

# EAST BAY MUNICIPAL UTILITY DISTRICT

Addendum # 1 RFP - Consultant services for Laboratory Information Management System replacement

The purpose of the addendum is to:

→ Answers question(s) received from July 21, 2017 to Aug 1, 2017

All other specifications, terms and conditions of this RFP not addressed by this or other formal addenda issued by East Bay Municipal Utility District are unchanged

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1. When is the start date for the project?

*The project is in progress. We need a consultant to assist our business group with the requirement gathering. We would like to have the consultant on-board in September.*

2. Has EBMUD planned on the length of the project. if so, what will be the duration?

*At present, we need the consultant services during the requirements gathering period before and RFI is issued. In your proposal please indicate the time your organization anticipates for the services being requested in this RFP.*

3. Is there a proposed budget for the project?

*No.*

4. Is there any set aside for small business, diversity business etc for this RFP

*EBMUD values diversity and small business opportunities but there are no set asides specific to this RFP.*

5. Is the due date still Aug 4, 2017 or is there any extension?

*It is still Aug 4. At this point, there is no extension planned.*

6. Are there any amendments or responses to Questions from vendors. If so, how may we obtain a copy?

*All questions from vendors and our responses will be posted on ebmud.com for everyone to review.*

7. What is the current LIMS in use at EBMUD?

*Lab Vantage - but it has be customized beyond recognition. It is a 20+ year old system with a ColdFusion user interface, Oracle database and IDXL middleware.*

8. What are the functional groups (e.g. sample receiving, wet chemistry, microbiology, organics, bioassay, metals, etc.)?

*Typical full service lab: sample control, wet chem, metals, organics, microbiology and aquatic toxicology, project management.*

9. How many people in the lab?

*35*

10. How many LIMS users?

**50**

11. What is the number of EBMUD people they want involved in defining the new requirements?

**35**

12. Number of samples analyzed annually?

**24,000**

13. Types of programs supported by lab (e.g. plant process control, storm water, drinking water, Industrial waste monitoring)?

***Process control, compliance monitoring, special studies for wastewater, drinking water (raw and treated), biosolids, industrial waste, trucked waste, food waste.***

14. Integration points (instruments, ERP, PIMS, etc.)?

***New LIMS needs to integrate with the LAB instruments and other EBMUD applications including ERP, PIMS, and Work Management, among others.***

15. What are types of reports generated (both hardcopy and electronic)?

***Clean Water Act, Safe Drinking Water Act and RCRA related compliance reports. Both electronic (reporting directly to state database) and hard copies.***

16. Please clarify “detailed data mapping of input and output files”

***Need detailed data mapping of integration with existing. For example, if an instrument is feeding the data into LIMS via flat file then a detailed data mapping is required for that interface***

17. What is the expected deliverable? Just the requirements and use-cases?

***High level and detailed requirement documents and use-cases for the critical functionality.***

18. Is it possible for you to provide a budget range in dollars that you have allocated for a professional services consultant to support your project to replace your LIMS? We just want to make sure we develop a pricing model that fits with your budget guidelines.

***No. You may submit your service proposal with different levels of support at different price points.***

19. Will the system support both water and wastewater activities/testing?

***Yes***

20. How many laboratories will be affected by the new LIMS? Do you have separate divisions for water quality/treatment/testing?

***There are separate divisions responsible for different portions of the water system, but only one laboratory.***

21. How many separate locations?

*Lab is at one location*

22. The RFP mentions ELAP proposing adoption of ISO 17024 based on the TNI standards. ISO 17024 is “Requirements for the Certification Body for Persons” and does not seem to directly apply to the accreditation of Environmental labs. ISO 17025 is “General requirements for the competence of testing and calibration laboratories” and may be the more applicable standard. Please confirm that the EBMUD project is pursuing adoption of ISO 17025 standards. If ISO 17024 standards are being adopted please provide a brief description of how EBMUD will apply these standards.

*It is ISO 17025 and not ISO 17024.*