

December 2, 2015

ADDENDUM NO. 1

TO PROSPECTIVE BIDDERS UNDER RFQ NO. 1611, "Rental and Service of Portable Chemical Toilets and Related Services".

Notice is hereby given that Request for Quotation No. 1611 of the East Bay Municipal Utility District has been revised as set forth below:

Section D, page 4, "For Schedule I - Local Area" DELETE:

"Litter Can Cleanout shall include the checking of each can and disposal of garbage to District dumpster locations; replacement of can liner, and pick up and removal of loose litter in immediate vicinity of can (within 10' radius)."

Bid Sheet, Schedule I – Local Area, DELETE Line Item 7 "Twice a Month Litter Can Service..."

Bid Sheet, Schedule I, II, and III, DELETE all line items requesting Sales Tax. Revised Bid sheet below.

THIS ADDENDUM MUST BE SUBMITTED WITH THE BID.

Thank you,



Andy Akelman
Manager of Purchasing

BID FORM - REVISED

Cost shall be submitted on this Bid Form as is. The prices quoted shall not include Sales Tax or Use Tax; said tax, wherever applicable, will be paid by the District to the contractor, if licensed to collect, or otherwise directly to the State.

No alterations or changes of any kind to the Bid Form(s) are permitted. RFQ responses that do not comply may be subject to rejection in total. The cost quoted below shall be the cost the District will pay for the term of any contract that is a result of this RFQ process.

Quantities listed herein are annual estimates based on past usage and are not to be construed as a commitment. No minimum or maximum is guaranteed or implied.

Bidders may choose to bid one, two or all three of the schedules, but all items in the chosen schedule(s) must bid to be responsive.

BIDDING SUMMARY SHEET

	<u>Total</u>
SCHEDULE I Local Area	\$ _____
SCHEDULE II Local Area - Lafayette Recreation Area	\$ _____
SCHEDULE III Upcountry	\$ _____
TOTAL AMOUNT BID	\$ _____



Bidders must bid on all items in the Schedule to be responsive.

SCHEDULE I – Local Area

Item	Estimated Quantity/ Frequency	Description	Monthly Rental/Fee Per Unit	Monthly Total (per unit amount x quantity)	Annual Total (monthly total x 12)
1	36	Standard portable chemical toilets	\$_____	\$_____	\$_____
2	4	Portable chemical toilets with sinks or interior hand washing facilities	\$_____	\$_____	\$_____
3	6	Towable portable chemical toilets (on wheels) with pintle-type hitch	\$_____	\$_____	\$_____
4	4	Towable portable chemical toilets (on wheels) with ball-type hitch	\$_____	\$_____	\$_____
5	Weekly	Once-a-week toilet services for each of approximate <u>quantity of fifty (50)</u> portable toilets: Fee per week/per toilet \$_____ x 4.35*	\$_____	\$_____	\$_____
6	Semi-weekly	Three-times-a-week standard portable toilet Full Service for each of approximate quantity of three (3) toilets/hand washing: Fee per week/per toilet \$_____ x 4.35*			
			TOTAL SCHEDULE I \$_____*		

* 4.35 = average number of weeks per month

** Enter total on Bidding Summary Sheet

Additional charge for Emergency (same day) Service Call \$_____ minimum charge/each



Bidders must bid on all items in the Schedule to be responsive.

SCHEDULE II – Local Area - Lafayette Reservoir

Item	Estimated Frequency	Description	Monthly Fee Per Unit	Monthly Total (per unit amount x quantity)	Number of Months Service Required During Year	Annual Total (monthly total x number of months required)
1	Weekly	Once-a-week vault toilet service for each of approximate <u>quantity of sixteen (16)</u> toilets: Fee per week/per toilet \$_____ x 4.35*	\$_____	\$_____	12	\$_____
2	Weekly	Once-a-week vault toilet service for each of approximate <u>quantity of four (4)</u> toilets: Fee per week/per toilet \$_____ x 4.35*	\$_____	\$_____	6	\$_____
TOTAL SCHEDULE II \$_____**						

* 4.35 = Average number of weeks per month

** Enter total on Bidding Summary Sheet

Additional charge for Emergency (same day) Service Call \$_____ each



RENTAL AND SERVICING OF PORTABLE CHEMICAL TOILETS,
MAINTENANCE SERVICES FOR DISTRICT-OWNED PORTABLE
TOILETS, AND RELATED SERVICES

Bidders must bid on all items in the Schedule to be responsive.

SCHEDULE III - Upcountry

Item	Estimated Frequency	Description	Monthly Fee Per Unit	Monthly Total (per unit amount x quantity)	Number of Months Service Required During Year	Annual Total (monthly total x number of months required)
1	Weekly	Once-a-week portable toilet Full Service for each of approximate <u>quantity of thirteen (13)</u> toilets: Fee per week/per toilet \$_____ x 4.35*	\$_____	\$_____	6	\$_____
2	Semi-weekly	Twice-a-week portable toilet Full Service for each of approximate <u>quantity of thirteen (13)</u> toilets: Fee per week/per toilet \$_____ x 4.35*	\$_____	\$_____	6	\$_____
3	Monthly	Once-a-month portable toilet Full Service for each of approximate <u>quantity of three (3)</u> toilets	\$_____	\$_____	12	\$_____
4	Semi-monthly	Twice-a-month portable toilet Full Service for each of approximate <u>quantity of three (3)</u> toilets	\$_____	\$_____	12	\$_____
5	Monthly	Once-a-month vault toilet Partial				



		Service for each of approximate <u>quantity of two (2)</u> toilets	\$ _____	\$ _____	7	\$ _____
6	Semi-monthly	Twice-a-month vault toilet Partial Service for each of approximate <u>quantity of two (2)</u> toilets	\$ _____	\$ _____	5	\$ _____
7	Weekly	Once-a-week Litter Can Service for each of approximate <u>quantity of thirty-four (34)</u> cans: Fee per week/per can \$ _____ x 4.35*	\$ _____	\$ _____	6	\$ _____
8	Semi-weekly	Twice-a-week Litter Can Service for each of approximate <u>quantity of forty-six (46)</u> cans: Fee per week/per can \$ _____ x 4.35*	\$ _____	\$ _____	6	\$ _____
9	Monthly	Once-a-month Litter Can Service for each of approximate <u>quantity of nine (9)</u> cans	\$ _____	\$ _____	7	\$ _____
10	Semi-monthly	Twice-a-week Litter Can Service for each of approximate <u>quantity of nine (9)</u> cans	\$ _____	\$ _____	5	\$ _____
TOTAL SCHEDULE III			\$ _____ ** —			

* 4.35 = Average number of weeks per month

** Enter total on Bidding Summary Sheet

As required (approx. twice/year) Vault Toilet Pump-Out \$ _____ each

Additional charge for Emergency (same day) Service Call \$ _____ each