity	Gender	White Women		6%		9.3%				
		White	Men	Ethnic Minorities		25%		21.0%				
CONTRACT EQUITY PARTICIPATION												
COMPANY NAME		ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION						
				M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIME: Consor PMCM, Inc.*		\$3,000,000	White	X		20.0%						
SUBS: Environmental Science Associates		\$50,000	White	X		0.3%		2.7%				
Frontier Engineers		\$400,000	Asian	X								
Joe Hill Consulting and Engineering Corporation		\$150,000	White	X		1.0%						
Kleinfelder Construction Services, Inc.		\$50,000	White	X		0.3%						
Kleinfelder, Inc.		\$750,000	White	X		5.0%						
PRO-TEC Safety Consultants Inc.		\$250,000	Hispanic	X				1.7%				
Saylor Consulting Group		\$300,000	White		X		2.0%					
Towill, Inc.		\$50,000	White	X		0.3%						
PRIME: Kennedy/Jenks Consultants, Inc.		\$2,000,000	White	X		13.3%						
SUBS: Bay Area Coating Consultants Inc.		\$250,000	White	X		1.7%						
BSK Associates		\$100,000	White	X		0.7%						
GEI Consultants		\$150,000	White	X		1.0%						
Geostructural Engineers		\$1,250,000	Hispanic	X				8.3%				
Harris & Associates		\$200,000	White		X		1.3%					
Joe Hill Consulting and Engineering Corporation		\$150,000	White	X		1.0%						
MCK Americas, Inc.		\$150,000	White	X		1.0%						
Saylor Consulting Group		\$500,000	White		X		3.3%					
Signet Testing Laboratories, Inc.		\$150,000	White	X		1.0%						
V& A Consulting Engineers		\$100,000	White		X		0.7%					
TOTAL		\$15,000,000				69.7%	9.3%	21.0%	0.0%	0.0%	0.0%	0.0%
CONTRACTOR'S WORKFORCE PROFILE (From P-025 Form)												
		White Men		White Women		Ethnic Minorities		Total Employees				
No. of Employees:		See Attached P-061 Form										
Percent of Total Employees:												
MSA Labor Market %:												
MSA Labor Market Location:												
COMMENTS												
<p>Contract Equity Participation: 69.7% White Men, 9.3% White Women, and 21.0% Ethnic Minority Participation.</p> <p>Contract Duration: NA</p> <p>*Previous firm: CPM Associates, Inc.</p>												
Workforce Profile & Statement of Nondiscrimination Submitted				Good Faith Outreach Efforts Requirement Satisfied				Award Approval Recommended				
NA				YES								

CONTRACT EQUITY PROGRAM SUMMARY (P-035)

This summary contains information on the contractor's workforce and contract equity participation.
(Completed by District)

TITLE Professional Services Agreement Assignment of As-Needed Construction Management and Inspection Services	DATE October 18, 2022
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CONTRACT EQUITY PARTICIPATION (cont. from page one)

COMPANY NAME	ESTIMATED AMOUNT	ETHNICITY	GENDER		CONTRACTING PARTICIPATION						
			M	W	White-Men	White-Women	Ethnic Minorities	Unclassified	Publicly Held Corp.	Gov't/Non Profit	Foreign
PRIME:											
MCK Americas, Inc.	\$2,050,000	White	X		13.7%						
SUBS:											
Bay Area Coating Consultants Inc.	\$50,000	White	X		0.3%						
Carollo Engineers, Inc.	\$900,000	White	X		6.0%						
H2O Urban Solutions	\$300,000	White		X		2.0%					
Hurley Technical Services	\$50,000	White	X		0.3%						
ISI Inspection Services, Inc.	\$150,000	Asian		X				1.0%			
Kennedy/Jenks Consultants, Inc.	\$350,000	White	X		2.3%						
Marina Construction Knowledge LLC	\$900,000	Hispanic		X				6.0%			
Ninyo & Moore Geotechnical and Environmental	\$200,000	Hispanic	X					1.3%			
Haley & Aldrich	\$50,000	White	X		0.3%						
Total											
See page 1 for total											



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Assignment of As-Needed Construction Management and Inspection Services		Ethnic Minority Percentages From U.S. Census Data								
			B	H	A/PI	AI/AN	TOTAL			
		National	10.5	10.7	3.7	0.7	27.3			
Professional Services Agreement	DATE:	10/18/2022								
		9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9			
		Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2			
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees								
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %		
RP	WM	Company Wide		0	4	23	0	27	44.3%	48.4%
Consor PMCM, Inc. Todd Van Maldeghem 1663 Mission Street, Suite 425 San Francisco, CA 941403 888-451-6822 ext. 57212		Manager/Prof	0	2	18	0	20	50.0%		
		Technical/Sales	0	1	2	0	3	21.4%		
		Clerical/Skilled	0	1	3	0	4	57.1%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	0	4	23	0	27	45.8%	39.9%	
		Co. Wide MSA:	California		# Employees-Co. Wide: 61		Bay Area: 59			
S	WM	Company Wide		8	41	59	1	109	21.7%	27.3%
Environmental Science Associates Annette Bonilla 550 Kearney Street, Suite 800 San Francisco, CA 94108 415-896-5900		Manager/Prof	4	30	35	1	70	16.5%		
		Technical/Sales	0	1	5	0	6	35.3%		
		Clerical/Skilled	4	10	15	0	29	47.5%		
		Semi/Unskilled	0	0	4	0	0	0.0%		
		Bay Area	3	9	26	0	38	26.6%	39.9%	
		Co. Wide MSA:	Total USA		# Employees-Co. Wide: 502		Bay Area: 143			
S	EMM: A/PI - L/SBE	Company Wide		0	0	1	0	1	100.0%	44.0%
Frontier Engineers Hiten Magudia 780 Pahosa Court Walnut Creek, CA 94597 925-549-2600		Manager/Prof	0	0	1	0	1	100.0%		
		Technical/Sales	0	0	0	0	0	0.0%		
		Clerical/Skilled	0	0	0	0	0	0.0%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	0	0	1	0	1	100.0%	39.9%	
		Co. Wide MSA:	San Francisco		# Employees-Co. Wide: 1		Bay Area: 1			
S	WM: SBE	Company Wide		1	3	5	0	9	40.9%	39.9%
Joe Hill Consulting and Engineering Joe Hill 1693 Polk Street, Suite 208 San Francisco, CA 94109 415-335-7168		Manager/Prof	1	3	5	0	9	40.9%		
		Technical/Sales	0	0	0	0	0	0.0%		
		Clerical/Skilled	0	0	0	0	0	0.0%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	1	3	5	0	9	40.9%	39.9%	
		Co. Wide MSA:	9 Bay Area Counties		# Employees-Co. Wide: 22		Bay Area: 22			
S	WM: LBE	Company Wide		5	17	9	0	31	36.5%	40.2%
Kleinfelder Construction Services, Inc. Marc McIntyre 1330 Broadway, Suite 1200 Oakland, CA 94612 (Local Office) 858-705-2119		Manager/Prof	1	4	4	0	9	30.0%		
		Technical/Sales	2	6	3	0	11	31.4%		
		Clerical/Skilled	2	7	2	0	11	55.0%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	0	0	0	0	0	NA	39.9%	
		Co. Wide MSA:	San Diego		# Employees-Co. Wide: 85		Bay Area: 0			
S	WM	Company Wide		61	147	140	6	354	20.1%	27.3%
Kleinfelder, Inc. Patrick Schaffner 550 West C Street, Suite 1200 San Diego, CA 92101 619-831-4600		Manager/Prof	25	93	112	0	230	18.6%		
		Technical/Sales	15	34	14	4	67	18.7%		
		Clerical/Skilled	21	20	14	2	57	33.7%		
		Semi/Unskilled	0	0	0	0	0	0.0%		
		Bay Area	5	6	17	1	29	21.3%	39.9%	
		Co. Wide MSA:	Total USA		# Employees-Co. Wide: 1,761		Bay Area: 136			

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title:		Ethnic Minority Percentages From U.S. Census Data							
			B	H	A/PI	AI/AN	TOTAL		
Assignment of As-Needed Construction Management and Inspection Services		National	10.5	10.7	3.7	0.7	27.3		
		9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9		
		Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2		
Professional Services Agreement	DATE:	Number of Ethnic Minority Employees							
	10/18/2022								
R=Recmmd P=Prime S=Sub	Composition of Ownership								
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
S	EMM: H - SBE	Company Wide	0	2	0	0	2	100.0%	48.4%
PRO-TEC Safety Consultants, Inc. Ralph Morales 249 Onondaga Avenue San Francisco, CA 94112 925-344-2565		Manager/Prof	0	1	0	0	1	100.0%	
		Technical/Sales	0	1	0	0	1	100.0%	
		Clerical/Skilled	0	0	0	0	0	0.0%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	1	0	0	1	0.0%	39.9%
Co. Wide MSA:		California	# Employees-Co. Wide: 2				Bay Area: 1		
S	WW: SBE	Company Wide	0	0	6	0	6	31.6%	44.0%
Saylor Consulting Group Natalie Saylor 505 Montgomery Street, 11th Floor San Francisco, CA 94111 415-399-9990		Manager/Prof	0	0	5	0	5	31.3%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	0	1	0	1	33.3%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	6	0	6	31.6%	39.9%
Co. Wide MSA:		San Francisco	# Employees-Co. Wide: 19				Bay Area: 19		
S	WM: LBE	Company Wide	3	23	16	1	43	41.7%	27.3%
Towill, Inc. Dawn Antonucci 2300 Clayton Road, Suite 1200 Concord, CA 94520 925-682-6976		Manager/Prof	0	4	0	1	5	17.2%	
		Technical/Sales	3	18	15	0	36	55.4%	
		Clerical/Skilled	0	1	1	0	2	22.2%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	2	14	12	0	28	50.9%	39.9%
Co. Wide MSA:		Total USA	# Employees-Co. Wide: 103				Bay Area: 55		
RP	WM	Company Wide	4	25	55	2	86	21.3%	27.3%
Kennedy/Jenks Consultants, Inc. Gerard Cavaluzzi 275 Battery Street, Suite 550 San Francisco, CA 94111 609-285-2638		Manager/Prof	3	20	42	1	66	21.1%	
		Technical/Sales	1	1	13	1	16	31.4%	
		Clerical/Skilled	0	4	0	0	4	10.3%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	2	4	14	0	20	33.9%	39.9%
Co. Wide MSA:		Total USA	# Employees-Co. Wide: 403				Bay Area: 59		
S	WM: SBE	Company Wide	0	2	2	0	4	57.1%	48.4%
Bay Area Coating Consultants Ed Darrimon P.O. Box 867 Denair, CA 95316 209-669-3666		Manager/Prof	0	2	2	0	4	57.1%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	0	0	0	0	0.0%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	0	0	0	0.0%	39.9%
Co. Wide MSA:		California	# Employees-Co. Wide: 7				Bay Area: 0		

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title:		Ethnic Minority Percentages From U.S. Census Data							
			B	H	A/PI	AI/AN	TOTAL		
Assignment of As-Needed Construction Management and Inspection Services		National	10.5	10.7	3.7	0.7	27.3		
		9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9		
		Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2		
Professional Services Agreement	DATE:								
	10/18/2022								
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees							
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
S	WM	Company Wide	4	42	28	0	74	39.2%	48.4%
BSK Associates Cheryl Howard 550 W. Locust Avenue Fresno, CA 93650 559-497-2880 ext. 132		Manager/Prof	1	9	5	0	15	27.3%	
		Technical/Sales	2	26	19	0	47	48.5%	
		Clerical/Skilled	1	7	4	0	12	32.4%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	0	0	0	0.0%	
		Co. Wide MSA:	California		# Employees-Co. Wide: 189		Bay Area: 0		
S	WM: LBE	Company Wide	15	42	42	1	100	13.0%	27.3%
GEI Consultants, Inc. Julie Jennings 180 Grand Avenue, Suite 1410 Oakland, CA 94612 916-631-4553		Manager/Prof	14	34	36	0	84	12.7%	
		Technical/Sales	0	3	2	1	6	11.1%	
		Clerical/Skilled	1	5	4	0	10	20.4%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	5	3	0	8	24.2%	
		Co. Wide MSA:	Total USA		# Employees-Co. Wide: 767		Bay Area: 33		
S	WM: LBE	Company Wide	8	44	42	0	94	40.0%	48.4%
Harris & Associates, Inc. Annette Phillips 1401 Willow Pass Road, Suite 500 Concord, CA 94520 925-359-9192		Manager/Prof	7	26	30	0	63	36.6%	
		Technical/Sales	0	10	8	0	18	48.6%	
		Clerical/Skilled	1	8	4	0	13	50.0%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	2	1	15	0	18	30.0%	
		Co. Wide MSA:	California		# Employees-Co. Wide: 235		Bay Area: 60		
S	WM: SBE	Company Wide	1	3	5	0	9	40.9%	39.9%
Joe Hill Consulting and Engineering Joe Hill 1693 Polk Street, Suite 208 San Francisco, CA 94109 415-335-7168		Manager/Prof	1	3	5	0	9	40.9%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	0	0	0	0	0.0%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	1	3	5	0	9	40.9%	
		Co. Wide MSA:	9 Bay Area Counties		# Employees-Co. Wide: 22		Bay Area: 22		
S	WM: SBE	Company Wide	4	2	3	0	9	45.0%	27.3%
MCK Americas, Inc. Stephen McDevitt 150 Executive Park Blvd., Suite 2150 San Francisco, CA 94134 415-656-3264		Manager/Prof	0	1	0	0	1	14.3%	
		Technical/Sales	0	0	0	0	0	NA	
		Clerical/Skilled	1	0	1	0	2	66.7%	
		Semi/Unskilled	3	1	2	0	0	60.0%	
		Bay Area	3	2	3	0	8	44.4%	
		Co. Wide MSA:	Total USA		# Employees-Co. Wide: 20		Bay Area: 18		
S	WW: SBE	Company Wide	0	0	6	0	6	31.6%	44.0%
Saylor Consulting Group Natalie Saylor 505 Montgomery Street, 11th Floor San Francisco, CA 94111 415-399-9990		Manager/Prof	0	0	5	0	5	31.3%	
		Technical/Sales	0	0	0	0	0	0.0%	
		Clerical/Skilled	0	0	1	0	1	33.3%	
		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	6	0	6	31.6%	
		Co. Wide MSA:	San Francisco		# Employees-Co. Wide: 19		Bay Area: 19		

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Assignment of As-Needed Construction Management and Inspection Services		Ethnic Minority Percentages From U.S. Census Data							
		National	B	H	A/PI	AI/AN	TOTAL		
Professional Services Agreement		DATE: 10/18/2022	9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9	
			Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2	
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees							
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %	
S	WM	Company Wide							
Signet Testing Laboratories Carla Collins 3526 Breakwater Court Hayward, CA 94545 510-887-8484		INFORMATION NOT PROVIDED							
		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
Bay Area		Co. Wide MSA:							
S	WW: L/SBE	Company Wide	1	9	6	0	16	38.1%	48.4%
V&A Consulting Engineers Debra Kaye 1000 Broadway, Suite 300 Oakland, CA 94607 619-436-5789		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area		Co. Wide MSA: California # Employees-Co. Wide: 42 Bay Area: 19					
S	EMM: H - L/SBE	Company Wide	0	10	2	3	15	88.2%	39.9%
Geostructural Engineering Andre Hawks 7172 Regional Street, #440 Dublin, CA 94568 707-322-3507		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area		Co. Wide MSA: 9 Bay Area Counties # Employees-Co. Wide: 17 Bay Area: 17					
RP	WM: SBE	Company Wide	9	4	3	0	16	48.5%	27.3%
MCK Americas, Inc. Stephen McDevitt 150 Executive Park Blvd., Suite 2150 San Francisco, CA 94134 415-656-3264		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area		Co. Wide MSA: Total USA # Employees-Co. Wide: 33 Bay Area: 24					
S	WM: SBE	Company Wide	0	2	2	0	4	57.1%	48.4%
Bay Area Coating Consultants Ed Darrimon P.O. Box 867 Denair, CA 95316 209-669-3666		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area		Co. Wide MSA: California # Employees-Co. Wide: 7 Bay Area: 0					
S	WM: LBE	Company Wide	0	128	138	0	266	22.0%	27.3%
Carollo Engineers, Inc Angie Keezer 2795 Mitchell Drive Walnut Creek, CA 94598 (Local Office) 602-474-4236		Manager/Prof							
		Technical/Sales							
		Clerical/Skilled							
		Semi/Unskilled							
		Bay Area		Co. Wide MSA: Total USA # Employees-Co. Wide: 1,209 Bay Area: 3					

WM=White Male, WW=White Women, EM=Ethnic Minority (Ethnicities: B=Black, H=Hispanic, A/PI=Asian/Pacific Islander, and AI/AN=American Indian/Alaskan Native)



AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

Title: Assignment of As-Needed Construction Management and Inspection Services		Ethnic Minority Percentages From U.S. Census Data							
		National	B	H	A/PI	AI/AN	TOTAL		
Professional Services Agreement		DATE: 10/18/2022	9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9	
			Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2	
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees							
Company Name, Owner/Contact Person, Address, and Phone Number			B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %
S	WW: L/SBE	Company Wide	0	1	0	0	1	7.7%	48.4%
H2O Urban Solutions		Manager/Prof	0	1	0	0	1	16.7%	
Trina Myers		Technical/Sales	0	0	0	0	0	0.0%	
1201 Emerald Bay Road		Clerical/Skilled	0	0	0	0	0	0.0%	
South Lake Tahoe, CA 96150		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	0	0	0	0.0%	39.9%
916-835-9107		Co. Wide MSA: California	# Employees-Co. Wide: 13				Bay Area: 0		
S	WM	Company Wide	0	1	0	0	1	33.3%	31.7%
Hurley Technical Services		Manager/Prof	0	0	0	0	0	0.0%	
Kathleen Ramirez		Technical/Sales	0	0	0	0	0	0.0%	
235 Main Street		Clerical/Skilled	0	1	0	0	1	100.0%	
Medford, NJ 08055		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	0	0	0	0	0.0%	39.9%
267-312-2307		Co. Wide MSA: New Jersey	# Employees-Co. Wide: 3				Bay Area: 0		
S	EMW: A/PI - L/SBE	Company Wide	8	8	9	0	25	43.9%	48.4%
ISI Inspection Services, Inc.		Manager/Prof	0	2	3	0	5	45.5%	
Leslie Sakai		Technical/Sales	0	0	1	0	1	100.0%	
1798 University Avenue		Clerical/Skilled	8	5	5	0	18	40.9%	
Berkeley, CA 94703		Semi/Unskilled	0	1	0	0	0	100.0%	
		Bay Area	0	0	0	0	0	NA	39.9%
510-900-2100		Co. Wide MSA: California	# Employees-Co. Wide: 57				Bay Area: 0		
S	WM	Company Wide	4	25	55	2	86	21.3%	27.3%
Kennedy/Jenks Consultants, Inc.		Manager/Prof	3	20	42	1	66	21.1%	
Gerard Cavaluzzi		Technical/Sales	1	1	13	1	16	31.4%	
275 Battery Street, Suite 550		Clerical/Skilled	0	4	0	0	4	10.3%	
San Francisco, CA 94111		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	2	4	14	0	20	33.9%	39.9%
609-285-2638		Co. Wide MSA: Total USA	# Employees-Co. Wide: 403				Bay Area: 59		
S	EMW: H - L/SBE	Company Wide	1	2	0	0	3	100.0%	27.3%
Marina Construction Knowledge LLC		Manager/Prof	1	2	0	0	3	100.0%	
Marina Burke		Technical/Sales	0	0	0	0	0	0.0%	
3338 64th Avenue		Clerical/Skilled	0	0	0	0	0	0.0%	
Oakland, CA 94605		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	1	2	0	0	3	100.0%	39.9%
510-599-0048		Co. Wide MSA: Total USA	# Employees-Co. Wide: 3				Bay Area: 3		
S	EMM: H - LBE	Company Wide	14	62	39	1	116	23.2%	48.4%
Ninyo & Moore Geotechnical and Environmental		Manager/Prof	3	14	12	0	29	15.2%	
Peter Connilly		Technical/Sales	11	44	17	1	73	29.6%	
2020 Challenger Drive, Suite 103		Clerical/Skilled	0	4	10	0	14	22.6%	
Alameda, CA 94501		Semi/Unskilled	0	0	0	0	0	0.0%	
		Bay Area	0	3	4	0	7	17.9%	39.9%
510-343-3000		Co. Wide MSA: California	# Employees-Co. Wide: 500				Bay Area: 39		

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AFFIRMATIVE ACTION SUMMARY (P-061)

(Completed by District)

This summarizes information provided by the contractor(s)' P-025 Form regarding their workforce.

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		National	B	H	A/PI	AI/AN	TOTAL			
Professional Services Agreement		DATE: 10/18/2022	9 Bay Area Counties	5.5	16.2	14.2	0.4	39.9		
			Alameda/CC Counties	10.7	15.6	15.4	0.5	46.2		
R=Recmmd P=Prime S=Sub	Composition of Ownership	Number of Ethnic Minority Employees								
Company Name, Owner/Contact Person, Address, and Phone Number		B	H	A/PI	AI/AN	TOTAL	PERCENT	MSA %		
S	WM: LBE	Company Wide	INFORMATION NOT PROVIDED							
Haley and Aldrich		Manager/Prof								
1956 Webster Street, #300		Technical/Sales								
Oakland, CA 94612		Clerical/Skilled								
510-879-4544		Semi/Unskilled								
		Bay Area								
		Co. Wide MSA:								
P	WM: LBE	Company Wide	7	17	26	0	50	17.7%	27.3%	
4Leaf Inc.		Manager/Prof	4	12	21	0	37	16.7%		
Cindy Policar		Technical/Sales	2	3	2	0	7	25.0%		
2126 Rheem Drive		Clerical/Skilled	1	2	3	0	6	17.6%		
Pleasanton, CA 94588		Semi/Unskilled	0	0	0	0	0	0.0%		
925-462-5959		Bay Area	0	0	0	0	0	0.0%	39.9%	
		Co. Wide MSA:	California		# Employees-Co. Wide: 283			Bay Area: 0		
P	WM: LBE	Company Wide	3	8	43	0	54	49.1%	27.3%	
WSP USA, Inc.		Manager/Prof	2	7	40	0	49	48.5%		
Martha Alongi		Technical/Sales	1	1	2	0	4	66.7%		
1221 Broadway, Suite 800		Clerical/Skilled	0	0	1	0	1	33.3%		
Oakland, CA 94612		Semi/Unskilled	0	0	0	0	0	0.0%		
717-859-7426		Bay Area	3	8	43	0	54	49.1%	39.9%	
		Co. Wide MSA:	Alameda		# Employees-Co. Wide: 110			Bay Area: 110		
P	EMM: A/PI - SBE	Company Wide	10	4	20	0	34	54.8%	39.9%	
EPC Consultants, Inc.		Manager/Prof	10	4	20	0	34	54.8%		
Rene Noriega		Technical/Sales	0	0	0	0	0	0.0%		
101A Clay Street, #110		Clerical/Skilled	0	0	0	0	0	0.0%		
San Francisco, CA 94111		Semi/Unskilled	0	0	0	0	0	0.0%		
415-675-7580		Bay Area	8	2	16	0	26	66.7%	39.9%	
		Co. Wide MSA:	9 Bay Area Counties		# Employees-Co. Wide: 62			Bay Area: 39		
P	WM: LBE	Company Wide	307	324	575	11	1,217	35.6%	27.3%	
Parsons Transportation Group Inc.		Manager/Prof	158	175	470	8	811	33.1%		
Kathryn Morrison		Technical/Sales	107	116	77	2	302	39.1%		
555 12th Street, Suite 1850		Clerical/Skilled	42	30	23	1	96	50.8%		
Oakland, CA 94607		Semi/Unskilled	0	3	5	0	8	88.9%		
202-680-4092		Bay Area	13	4	37	0	54	51.4%	39.9%	
		Co. Wide MSA:	Total USA		# Employees-Co. Wide: 3,419			Bay Area: 105		

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BOARD ACTION

Agenda Number: 12

Meeting Date: October 25, 2022

TITLE MONTHLY INVESTMENT TRANSACTIONS REPORT

ACTION Motion: Resolution: Ordinance:


RECOMMENDED ACTION Approve the September 2022 Monthly Investment Transactions Report.

SUMMARY In accordance with Policy 4.07 – Investment Policy, staff prepares a monthly transactions report for the Finance/Administration Committee to review and for the Board to consider each month. The September 2022 report is being brought to the Board for consideration. This report was reviewed at the October 25, 2022 Finance/Administration Committee meeting.

DISCUSSION Pursuant to Policy 4.07, staff generates a monthly report of investment transactions (buys, sales, deposits, withdrawals) as well as transactions that occur as a feature of the securities held (interest, calls, maturities). Information on portfolio performance, balances, and other factors is presented in the quarterly investment report.

In September 2022, the portfolio decreased from \$827.4 million to \$815.8 million. Net transactions decreased the total by \$12.1 million. Interest received added approximately \$427,000 to the portfolio. Deposits into short-term liquidity funds totaled \$19.5 million, and \$51.6 million was withdrawn. The District purchased \$24.0 million in securities, \$20.4 million in securities matured, and \$750,000 in securities were called. No securities were sold. Net transactions at the District’s commercial bank resulted in an increase of \$17.2 million.

I:\Sec\2022 Board Related Items\102522 Board Agenda Items\ FIN - Monthly Investment Transactions Report September 2022.docx

Originating Department: Finance	Department Director or Manager: Sophia D. Skoda	CEP Forms? N/A	Board Action Type: Financial
Funds Available: N/A	Budget Coding: N/A		Approved: 
Attachment(s): September 2022 Monthly Investment Transactions Report			

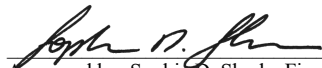
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Monthly Investment Transactions Report
September 2022

This report is presented to the Board pursuant to Government Code Section 53607 and in accordance with the District's Investment Policy 4.07.

The attached report details transactions in the District's portfolio as follows:

- **Monthly Investment Transactions Summary** **Page 1**
- **Monthly Investment Activity** **Page 2**
 - Buys Page 3
 - Deposits Page 4
 - Matured Page 5
 - Calls Page 6
 - Sales Page 7
 - Withdrawals Page 8
- **Monthly Interest Activity** **Page 9**
 - Interest Received (Transferred to Wells Fargo) Page 10
 - Interest Received (Reinvested) Page 11


Approved by: Sophia D. Skoda, Finance Director

10/11/2022
Date

SDS:AMM:lm



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Investment Transactions Summary
September 2022

Portfolio	Beginning Balance*	Monthly Net Transaction Activity	Monthly Interest Activity	Ending Balance
001 - Water System Consolidated	654,472,192.05	(19,565,000.00)	184,400.02	635,091,592.07
007 - Wastewater Consolidated	128,363,863.24	(11,550,000.00)	51,088.61	116,864,951.85
049 - Ferc Partnership	2,003,922.99	-	-	2,003,922.99
009 - BACWA	2,267,037.31	-	-	2,267,037.31
015 - DERWA	1,001,961.50	-	-	1,001,961.50
002 - FRWA	1,001,961.50	-	-	1,001,961.50
014 - IICP	150,795.68	-	-	150,795.68
010 - UMRWA	64,125.98	-	-	64,125.98
003 - Employees Retirement	4,687,447.75	1,885,000.00	-	6,572,447.75
099 - Wells Fargo**	33,415,184.08	17,166,938.67	191,606.25	50,773,729.00
Total	827,428,492.08	(12,063,061.33)	427,094.88	815,792,525.63

* Portfolio balance presented at face value.

**Wells Fargo's month-end available balance per bank statement. Gross amount; not allocated by fund and not included in balances above.

Leanne Maloney

 Prepared by: Leanne Maloney, Accountant III

Kevin Ma

 Reviewed by: Kevin Ma, Accounting Supervisor

Andrea Miller

 Approved by: Andrea M. Miller, Controller

10/06/2022

 Date

10/06/2022

 Date

10/7/2022

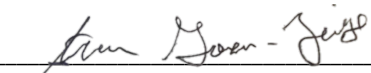
 Date



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Investment Activity
September 2022

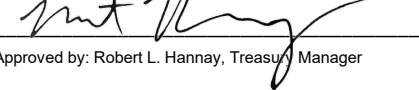
Portfolio	Buys	Deposits	Matured	Calls	Sales	Withdrawals	Non-Investment Transactions*	Net Transaction Activity
001 - Water System Consolidated	24,000,000.00	4,000,000.00	(16,365,000.00)	-	-	(31,200,000.00)	-	(19,565,000.00)
007 - Wastewater Consolidated	-	1,000,000.00	(4,000,000.00)	(750,000.00)	-	(7,800,000.00)	-	(11,550,000.00)
049 - Ferc Partnership	-	-	-	-	-	-	-	-
009 - BACWA	-	-	-	-	-	-	-	-
015 - DERWA	-	-	-	-	-	-	-	-
002 - FRWA	-	-	-	-	-	-	-	-
014 - IICP	-	-	-	-	-	-	-	-
010 - UMRWA	-	-	-	-	-	-	-	-
003 - Employees Retirement	-	14,457,000.00	-	-	-	(12,572,000.00)	-	1,885,000.00
065 - Water S2008A DSRF	-	-	-	-	-	-	-	-
068 - Water 2010A DSRF	-	-	-	-	-	-	-	-
Investment Activity Total	24,000,000.00	19,457,000.00	(20,365,000.00)	(750,000.00)	-	(51,572,000.00)	-	(29,230,000.00)
099 - Wells Fargo	(24,000,000.00)	(19,457,000.00)	20,365,000.00	750,000.00	-	51,572,000.00	(12,063,061.33)	17,166,938.67
Total	-	-	-	-	-	-	(12,063,061.33)	(12,063,061.33)

*Non-investment transactions are net receipts and expenditures in Wells Fargo resulting from activities other than investment and interest transactions detailed in this report.


 Reviewed by: Steven Goodman-Leibof, Principal Mgmt Analyst

10/7/2022

Date


 Approved by: Robert L. Hannay, Treasury Manager

10/10/2022

Date



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Investment Activity
September 2022

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
001 - Water System Consolidated	US Treasuries	T-Bill 0 11/15/2022	912796YQ6	9/20/2022	9/21/2022	11/15/2022	24,000,000.00	23,895,316.67	0.00	23,895,316.67
					Total		24,000,000.00			

24,000,000.00 23,895,316.67 0.00 23,895,316.67



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Investment Activity
September 2022

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Deposits										
001 - Water System Consolidated	Money Market Mutual Funds	Morgan Stanley MM	MVRXX	9/9/2022	9/9/2022	N/A	4,000,000.00	4,000,000.00	0.00	4,000,000.00
					Total		4,000,000.00			
007 - Wastewater Consolidated	Money Market Mutual Funds	Morgan Stanley MM	MVRXX	9/9/2022	9/9/2022	N/A	1,000,000.00	1,000,000.00	0.00	1,000,000.00
					Total		1,000,000.00			
003 - Employees Retirement	LAIF	LAIF LGIP	LGIP1005	9/2/2022	9/2/2022	N/A	4,820,000.00	4,820,000.00	0.00	4,820,000.00
003 - Employees Retirement	LAIF	LAIF LGIP	LGIP1005	9/16/2022	9/16/2022	N/A	4,816,000.00	4,816,000.00	0.00	4,816,000.00
003 - Employees Retirement	LAIF	LAIF LGIP	LGIP1005	9/30/2022	9/30/2022	N/A	4,821,000.00	4,821,000.00	0.00	4,821,000.00
					Total		14,457,000.00			
							19,457,000.00	19,457,000.00	0.00	19,457,000.00



EAST BAY MUNICIPAL UTILITY DISTRICT
 Monthly Investment Activity
 September 2022

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Matured										
001 - Water System Consolidated	Municipal Bonds	Yorba Linda Redevelopment Agency Suc	986176AR6	9/1/2022	9/1/2022	9/1/2022	365,000.00	365,000.00	0.00	365,000.00
001 - Water System Consolidated	US Treasuries	T-Note 1.875 9/30/2022	9128282W9	9/30/2022	9/30/2022	9/30/2022	16,000,000.00	16,000,000.00	0.00	16,000,000.00
					Total		16,365,000.00			
007 - Wastewater Consolidated	US Treasuries	T-Note 1.875 9/30/2022	9128282W9	9/30/2022	9/30/2022	9/30/2022	4,000,000.00	4,000,000.00	0.00	4,000,000.00
					Total		4,000,000.00			

20,365,000.00 20,365,000.00 0.00 20,365,000.00



EAST BAY MUNICIPAL UTILITY DISTRICT
 Monthly Investment Activity
 September 2022

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Calls										
007 - Wastewater Consolidated	Medium Term Notes	Microsoft Corp 2.65 11/3/2022-22	594918BH6	9/3/2022	9/3/2022	11/3/2022	250,000.00	250,000.00	2,208.33	252,208.33
007 - Wastewater Consolidated	Medium Term Notes	Microsoft Corp 2.65 11/3/2022-22	594918BH6	9/3/2022	9/3/2022	11/3/2022	500,000.00	500,000.00	4,416.65	504,416.65
					Total		750,000.00			

750,000.00 750,000.00 6,624.98 756,624.98



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Investment Activity
September 2022

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
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Sales

No Transactions this Period

0.00 0.00 0.00 0.00



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Investment Activity
September 2022

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Withdrawals										
003 - Employees Retirement	LAIF	LAIF LGIP	LGIP1005	9/29/2022	9/29/2022	N/A	12,572,000.00	12,572,000.00	0.00	12,572,000.00
					Total		12,572,000.00			
001 - Water System Consolidated	Money Market Mutual Funds	Morgan Stanley	MVRXX	9/6/2022	9/6/2022	N/A	4,000,000.00	4,000,000.00	0.00	4,000,000.00
001 - Water System Consolidated	Money Market Mutual Funds	Federated MM	GOFXX	9/19/2022	9/19/2022	N/A	8,000,000.00	8,000,000.00	0.00	8,000,000.00
001 - Water System Consolidated	Money Market Mutual Funds	Federated MM	GOFXX	9/20/2022	9/20/2022	N/A	9,600,000.00	9,600,000.00	0.00	9,600,000.00
001 - Water System Consolidated	Money Market Mutual Funds	Morgan Stanley	MVRXX	9/20/2022	9/20/2022	N/A	9,600,000.00	9,600,000.00	0.00	9,600,000.00
					Total		31,200,000.00			
007 - Wastewater Consolidated	Money Market Mutual Funds	Morgan Stanley	MVRXX	9/6/2022	9/6/2022	N/A	1,000,000.00	1,000,000.00	0.00	1,000,000.00
007 - Wastewater Consolidated	Money Market Mutual Funds	Federated MM	GOFXX	9/19/2022	9/19/2022	N/A	2,000,000.00	2,000,000.00	0.00	2,000,000.00
007 - Wastewater Consolidated	Money Market Mutual Funds	Federated MM	GOFXX	9/20/2022	9/20/2022	N/A	2,400,000.00	2,400,000.00	0.00	2,400,000.00
007 - Wastewater Consolidated	Money Market Mutual Funds	Morgan Stanley	MVRXX	9/20/2022	9/20/2022	N/A	2,400,000.00	2,400,000.00	0.00	2,400,000.00
					Total		7,800,000.00			
							51,572,000.00	51,572,000.00	0.00	51,572,000.00



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Interest Activity
September 2022

Portfolio	Total Interest Received	Interest Transferred to Wells Fargo*	Net Interest Activity (Reinvested)**
001 - Water System Consolidated	338,506.27	(154,106.25)	184,400.02
007 - Wastewater Consolidated	88,588.61	(37,500.00)	51,088.61
049 - Ferc Partnership	-	-	-
009 - BACWA	-	-	-
015 - DERWA	-	-	-
002 - FRWA	-	-	-
014 - IICP	-	-	-
010 - UMRWA	-	-	-
003 - Employees Retirement	-	-	-
065 - Water S2008A DSRF	-	-	-
068 - Water 2010A DSRF	-	-	-
Interest Transactions Total	427,094.88	(191,606.25)	235,488.63
099 - Wells Fargo	-	191,606.25	191,606.25
Total	427,094.88	-	427,094.88

*Coupon and other interest received; reinvestment unavailable.

**Coupon and other interest payments reinvested in specific portfolio.

Leanne Maloney

Prepared by: Leanne Maloney, Accountant III

Kevin Ma

Reviewed by: Kevin Ma, Accounting Supervisor

Andrea Miller

Approved by: Andrea M. Miller, Controller

10/06/2022

Date

10/06/2022

Date

10/7/2022

Date



EAST BAY MUNICIPAL UTILITY DISTRICT
Monthly Interest Activity
September 2022

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Interest Received (Reinvested)										
001 - Water System Consolidated	Money Market Mutual Funds	Federated MM	GOFXX	9/1/2022	9/1/2022	N/A	0.00	0.00	90,261.18	90,261.18
001 - Water System Consolidated	Money Market Mutual Funds	Morgan Stanley I	MVRXX	9/1/2022	9/1/2022	N/A	0.00	0.00	30,127.40	30,127.40
001 - Water System Consolidated	Local Government Investment Pool	CAMP LGIP	CAMP6035	9/30/2022	9/30/2022	N/A	0.00	0.00	64,011.44	64,011.44
								Total		184,400.02
007 - Wastewater Consolidated	Money Market Mutual Funds	Federated MM	GOFXX	9/1/2022	9/1/2022	N/A	0.00	0.00	27,556.61	27,556.61
007 - Wastewater Consolidated	Money Market Mutual Funds	Morgan Stanley I	MVRXX	9/1/2022	9/1/2022	N/A	0.00	0.00	7,532.66	7,532.66
007 - Wastewater Consolidated	Local Government Investment Pool	CAMP LGIP	CAMP6035	9/30/2022	9/30/2022	N/A	0.00	0.00	15,999.34	15,999.34
								Total		51,088.61
							0.00	0.00	235,488.63	235,488.63



RESOLUTION NO. _____

APPOINTING AMIT MUTSUDDY AS DIRECTOR OF WASTEWATER

Introduced by Director _____ ; Seconded by Director _____

WHEREAS, the Board of Directors has heretofore established the position of Director of Wastewater, and such position has been assigned a salary range under the Management Salary Plan heretofore established for District officers, assistant officers, civil service exempt and certain civil service classes; and

WHEREAS, the Director of Wastewater is exempt from the District civil service pursuant to State of California Public Utilities Code section 12055; and

WHEREAS, the General Manager has recommended that Amit Mutsuddy be appointed to serve as Director of Wastewater;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the East Bay Municipal Utility District that it hereby appoints Amit Mutsuddy to serve as Director of Wastewater effective December 5, 2022.

ADOPTED this 25th day of October, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

President

ATTEST:

Secretary

APPROVED AS TO FORM AND PROCEDURE:

General Counsel

EAST BAY MUNICIPAL UTILITY DISTRICT

DATE: October 25, 2022

MEMO TO: Board of Directors

THROUGH: Clifford C. Chan, General Manager *CCC*

FROM: Kelly A. Zito, Special Assistant to the General Manager *KZ*

SUBJECT: 2022 Drought Update

SUMMARY

The Board declared a water shortage emergency and Stage 2 Drought on April 26, 2022, and on May 10, 2022 approved a Water Shortage Emergency Action Plan and implemented a Stage 2 Drought Surcharge. This memo highlights the District's response to continued dry conditions.

DISCUSSION

District Operations

Total storage in Pardee and Camanche reservoirs is 89 percent of average and 63 percent of capacity, and total storage in the East Bay reservoirs is 111 percent of average and 84 percent of capacity. The end of season storage on September 30, 2022 was 520 thousand acre-feet (TAF), including purchased water. A gainshare obligation of 12 TAF is being released in October 2022 to benefit fisheries on the Mokelumne River.

Operation of the Freeport facilities continued through October 16 to deliver of 17.9 TAF of the 20 TAF water purchased from the Placer County Water Agency (PCWA). Diversions will continue through October 2022. All water will be diverted from the Sacramento River and delivered to local reservoirs. Customers should not notice changes to water quality from the use of Sacramento River water. While Freeport was operating this fall, the District diverted approximately 1.9 TAF of Contra Costa Water District's Central Valley Project water pursuant to the settlement agreement with the District.

Water Shortage Emergency Action Plan Implementation

Excessive Water Use Penalty Ordinance

The Excessive Water Use Penalty Ordinance (Ordinance), activated on April 26, remains in effect. Customers who exceed the Stage 2 threshold of 132 units per two-month billing cycle (or roughly 1,646 gallons per day) for the first time receive a warning letter. Subsequent exceedances result in a violation. As of October 17, 2022, a total of 2,567 warning letters have

been sent. The first list of customers in violation of the ordinance included three customers who received bills between August 29 and September 2, 2022.

The next list of customers with violations will be provided to the Board at its October 25, 2022 meeting. This list will include the name, home address, consumption information, and ward of customers using water in violation of the Ordinance and without any appeal on file from September 3 through September 30. The list will also be provided to the media and individuals that submit a Public Records Act request for this information.

Staff is evaluating options to increase outreach to customers with violations.

Conservation Activities

The District continues to support customer conservation efforts through rebates, consultations, and tools. Table 1 (attached) summarizes the District's outreach and conservation activities from January 2022 through September 2022.

Media and Advertising

The District's second "I Heart My Garden" photo challenge concluded on September 26. Winners will be chosen on October 21 and recognized via social media channels and the website and will be photographed in the spring when the gardens are at their best.

Media coverage on the Excessive Water Use Penalty included stories on the three customers (without naming them) by KRON4, SF Chronicle, and KCBS, with additional stories by SF Chronicle on water shaming and conservation tips to avoid being on the excessive use list. Bay News Matters summarized the regional and state-wide water supply situation as we begin the new water year, which began on October 1.

Social Media

EBMUD's social media channels promoted the October 19, 2022 Water Wednesday Webinar, which focused on desalination technology, and shared fall water conservation tips and water supply updates. The social media channels also continued to engage with and share posts from other water agencies about mulch, landscape conversion, rebates, water use restrictions, and more.

EBMUD has responded to 178 requests for media interviews since April 2021.

CCC:KZ:do

Attachment: Table 1 - Summary of Water Conservation Activities – January – September 2022

Table 1 - Summary of Water Conservation Activities – January 2022 -September 2022

Summary of Water Conservation Activities January 2022- September 2022										
Activity	January 2022 ⁶	February 2022 ⁷	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	Calendar Year 2022 Total
Rebates										
Flowmeter Rebates	52	27	31	21	38	66	69	85	62	451
Lawn Conversion Rebates	16	24	27	17	32	28	8	18	7	177
Square Footage of Lawn Replaced	33,554	51,600	28,810	12,742	62,643	44,583	11,132	21,205	12,150	278,419
Smart Irrigation Controllers	20	20	12	20	20	45	18	25	30	210
Home Water Survey Kits	120	117	145	164	309	277	247	283	299	1961
Water Waste										
Water Waste Reports Estimate ¹	37	57	61	46	101	97	95	118	121	733
Water Reports Delivered										
Residential (SFR and MFR) ⁵	88,454	84,453	99,072	116,861	92,664	114,262	102,712	85,624	202,812	986,914
Non-residential	3,635	3,705	4,156	5,412	3,796	5,307	4,364	4,207	9,836	44,418
Open Rate Average Estimate (last bi-monthly period)	57%	57%	59%	59%	58%	58%	65%	65%	70%	61%
Leak Alerts²										
Leak Events Detected	5,200	4,800	5,800	6,200	4,600	4,400	4,300	3,800	4,100	43,200
Leak Events Alerted	3,500	3,500	4,300	4,800	3,300	3,100	3,100	2,500	2,900	31,000
Unique Accounts Alerted Estimate ³	2,000	2,100	2,700	3,100	1,700	1,600	1,600	1,200	1,600	17,600
Percent Opened	55%	55%	60%	60%	55%	55%	55%	55%	60%	57%
Percent Emails Clicked	15%	15%	15%	15%	10%	10%	10%	10%	15%	14%
Percent Digitally Resolved	5%	5%	10%	5%	5%	5%	5%	5%	5%	6%
Customer Outreach										
Events	1	0	0	9	0	3	1	6	5	25
Audits and Consultations ⁴	161	156	136	248	186	255	258	251	213	1,864
Customer Conversations via Web Portal	561	497	615	711	716	824	818	848	702	6,292
¹ Reporting Water Waste as estimated counts since the number may change after staff's manual review and removal of duplicates.										
² Previously reported count for "staff alerts" are embedded in "Leak events alerted."										
³ Leak alerts - Estimates provided to account for incidents of duplicate notifications to the same account.										
⁴ Data includes in-person audits, virtual audits, and phone consultations.										
⁵ Adjusted for clerical error.										
⁶ Correction of January 2022 activities were December 2021 numbers.										
⁷ Adjusted February 2022 Water Reports delivered.										

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ITEM 14

EMPLOYEES WITH
MILESTONE SERVICE
YEARS

WILL BE PROVIDED
AS AN ORAL REPORT

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EAST BAY MUNICIPAL UTILITY DISTRICT

DATE: October 20, 2022

MEMO TO: Board of Directors

THROUGH: Clifford C. Chan, General Manager *CCC*

FROM: Rischa S. Cole, Secretary of the District *RC*

SUBJECT: Legislative/Human Resources Committee Minutes – October 11, 2022

Chair Lesa R. McIntosh called to order the Legislative/Human Resources Committee meeting at 8:02 a.m. and announced that in accordance with Government Code section 54953(e), the meeting would be conducted by webinar and teleconference only. A physical location was not provided for this meeting. Director John A. Coleman (remote) was present at roll call. Director William B. Patterson joined the meeting at 8:07 a.m. Staff participants included General Manager Clifford C. Chan, General Counsel Derek T. McDonald, Special Assistant to the General Manager Derry L. Moten, and Secretary of the District Rischa S. Cole.

Public Comment. None.

Presentations/Documentation. 1) Presentation entitled “Diversity, Equity, and Inclusion Strategic Plan Update,” dated October 11, 2022.

Diversity, Equity, and Inclusion Strategic Plan (DEISP) Update. Special Assistant to the General Manager Derry L. Moten reviewed actions completed or in progress for the five strategic pillars in the DEISP (Leadership Commitment, Workforce Diversity, Inclusive Culture, Supplier Diversity, and Social Responsibility). Under Leadership Commitment, the Diversity Committee participated in a DEI Roundtable pilot program in September 2022. Staff from the Office of Diversity, Equity, and Culture (ODEC) and Human Resources Department will participate in a roundtable in October after which a modified version and additional DEI training will be rolled out to District managers and superintendents. The Equity Core Team met to discuss progress on the five pilot projects and identify key stakeholders/other interested employees who are not currently part of the Core Team. Training for new members and refresher training for current members is planned for early 2023. Under Workforce Diversity, a series of career preparation workshops was made available to support internal candidates in navigating EBMUD’s hiring and promotions process. Modified versions of these workshops will also be made available for District Affinity Group members. Staff participated in multiple employment outreach events throughout the service area to increase awareness about EBMUD jobs including a Water Distribution Plumber I training at Laney College. Under Inclusive Culture, the District’s Values Advocates launched the New Employee Connection program for new hires and ODEC staff will kick off a District-wide, seven-day DEI Challenge beginning October 21. Under Supplier Diversity, staff participated in 13 outreach events and is partnering with other agencies to provide more information about the vendor certification process. Under Social Responsibility, to enhance partnerships to aid cultural sensitivity in engagement with indigenous and tribal communities, in summer 2022, staff began participating in a nine-month cohort-based pilot program. The program goal is to catalyze collective action for local Native lands and communities in the San Francisco Bay Area. Mr. Moten discussed next steps and said staff is scheduled to provide the next DEISP update in November 2022.

Board of Directors
Legislative/Human Resources Committee
Minutes of October 11, 2022
October 20, 2022
Page 2

Addressing the Committee was Ivette Rivera who commented on The Winters Group report, Human Resources Department staffing, and materials she received when she started working at the District. The Committee asked if the Water Distribution Plumber I training would be offered at other colleges in the service area and requested that information on the makeup of groups described in today's presentation be included in future DEISP updates. The Committee also requested information on staff's participation in the pilot program with indigenous and tribal groups.

Adjournment. Chair McIntosh adjourned the meeting at 8:21 a.m.

CCC/RSC

W:\Board of Directors - Meeting Related Docs\Minutes\Minutes 2022\2022 LegHR Ctte Minutes\101122 LegHR Ctte Minutes.docx