



**BOARD OF DIRECTORS  
EAST BAY MUNICIPAL UTILITY DISTRICT**

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375 - 11th Street, Oakland, CA 94607

Office of the Secretary: (510) 287-0440


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**Notice of Time Change**

**FINANCE/ADMINISTRATION  
COMMITTEE MEETING  
Tuesday, June 26, 2018  
10:15 a.m.**

Notice is hereby given that the Finance/Administration Committee Meeting of the Board of Directors has been rescheduled from 10:00 a.m. to 10:15 a.m. The meeting will be held in the Training Resource Center of the Administration Building, 375 - 11th Street, Oakland, California.

Dated: June 21, 2018

  
\_\_\_\_\_  
Rischa S. Cole  
Secretary of the District





**BOARD OF DIRECTORS  
EAST BAY MUNICIPAL UTILITY DISTRICT**

375 – 11<sup>th</sup> Street, Oakland, CA 94607

Office of the Secretary: (510) 287-0440

**AGENDA  
Finance/Administration Committee  
Tuesday, June 26, 2018  
10:15 a.m.  
Training Resource Center**

**(Committee Members: Directors Patterson {Chair}, Coleman and Mellon)**

*Director John A. Coleman will participate via telephone from the lobby at the  
Thousand Hills Resort, 245 S Wildwood Drive, Branson, Missouri 65616*

**ROLL CALL:**

**PUBLIC COMMENT:** The Board of Directors is limited by State law to providing a brief response, asking questions for clarification, or referring a matter to staff when responding to items that are not listed on the agenda.

**DETERMINATION AND DISCUSSION:**

1. Monthly Investment Transactions Reports (Skoda)
2. Bloomberg Terminal Agreement (Skoda)
3. Adjustment of Competitive Bidding Threshold for All Contracts and Delegation of Authority to the General Manager (Skoda)
4. Review of Revisions to District Policies (Gardin)

**ADJOURNMENT:**

**Disability Notice**

*If you require a disability-related modification or accommodation to participate in an EBMUD public meeting please call the Office of the Secretary (510) 287-0404. We will make reasonable arrangements to ensure accessibility. Some special equipment arrangements may require 48 hours advance notice.*

**Document Availability**

*Materials related to an item on this Agenda that have been submitted to the EBMUD Board of Directors within 72 hours prior to this meeting are available for public inspection in EBMUD's Office of the Secretary at 375 11th Street, Oakland, California, during normal business hours, and can be viewed on our website at [www.ebmud.com](http://www.ebmud.com).*



## EAST BAY MUNICIPAL UTILITY DISTRICT

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DATE: June 21, 2018

MEMO TO: Board of Directors

THROUGH: Alexander R. Coate, General Manager *me*

FROM: Sophia D. Skoda, Director of Finance *SDS*

SUBJECT: Monthly Investment Transactions Reports

### SUMMARY

In accordance with Board Resolution No. 30127 and Policy 4.07 – Investment Policy, staff presents a monthly transactions report for the Finance/Administration Committee to review and for the Board to consider each month. The April and May 2018 reports are being submitted for Board consideration. This item will be reviewed with the Finance/Administration Committee on June 26, 2018.

### DISCUSSION

Pursuant to Policy 4.07 – Investment Policy, staff produces a monthly report of investment transactions generated by Treasury staff (buys, sales, deposits, withdrawals) as well as transactions that occur as a feature of the securities held (interest, calls, maturities). Information on portfolio performance, balances, and other factors are presented in the quarterly investment report.

In April, the portfolio increased from \$729.8 million to \$739.5 million. Net transactions increased the total by \$8.9 million and interest received added \$0.8 million. Deposits into short-term liquidity funds totaled \$42.5 million and \$9.0 million was withdrawn. No securities were purchased, sold or called in April. Matured securities totaled \$14.8 million. Net transactions at the District's commercial bank resulted in a decrease of \$9.9 million.

In May, the portfolio decreased from \$739.5 million to \$612.7 million. Net transactions decreased the total by \$129.2 million and interest received added \$2.5 million. Deposits into short-term liquidity funds totaled \$67.8 million and \$95.0 million was withdrawn. No securities were purchased, sold or called in May. Matured securities totaled \$103.0 million. Net transactions at the District's commercial bank resulted in an increase of \$1.0 million.

This item supports the District's Long-Term Financial Stability Strategic Plan goal to ensure integrity, accountability and transparency in financial management.

Monthly Investment Transactions Reports  
Finance/Administration Committee  
June 21, 2018  
Page 2

ARC:DSK:RH

Attachments

I:\Sec\2018 Board Related Items\Committees 2018\062618 Finance Ctte\FIN - Ctte Item Monthly Investment Transactions Reports 062618.doc

**Monthly Investment Transactions Report**  
**April 2018**

This report is presented to the Board pursuant to Government Code Section 53607 and in accordance with the District's Investment Policy 4.07.

The attached report details transactions in the District's portfolio as follows:

- **Monthly Investment Transactions Summary** **Page 1**
- **Monthly Investment Activity** **Page 2**
  - Buys Page 3
  - Deposits Page 4
  - Matured Page 5
  - Calls Page 6
  - Sales Page 7
  - Withdrawals Page 8
- **Monthly Interest Activity** **Page 9**
  - Interest Received (Transferred to Wells Fargo) Page 10-11
  - Interest Received (Reinvested) Page 12

  
Approved by: Sophia D. Skoda, Finance Director

9-3-18  
Date

SDS:DSK:MH







**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Investment Transactions Summary**  
**April 2018**

Portfolio	Beginning Balance*	Monthly Net Transaction Activity	Monthly Interest Activity	Ending Balance
001 - Water System Consolidated	573,589,018.98	21,340,000.00	12,294.74	594,941,313.72
007 - Wastewater Consolidated	91,034,796.44	(1,112,000.00)	138.18	89,922,934.62
049 - Ferc Partnership	2,000,000.00	-	-	2,000,000.00
009 - BACWA	3,167,600.00	-	-	3,167,600.00
015 - DERWA	-	-	-	-
002 - FRWA	2,150,000.00	-	-	2,150,000.00
014 - IICP	150,500.00	-	-	150,500.00
010 - UMRWA	64,000.00	-	-	64,000.00
003 - Employees Retirement	8,507,380.47	(1,429,000.00)	38,708.75	7,117,089.22
065 - Water SZ008A DSRF	3,299,351.56	-	3,170.95	3,302,522.61
068 - Water 2010A DSRF	342,110.03	-	6.84	342,116.87
099 - Wells Fargo**	45,445,973.80	(9,931,397.40)	790,631.42	36,305,207.82
<b>Total</b>	<b>729,750,731.38</b>	<b>8,867,602.60</b>	<b>844,950.88</b>	<b>739,463,284.86</b>

\* Portfolio balance presented at face value.

\*\*Wells Fargo's month-end available balance per bank statement. Gross amount; not allocated by fund and not included in balances above.

*Matt Houck*  
 Prepared by: Matt Houck, Accounting Technician  
*Sandy Lindley*  
 Reviewed by: Sandy Lindley, Accounting Supervisor  
*Scott Klein*  
 Approved by: D. Scott Klein, Controller



5-3-2018  
 Date  
5-3-18  
 Date  
5-3-18  
 Date



**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Investment Activity**  
**April 2018**

Portfolio	Deposits	Withdrawals	Buys	Sales	Matured	Calls	Non-Investment Transactions*	Net Transaction Activity
001 - Water System Consolidated	35,000,000.00	-	-	-	(13,660,000.00)	-	-	21,340,000.00
007 - Wastewater Consolidated	-	-	-	-	(1,112,000.00)	-	-	(1,112,000.00)
049 - Ferc Partnership	-	-	-	-	-	-	-	-
009 - BACWA	-	-	-	-	-	-	-	-
015 - DERWA	-	-	-	-	-	-	-	-
002 - FRWA	-	-	-	-	-	-	-	-
014 - IICP	-	-	-	-	-	-	-	-
010 - UMRWA	-	-	-	-	-	-	-	-
003 - Employees Retirement	7,534,000.00	(8,963,000.00)	-	-	-	-	-	-
065 - Water S2008A DSRF	-	-	-	-	-	-	-	-
068 - Water 2010A DSRF	-	-	-	-	-	-	-	(1,429,000.00)
<b>Investment Activity Total</b>	<b>42,534,000.00</b>	<b>(8,963,000.00)</b>	-	-	<b>(14,772,000.00)</b>	-	-	<b>18,799,000.00</b>
099 - Wells Fargo	(42,534,000.00)	8,963,000.00	-	-	14,772,000.00	-	8,867,602.60	(9,931,397.40)
<b>Total</b>	-	-	-	-	-	-	<b>8,867,602.60</b>	<b>8,867,602.60</b>

\*Non-investment transactions are net receipts and expenditures in Wells Fargo resulting from activities other than investment and interest transactions detailed in this report.

Reviewed by:  Damien Chaffery, Principal Mgmt Analyst  
 Approved by:  Robert L. Hamay, Treasury Manager

07/07/18  
 Date  
 5/7/18  
 Date



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
April 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Buys										

\*No Transaction this Period

0.00	0.00	0.00	0.00
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**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Investment Activity**  
**April 2018**

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Deposits</b>										
001 - Water System Consolidated	LAIF Local Government Investment Pool	LAIF LGIP	LGIP1001	04/03/2018	04/03/2018	N/A	20,000,000.00	20,000,000.00	0.00	20,000,000.00
001 - Water System Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	04/16/2018	04/16/2018	N/A	15,000,000.00	15,000,000.00	0.00	15,000,000.00
					Sub Total		35,000,000.00			
003 - Employees Retirement	LAIF Local Government Investment Pool	LAIF LGIP	LGIP1005	04/06/2018	04/06/2018	N/A	3,723,000.00	3,723,000.00	0.00	3,723,000.00
003 - Employees Retirement	LAIF Local Government Investment Pool	LAIF LGIP	LGIP1005	04/19/2018	04/19/2018	N/A	3,811,000.00	3,811,000.00	0.00	3,811,000.00
					Sub Total		7,534,000.00			

42,534,000.00	42,534,000.00	0.00	42,534,000.00
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**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Investment Activity**  
**April 2018**

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Matured</b>										
001 - Water System Consolidated	Federal Agency Issues Coupon	FECB 1.4/1/2018-14	3133ECL44	04/11/2018	04/11/2018	04/11/2018	1,000,000.00	1,000,000.00	0.00	1,000,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FECB 4.25 4/16/2018	31331YF21	04/16/2018	04/16/2018	04/16/2018	100,000.00	100,000.00	0.00	100,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FECB 4.25 4/16/2018	31331YF21	04/16/2018	04/16/2018	04/16/2018	210,000.00	210,000.00	0.00	210,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FECB 0.88 4/24/2018-14	3133ECMF8	04/24/2018	04/24/2018	04/24/2018	1,000,000.00	1,000,000.00	0.00	1,000,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.125 4/25/2018	3130AUGJ5	04/25/2018	04/25/2018	04/25/2018	3,175,000.00	3,175,000.00	0.00	3,175,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1 4/30/2018-13	3136G0V57	04/30/2018	04/30/2018	04/30/2018	5,665,000.00	5,665,000.00	0.00	5,665,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1 4/30/2018-14	3136G1KD0	04/30/2018	04/30/2018	04/30/2018	510,000.00	510,000.00	0.00	510,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1.06 4/30/2018-13	3136G0Y47	04/30/2018	04/30/2018	04/30/2018	2,000,000.00	2,000,000.00	0.00	2,000,000.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FECB 0.83 4/13/2018-16	3133EFJMQ	04/13/2018	04/13/2018	04/13/2018	662,000.00	662,000.00	0.00	662,000.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLB 1.01 4/25/2018-13	313382Q22	04/25/2018	04/25/2018	04/25/2018	450,000.00	450,000.00	-0.00	450,000.00
					Sub Total		13,660,000.00			
					Sub Total		662,000.00			
					Sub Total		450,000.00			
					Sub Total		1,112,000.00			

14,772,000.00    14,772,000.00    0.00    14,772,000.00



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
April 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Calls										

\*No Transaction this Period

0.00	0.00	0.00	0.00
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EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
April 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Sales										

\*No Transaction this Period

0.00	0.00	0.00	0.00
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EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
April 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Withdrawals 003 - Employees Retirement	LAIF Local Government Investment Pool	LAIF LGIP	LGIP1005	04/30/2018	04/30/2018	N/A	8,963,000.00	8,963,000.00	0.00	8,963,000.00

8,963,000.00 8,963,000.00 0.00 8,963,000.00





**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Interest Activity**  
**April 2018**

Portfolio	Total Interest Received	Interest Transferred to Wells Fargo*	Net Interest Activity (Reinvested)**
001 - Water System Consolidated	659,496.44	(647,201.70)	12,294.74
007 - Wastewater Consolidated	125,959.82	(125,821.64)	138.18
049 - Ferc Partnership	7,460.26	(7,460.26)	-
009 - BACWA	9,348.08	(9,348.08)	-
015 - DERWA	-	-	-
002 - FRWA	-	-	-
014 - IICP	-	-	-
010 - UMRWA	560.52	(560.52)	-
003 - Employees Retirement	239.22	(239.22)	-
065 - Water S2008A DSRF	38,708.75	-	38,708.75
068 - Water 2010A DSRF	3,170.95	-	3,170.95
Interest Transactions Total	844,950.88	(790,631.42)	54,319.46
099 - Wells Fargo	-	790,631.42	790,631.42
<b>Total</b>	<b>844,950.88</b>	<b>-</b>	<b>844,950.88</b>

\*Coupon and other interest received; reinvestment unavailable.

\*\*Coupon and other interest payments reinvested in specific portfolio.

*Mark Allen*  
 Prepared by: Matt Houck, Accounting Technician  
*Sandy Lindley*  
 Reviewed by: Sandy Lindley, Accounting Supervisor  
*D. Scott Klein*  
 Approved by: D. Scott Klein, Controller

5-3-2018  
 Date  
5-3-18  
 Date  
5-3-18  
 Date



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Interest Activity  
April 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Amount/Shares	Face Principal	Interest/Dividends	Total
<b>Interest Received (Transferred to Wells Fargo)</b>										
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 4/4/2018-17	313436TL3	04/04/2018	04/04/2018	04/04/2019	0.00	0.00	6,250.00	6,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.03 4/5/2018-16	3133EGJW6	04/05/2018	04/05/2018	04/05/2019	0.00	0.00	18,025.00	18,025.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1 4/11/2018-14	3133ECL44	04/11/2018	04/11/2018	04/11/2018	0.00	0.00	5,000.00	5,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.1 10/15/2018-16	3133EFJP3	04/15/2018	04/15/2018	10/15/2018	0.00	0.00	2,750.00	2,750.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 4.25 4/16/2018	3133TYF21	04/16/2018	04/16/2018	04/16/2018	0.00	0.00	6,587.50	6,587.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1 10/17/2018	3133EFN37	04/17/2018	04/17/2018	10/17/2018	0.00	0.00	5,975.00	5,975.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.34 10/17/2018-14	313380XX0	04/17/2018	04/17/2018	10/17/2018	0.00	0.00	1,675.00	1,675.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.39 4/17/2019-17	3133EHFP3	04/17/2018	04/17/2018	04/17/2019	0.00	0.00	15,290.00	15,290.00
001 - Water System Consolidated	LAIF Local Government Investme	LAIF LGIP	LGIP1001	04/17/2018	04/17/2018	N/A	0.00	0.00	131,385.95	131,385.95
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.18 10/18/2018-18	3133EGLD5	04/18/2018	04/18/2018	10/18/2019	0.00	0.00	5,900.00	5,900.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC 1.08 10/19/2018-16	3133G7V57	04/19/2018	04/19/2018	10/19/2018	0.00	0.00	54,000.00	54,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.12 10/22/2018-13	3133EA5L8	04/22/2018	04/22/2018	10/22/2018	0.00	0.00	700.00	700.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 0.99 4/24/2018-14	3133ECMF8	04/24/2018	04/24/2018	04/24/2018	0.00	0.00	4,900.00	4,900.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.37 10/24/2018-14	313380Z75	04/24/2018	04/24/2018	10/24/2018	0.00	0.00	856.99	856.99
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC 1.125 4/25/2018	3130A4GJ5	04/25/2018	04/25/2018	04/25/2018	0.00	0.00	17,859.38	17,859.38
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 12/5/2019-17	3134G9Y43	04/25/2018	04/25/2018	04/25/2018	0.00	0.00	6,250.00	6,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.05 10/26/2018-16	3130A8RP0	04/26/2018	04/26/2018	10/26/2018	0.00	0.00	10,500.00	10,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC 1.2 10/26/2018-17	3134G8J24	04/26/2018	04/26/2018	10/26/2018	0.00	0.00	9,300.00	9,300.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 7/26/2019-17	3130AAM47	04/26/2018	04/26/2018	07/26/2019	0.00	0.00	9,375.00	9,375.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1 10/26/2018-17	3136G3Z57	04/26/2018	04/26/2018	10/26/2018	0.00	0.00	10,950.00	10,950.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 7/27/2021-17	3136G3F67	04/26/2018	04/26/2018	07/27/2021	0.00	0.00	23,684.38	23,684.38
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 7/27/2021-17	3134G9L47	04/27/2018	04/27/2018	07/27/2021	0.00	0.00	16,875.00	16,875.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 7/27/2021-17	3134G8K63	04/27/2018	04/27/2018	07/27/2021	0.00	0.00	9,937.50	9,937.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 10/28/2019-17	3134GAUP3	04/28/2018	04/28/2018	10/28/2019	0.00	0.00	15,625.00	15,625.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 10/28/2019-17	3134GASN5	04/28/2018	04/28/2018	10/28/2019	0.00	0.00	19,687.50	19,687.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 10/28/2021-17	3134GASR6	04/28/2018	04/28/2018	10/28/2021	0.00	0.00	41,350.00	41,350.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC Step 10/28/2021-17	3134GASK1	04/28/2018	04/28/2018	10/28/2021	0.00	0.00	18,500.00	18,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA Step 10/28/2019-16	3136G3E43	04/28/2018	04/28/2018	10/28/2019	0.00	0.00	10,312.50	10,312.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1 10/29/2018-16	3135G0G64	04/29/2018	04/29/2018	10/29/2018	0.00	0.00	110,000.00	110,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC 1.05 10/30/2018-15	3134G42X5	04/30/2018	04/30/2018	10/30/2018	0.00	0.00	2,625.00	2,625.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1 4/30/2018-13	3136G0V67	04/30/2018	04/30/2018	04/30/2018	0.00	0.00	28,325.00	28,325.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1 4/30/2018-14	3136G1KD0	04/30/2018	04/30/2018	04/30/2018	0.00	0.00	2,550.00	2,550.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1.06 4/30/2018-13	3136G0Y47	04/30/2018	04/30/2018	04/30/2018	0.00	0.00	10,600.00	10,600.00

0.00 0.00 647,201.70 647,201.70



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Interest Activity  
April 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Amount/Shares	Face Principal	Interest/Dividends	Total
007 - Wastewater Consolidated	Municipal Bonds	Fontana Redevelopment Agency Successor Agency 1.5	34461CAV6	04/01/2018	04/01/2018	10/01/2018	0.00	0.00	598.96	598.96
007 - Wastewater Consolidated	Municipal Bonds	Fontana Redevelopment Agency Successor Agency 1.625	34461CAW4	04/01/2018	04/01/2018	10/01/2018	0.00	0.00	1,557.29	1,557.29
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLB 1.125 10/10/2018-13	313382N90	04/10/2018	04/10/2018	10/10/2018	0.00	0.00	843.75	843.75
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 0.33 4/13/2018-16	3133EFJM0	04/13/2018	04/13/2018	04/13/2018	0.00	0.00	3,078.30	3,078.30
007 - Wastewater Consolidated	LAIF Local Government Investme	LAIF LGIP	LGIP1001	04/17/2018	04/17/2018	N/A	0.00	0.00	78,418.34	78,418.34
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLB 1.6 10/23/2019-18	3130ACHR8	04/23/2018	04/23/2018	10/23/2019	0.00	0.00	2,000.00	2,000.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLB 1.01 4/25/2018-13	313382Q22	04/25/2018	04/25/2018	04/25/2018	0.00	0.00	2,272.50	2,272.50
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLMC Step 7/26/2019-17	3134G9J24	04/26/2018	04/26/2018	07/26/2019	0.00	0.00	5,625.00	5,625.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FNMA 1.03 10/26/2018	3136G2PN1	04/26/2018	04/26/2018	10/26/2018	0.00	0.00	25,750.00	25,750.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FNMA Step 7/26/2019-17	3136G3F67	04/26/2018	04/26/2018	07/26/2019	0.00	0.00	3,437.50	3,437.50
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLB 1.10/29/2018-15	313382S95	04/29/2018	04/29/2018	10/29/2018	0.00	0.00	500.00	500.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FNMA 1.16 10/29/2018-16	3135G0F40	04/29/2018	04/29/2018	10/29/2018	0.00	0.00	1,740.00	1,740.00
009 - BACWA	LAIF Local Government Investme	LAIF LGIP	LGIP1001	04/17/2018	04/17/2018	N/A	0.00	0.00	8,440.58	8,440.58
009 - BACWA	Federal Agency Issues Coupon	FNMA 1.1 10/29/2018-16	3135G0G64	04/29/2018	04/29/2018	10/29/2018	0.00	0.00	907.50	907.50
010 - UMRWA	LAIF Local Government Investme	LAIF LGIP	LGIP1001	04/17/2018	04/17/2018	N/A	0.00	0.00	239.22	239.22
014 - ICP	LAIF Local Government Investme	LAIF LGIP	LGIP1001	04/17/2018	04/17/2018	N/A	0.00	0.00	560.52	560.52
049 - Ferc Partnership	LAIF Local Government Investme	LAIF LGIP	LGIP1001	04/17/2018	04/17/2018	N/A	0.00	0.00	7,460.26	7,460.26
							Sub Total	0.00	7,460.26	7,460.26
							Sub Total	0.00	143,429.72	143,429.72



**EAST BAY MUNICIPAL UTILITY DISTRICT**  
Monthly Interest Activity  
April 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Interest Received (Reinvested)</b>										
001 - Water System Consolidated	CAMP-CA Asset Mgmt Program	CAMP-MM	CAMP6035	04/30/2018	04/30/2018	N/A				
001 - Water System Consolidated	Money Market Mutual Funds	Federated MM	MM3767	04/30/2018	04/30/2018	N/A	0.00	0.00	12,267.10	12,267.10
003 - Employees Retirement	LAIF Local Government Investment	LAIF LGIP	LGIP1005	04/13/2018	04/13/2018	N/A	0.00	0.00	27.64	27.64
007 - Wastewater Consolidated	CAMP-CA Asset Mgmt Program	CAMP-MM	CAMP6035	04/30/2018	04/30/2018	N/A	0.00	0.00	38,708.75	38,708.75
065 - Water S2008A DSRF	Money Market Mutual Funds	Dreyfus MM	MM6969	04/03/2018	04/03/2018	N/A	0.00	0.00	138.18	138.18
068 - Water 2010A DSRF	Money Market Mutual Funds	Dreyfus MM	MM2642	04/03/2018	04/03/2018	N/A	0.00	0.00	3,170.95	3,170.95
							0.00	0.00	6.84	6.84

0.00	0.00	54,319.46	54,319.46
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**Monthly Investment Transactions Report**  
**May 2018**

This report is presented to the Board pursuant to Government Code Section 53607 and in accordance with the District's Investment Policy 4.07.

The attached report details transactions in the District's portfolio as follows:

- **Monthly Investment Transactions Summary** **Page 1**
- **Monthly Investment Activity** **Page 2**
  - Buys Page 3
  - Deposits Page 4
  - Matured Page 5-6
  - Calls Page 7
  - Sales Page 8
  - Withdrawals Page 9
- **Monthly Interest Activity** **Page 10**
  - Interest Received (Transferred to Wells Fargo) Page 11-14
  - Interest Received (Reinvested) Page 15

  
Approved by: Sophia D. Skoda, Finance Director

  
Date

SDS:DSK:MH





**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Investment Transactions Summary**  
**May 2018**

Portfolio	Beginning Balance*	Monthly Net Transaction Activity	Monthly Interest Activity	Ending Balance
001 - Water System Consolidated	594,941,313.72	(124,035,000.00)	59,601.70	470,965,915.42
007 - Wastewater Consolidated	89,922,934.62	(13,785,000.00)	671.03	76,138,605.65
049 - Ferc Partnership	2,000,000.00	-	-	2,000,000.00
009 - BACWA	3,167,600.00	(140,000.00)	-	3,027,600.00
015 - DERWA	-	-	-	-
002 - FRWA	2,150,000.00	-	-	2,150,000.00
014 - IICP	150,500.00	-	-	150,500.00
010 - UMRWA	64,000.00	-	-	64,000.00
003 - Employees Retirement	7,117,089.22	-	-	7,117,089.22
065 - Water S2008A DSRF	3,302,522.61	7,752,000.00	-	14,869,089.22
068 - Water 2010A DSRF	342,116.87	-	3,503.07	3,306,025.68
099 - Wells Fargo**	36,305,207.82	-	7.55	342,124.42
<b>Total</b>	<b>739,463,284.86</b>	<b>(129,241,700.50)</b>	<b>2,388,910.90</b>	<b>39,660,418.22</b>
			<b>2,452,694.25</b>	<b>612,674,278.61</b>

\* Portfolio balance presented at face value.

\*\*Wells Fargo's month-end available balance per bank statement. Gross amount; not allocated by fund and not included in balances above.

*Matt Houch*  
 Prepared by: Matt Houch, Accounting Technician  
*Sandy Lindley*  
 Reviewed by: Sandy Lindley, Accounting Supervisor  
*D. Scott Klein*  
 Approved by: D. Scott Klein, Controller

*6-8-18*  
 Date  
*6/8/18*  
 Date  
*6/8/18*  
 Date



**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Investment Activity**  
**May 2018**

Portfolio	Deposits	Withdrawals	Buys	Sales	Matured	Calls	Non-Investment Transactions*	Net Transaction Activity
001 - Water System Consolidated	60,000,000.00	(95,000,000.00)	-	-	(89,035,000.00)	-	-	(124,035,000.00)
007 - Wastewater Consolidated	-	-	-	-	(13,785,000.00)	-	-	(13,785,000.00)
049 - Ferc Partnership	-	-	-	-	-	-	-	-
009 - BACWA	-	-	-	-	-	-	-	-
015 - DERWA	-	-	-	-	(140,000.00)	-	-	(140,000.00)
002 - FRWA	-	-	-	-	-	-	-	-
014 - ICP	-	-	-	-	-	-	-	-
010 - UMRWA	-	-	-	-	-	-	-	-
003 - Employees Retirement	-	-	-	-	-	-	-	-
065 - Water 52008A DSRF	7,752,000.00	-	-	-	-	-	-	-
068 - Water 2010A DSRF	-	-	-	-	-	-	-	7,752,000.00
<b>Investment Activity Total</b>	<b>67,752,000.00</b>	<b>(95,000,000.00)</b>	-	-	<b>(102,960,000.00)</b>	-	-	<b>(130,208,000.00)</b>
099 - Wells Fargo	(67,752,000.00)	95,000,000.00	-	-	102,960,000.00	-	(129,241,700.50)	966,299.50
<b>Total</b>	-	-	-	-	-	-	-	<b>(129,241,700.50)</b>

\*Non-investment transactions are net receipts and expenditures in Wells Fargo resulting from activities other than investment and interest transactions detailed in this report.

Reviewed by:  Principal Mgmt Analyst  
 Approved by:  Treasurer/Manager

06/11/18  
 Date: 6/11/2018  
 Date





EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Buys										

\*No Transaction this Period

0.00	0.00	0.00	0.00
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EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Deposits</b>										
001 - Water System Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	05/18/2018	05/18/2018	N/A	15,000,000.00	15,000,000.00	0.00	15,000,000.00
001 - Water System Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	05/10/2018	05/10/2018	N/A	15,000,000.00	15,000,000.00	0.00	15,000,000.00
001 - Water System Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	05/08/2018	05/08/2018	N/A	15,000,000.00	15,000,000.00	0.00	15,000,000.00
001 - Water System Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	05/01/2018	05/01/2018	N/A	15,000,000.00	15,000,000.00	0.00	15,000,000.00
				Sub Total			60,000,000.00			
003 - Employees Retirement	LAIF Local Government Investment Pool	LAIF LGIP	LGIP1005	05/18/2018	05/18/2018	N/A	3,862,000.00	3,862,000.00	0.00	3,862,000.00
003 - Employees Retirement	LAIF Local Government Investment Pool	LAIF LGIP	LGIP1005	05/03/2018	05/03/2018	N/A	3,890,000.00	3,890,000.00	0.00	3,890,000.00
				Sub Total			7,752,000.00			

67,752,000.00 67,752,000.00 0.00 67,752,000.00

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EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Calls										

\*No Transaction this Period

0.00	0.00	0.00	0.00
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EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Investment Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
Sales										

\*No Transaction this Period

0.00	0.00	0.00	0.00
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**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Investment Activity**  
**May 2018**

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/Dividends	Total
<b>Withdrawals</b>										
001 - Water System Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	05/22/2018	05/22/2018	N/A	75,000,000.00	75,000,000.00	0.00	75,000,000.00
001 - Water System Consolidated	LAIIF Local Government Investment Pool	LAIIF LGIP	LGIP1001	05/18/2018	05/18/2018	N/A	20,000,000.00	20,000,000.00	0.00	20,000,000.00

95,000,000.00	95,000,000.00	0.00	95,000,000.00
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**EAST BAY MUNICIPAL UTILITY DISTRICT**  
**Monthly Interest Activity**  
**May 2018**

Portfolio	Total Interest Received	Interest Transferred to Wells Fargo*	Net Interest Activity (Reinvested)**
001 - Water System Consolidated	2,221,873.00	(2,162,271.30)	59,601.70
007 - Wastewater Consolidated	223,310.63	(222,639.60)	671.03
049 - Ferc Partnership	-	-	-
009 - BACWA	4,000.00	(4,000.00)	-
015 - DERWA	-	-	-
002 - FRWA	-	-	-
014 - IICP	-	-	-
010 - UMRWA	-	-	-
003 - Employees Retirement	-	-	-
065 - Water S2008A DSRF	3,503.07	-	3,503.07
068 - Water 2010A DSRF	7.55	-	7.55
<b>Interest Transactions Total</b>	<b>2,452,694.25</b>	<b>(2,388,910.90)</b>	<b>63,783.35</b>
<b>099 - Wells Fargo</b>	-	2,388,910.90	2,388,910.90
<b>Total</b>	<b>2,452,694.25</b>	-	<b>2,452,694.25</b>

\*Coupon and other interest received; reinvestment unavailable.

\*\*Coupon and other interest payments reinvested in specific portfolio.

*Matt Houck*

Prepared by: Matt Houck, Accounting Technician

*S. Lindley*

Reviewed by: Sandy Lindley, Accounting Supervisor

*D. Scott Klein*

Approved by: D. Scott Klein, Controller

6-8-18

Date

6/8/18

Date

6/8/18

Date





EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Interest Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Amount/Shares	Face	Principal	Interest/Dividends	Total
Interest Received (Transferred to Wells Fargo)											
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 0.97 11/11/2018-17	3133CEGA70	05/01/2018	05/01/2018	11/01/2018	0.00	0.00	0.00	2,425.00	2,425.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.3 5/1/2020-17	3130ABWW9	05/01/2018	05/01/2018	05/01/2020	0.00	0.00	0.00	2,600.00	2,600.00
001 - Water System Consolidated	Municipal Bonds	Los Angeles Unified School District 1.85 5/1/2018	5446466X5	05/01/2018	05/01/2018	05/01/2018	0.00	0.00	0.00	11,602.58	11,602.58
001 - Water System Consolidated	Medium Term Notes	The Coca Cola Co 1.65 11/1/2018	191216BF8	05/01/2018	05/01/2018	11/01/2018	0.00	0.00	0.00	42,297.75	42,297.75
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.34 11/1/2018	3133EHB51	05/02/2018	05/02/2018	11/02/2018	0.00	0.00	0.00	26,130.00	26,130.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.375 11/2/2018	3130ACR89	05/02/2018	05/02/2018	11/02/2018	0.00	0.00	0.00	12,031.25	12,031.25
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.12 5/3/2019-17	3133ED77	05/03/2018	05/03/2018	05/03/2019	0.00	0.00	0.00	61,600.00	61,600.00
001 - Water System Consolidated	Medium Term Notes	Apple Inc. 1.53/2018	037833A9	05/03/2018	05/03/2018	05/03/2018	0.00	0.00	0.00	77,955.00	77,955.00
001 - Water System Consolidated	Medium Term Notes	Microsoft Corp 1.3 11/3/2018	594918BF0	05/03/2018	05/03/2018	11/03/2018	0.00	0.00	0.00	64,408.50	64,408.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.5/4/2018-16	3130A7L4	05/04/2018	05/04/2018	05/04/2018	0.00	0.00	0.00	750.00	750.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.15 11/6/2018-14	3133815L4	05/06/2018	05/06/2018	11/06/2018	0.00	0.00	0.00	1,437.50	1,437.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.3 11/7/2019	3133EA7D4	05/07/2018	05/07/2018	11/07/2019	0.00	0.00	0.00	19,500.00	19,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.32 5/7/2020-17	3133ED68	05/07/2018	05/07/2018	05/07/2020	0.00	0.00	0.00	3,300.00	3,300.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.2 5/7/2019-15	3134G43G1	05/07/2018	05/07/2018	05/07/2019	0.00	0.00	0.00	3,000.00	3,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 0.95 5/8/2018-14	3133CNY6	05/08/2018	05/08/2018	11/08/2018	0.00	0.00	0.00	4,750.00	4,750.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.05 11/8/2018-13	313381VJ1	05/08/2018	05/08/2018	11/08/2018	0.00	0.00	0.00	2,625.00	2,625.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.45 11/8/2019-13	3133802N0	05/08/2018	05/08/2018	11/08/2019	0.00	0.00	0.00	10,875.00	10,875.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 2.07 5/9/2022-18	3133EHV6	05/09/2018	05/09/2018	05/09/2022	0.00	0.00	0.00	2,070.00	2,070.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.5/10/2018-17	3134G9T49	05/10/2018	05/10/2018	05/10/2018	0.00	0.00	0.00	17,500.00	17,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.5/11/2018-16	3134G9JD0	05/11/2018	05/11/2018	05/11/2018	0.00	0.00	0.00	4,500.00	4,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.25 11/13/2019-15	313382W33	05/13/2018	05/13/2018	11/13/2019	0.00	0.00	0.00	16,000.00	16,000.00
001 - Water System Consolidated	Medium Term Notes	Apple Inc 1.8 11/13/2019	037833D30	05/14/2018	05/14/2018	05/14/2018	0.00	0.00	0.00	6,250.00	6,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.02 5/14/2018-13	3133EC2E3	05/14/2018	05/14/2018	05/14/2018	0.00	0.00	0.00	27,000.00	27,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.65 5/15/2019	3133EDLR1	05/15/2018	05/15/2018	05/15/2019	0.00	0.00	0.00	1,275.00	1,275.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 5.15 11/15/2019	31331YEH9	05/15/2018	05/15/2018	05/15/2019	0.00	0.00	0.00	8,250.00	8,250.00
001 - Water System Consolidated	Medium Term Notes	FNMA 1.25 11/15/2019-17	3133G0R62	05/15/2018	05/15/2018	11/15/2019	0.00	0.00	0.00	17,793.25	17,793.25
001 - Water System Consolidated	Federal Agency Issues Coupon	Berkshire Hathaway Fin 5.4 5/15/2018	084664BE0	05/15/2018	05/15/2018	05/15/2018	0.00	0.00	0.00	21,988.75	21,988.75
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 0.89 11/16/2018	3133EGJ48	05/16/2018	05/16/2018	05/16/2018	0.00	0.00	0.00	92,124.00	92,124.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.5/16/2018-13	313382Y98	05/16/2018	05/16/2018	11/16/2018	0.00	0.00	0.00	23,473.75	23,473.75
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/17/2021-17	3133EHJP9	05/17/2018	05/17/2018	05/17/2021	0.00	0.00	0.00	5,000.00	5,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9LJ3	05/17/2018	05/17/2018	11/19/2018	0.00	0.00	0.00	18,300.00	18,300.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.2 11/19/2018-13	3133EGBE4	05/19/2018	05/19/2018	11/19/2018	0.00	0.00	0.00	10,312.50	10,312.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1.25 11/20/2018-15	313G2H81	05/20/2018	05/20/2018	11/20/2018	0.00	0.00	0.00	7,950.00	7,950.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.25 11/21/2018	3133EHNY5	05/21/2018	05/21/2018	11/21/2018	0.00	0.00	0.00	1,500.00	1,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 2.11/21/2019	313378H24	05/21/2018	05/21/2018	11/21/2019	0.00	0.00	0.00	3,125.00	3,125.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 0.875 5/21/2018	3135G0WJ8	05/21/2018	05/21/2018	05/21/2018	0.00	0.00	0.00	93,750.00	93,750.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1.03 5/21/2018-14	3135G0X46	05/21/2018	05/21/2018	05/21/2018	0.00	0.00	0.00	169,995.00	169,995.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.6 5/22/2020-18	3130ABY23	05/22/2018	05/22/2018	05/22/2020	0.00	0.00	0.00	5,000.00	5,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.25 5/22/2019-17	3134G92M8	05/22/2018	05/22/2018	05/22/2019	0.00	0.00	0.00	84,000.00	84,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.25 11/22/2019-17	3134GAVN0	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	0.00	11,250.00	11,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/22/2019-17	3134GAWK6	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	0.00	1,093.75	1,093.75
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 5/22/2019-17	3134GBL7	05/22/2018	05/22/2018	05/22/2019	0.00	0.00	0.00	47,968.75	47,968.75
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 5/22/2020-17	3134GBNG3	05/22/2018	05/22/2018	05/22/2020	0.00	0.00	0.00	1,125.00	1,125.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.15 11/23/2018-16	3133EFD95	05/23/2018	05/23/2018	11/23/2018	0.00	0.00	0.00	89,812.50	89,812.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FFCB 1.25 5/23/2019-16	3133EFD20	05/23/2018	05/23/2018	05/23/2019	0.00	0.00	0.00	16,100.00	16,100.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.11/23/2018-17	3130ABY98	05/23/2018	05/23/2018	11/23/2018	0.00	0.00	0.00	31,250.00	31,250.00



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Interest Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Amount/Shares	Face Principal	Interest/Dividends	Total
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.25/23/2019-16	3130A7ZWB8	05/23/2018	05/23/2018	05/23/2019	0.00	0.00	36,000.00	36,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.24/5/23/2019-13	313382ZB2	05/23/2018	05/23/2018	05/23/2019	0.00	0.00	25,420.00	25,420.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.25/5/23/2019-16	3130A86T5	05/23/2018	05/23/2018	05/23/2019	0.00	0.00	3,125.00	3,125.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/23/2019-17	3130A9XU0	05/23/2018	05/23/2018	11/23/2020	0.00	0.00	27,500.00	27,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/23/2019-16	3134G74Z1	05/23/2018	05/23/2018	05/23/2019	0.00	0.00	2,500.00	2,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/23/2020-17	3134GAAR5	05/23/2018	05/23/2018	11/23/2020	0.00	0.00	19,200.00	19,200.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.02/5/24/2019-17	3130A8YU1	05/24/2018	05/24/2018	05/24/2019	0.00	0.00	20,078.13	20,078.13
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.35/11/24/2020-17	3130A9VU2	05/24/2018	05/24/2018	11/24/2020	0.00	0.00	11,220.00	11,220.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 5/24/2021-17	3130AA2M9	05/24/2018	05/24/2018	11/24/2021	0.00	0.00	675.00	675.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 5/24/2021-17	3130ABBB0	05/24/2018	05/24/2018	05/24/2021	0.00	0.00	65,625.00	65,625.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 5/24/2021-16	3134G9LD7	05/24/2018	05/24/2018	05/24/2021	0.00	0.00	22,687.50	22,687.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.25/5/24/2019-17	3134G9UL4	05/24/2018	05/24/2018	05/24/2019	0.00	0.00	34,062.50	34,062.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.3/5/24/2019-16	3134G9MUB	05/24/2018	05/24/2018	05/24/2019	0.00	0.00	24,781.25	24,781.25
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.74/11/25/2020-17	3133EHKS1	05/25/2018	05/25/2018	11/25/2020	0.00	0.00	19,500.00	19,500.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.52/5/2018-16	3134G9KU0	05/25/2018	05/25/2018	05/25/2018	0.00	0.00	28,927.50	28,927.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.52/5/2018-17	3134G9HLC	05/25/2018	05/25/2018	05/25/2018	0.00	0.00	28,250.00	28,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.05/5/25/2018-18	3134G9LS4	05/25/2018	05/25/2018	05/25/2018	0.00	0.00	15,000.00	15,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/25/2020-18	3134G9GP6	05/25/2018	05/25/2018	11/25/2020	0.00	0.00	13,996.50	13,996.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/25/2020-17	3134G9B37	05/25/2018	05/25/2018	11/25/2020	0.00	0.00	10,700.00	10,700.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/25/2020-16	3135G0R70	05/25/2018	05/25/2018	11/25/2020	0.00	0.00	14,583.33	14,583.33
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.18/11/28/2019	3133EC4K7	05/26/2018	05/26/2018	11/28/2019	0.00	0.00	21,875.00	21,875.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB 1.07/11/26/2018-17	3130A7XG5	05/26/2018	05/26/2018	11/26/2019	0.00	0.00	924.00	924.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/26/2019-17	3134G9OH3	05/26/2018	05/26/2018	11/26/2019	0.00	0.00	10,030.00	10,030.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/26/2019-14	3134GAZV7	05/26/2018	05/26/2018	11/26/2019	0.00	0.00	26,750.00	26,750.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/26/2019-17	3134G9Q9	05/26/2018	05/26/2018	11/26/2019	0.00	0.00	18,084.38	18,084.38
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/26/2019-17	3136G06Q9	05/26/2018	05/26/2018	11/26/2019	0.00	0.00	39,300.00	39,300.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/26/2019-17	3136G3PE9	05/26/2018	05/26/2018	11/26/2019	0.00	0.00	9,555.00	9,555.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/26/2019-17	3135G0Z72	05/26/2018	05/26/2018	11/26/2019	0.00	0.00	6,250.00	6,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/26/2019-17	3134GA4E1	05/27/2018	05/27/2018	11/27/2019	0.00	0.00	26,250.00	26,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/27/2020-17	3134GA2P8	05/27/2018	05/27/2018	11/27/2020	0.00	0.00	22,750.00	22,750.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/27/2020-16	3134GA2Q6	05/27/2018	05/27/2018	11/27/2020	0.00	0.00	50,250.00	50,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/27/2020-13	3134G75M9	05/27/2018	05/27/2018	11/27/2020	0.00	0.00	42,005.00	42,005.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/27/2020-17	3135G13Z0	05/27/2018	05/27/2018	11/27/2020	0.00	0.00	27,056.25	27,056.25
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/27/2020-17	3135G0Y74	05/27/2018	05/27/2018	11/27/2020	0.00	0.00	6,187.50	6,187.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-17	3130A92V6	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	7,000.00	7,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-16	3130A7YG4	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	8,125.00	8,125.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-17	3130ABF92	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	2,575.00	2,575.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-17	3130AC5B6	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	17,270.00	17,270.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-17	3130AC7J7	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	7,768.75	7,768.75
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-17	3134GAWZ3	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	12,922.00	12,922.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-16	3134GAH45	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	34,526.25	34,526.25
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-17	3134GAYE8	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	21,187.50	21,187.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 11/28/2019-17	3134GAX85	05/28/2018	05/28/2018	11/28/2019	0.00	0.00	10,000.00	10,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 8/28/2019-17	3134GBN21	05/28/2018	05/28/2018	08/28/2019	0.00	0.00	525.00	525.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 8/28/2019-17	3134GAEV2	05/28/2018	05/28/2018	08/28/2019	0.00	0.00	11,784.38	11,784.38
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 8/28/2019-17					0.00	0.00	11,250.00	11,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 8/28/2019-17					0.00	0.00	32,407.50	32,407.50
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLB Step 8/28/2019-17					0.00	0.00	18,375.00	18,375.00



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Interest Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Amount/Shares	Face Principal	Interest/Dividends	Total
<b>Interest Received (Transferred to Wells Fargo)</b>										
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1.15 11/28/2018-14	3136G1M89	05/28/2018	05/28/2018	11/28/2018	0.00	0.00	575.00	575.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLMC 1 11/29/2018-15	3134G4S4	05/29/2018	05/29/2018	11/29/2018	0.00	0.00	10,000.00	10,000.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FHLCB 1.25 11/30/2018	3130A6UJ4	05/30/2018	05/30/2018	11/30/2018	0.00	0.00	6,250.00	6,250.00
001 - Water System Consolidated	Federal Agency Issues Coupon	FNMA 1.5 11/30/2018-14	3136G0HK0	05/31/2018	05/31/2018	11/30/2018	0.00	0.00	3,375.00	3,375.00
001 - Water System Consolidated	Medium Term Notes	The Coca Cola Co 1.375 5/30/2019	191216BV1	05/31/2018	05/31/2018	05/30/2019	0.00	0.00	9,281.25	9,281.25
							Sub Total			2,182,271.30



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Interest Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Amount/Shares	Face Principal	Interest/Dividends	Total
Interest Received (Transferred to Wells Fargo)										
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 0.87 11/12/2018-17	3133EAG70	05/01/2018	05/01/2018	11/01/2018	0.00	0.00	703.25	703.25
007 - Wastewater Consolidated	Municipal Bonds	Culver City Redevelopment Agency Successor Agency	3133EAG70	05/01/2018	05/01/2018	11/01/2018	0.00	0.00	6,370.00	6,370.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.35 5/2/2019	330340AM3	05/02/2018	05/02/2018	05/02/2019	0.00	0.00	3,375.00	3,375.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.12 5/3/2019-17	3133EAG77	05/03/2018	05/03/2018	05/03/2019	0.00	0.00	1,680.00	1,680.00
007 - Wastewater Consolidated	Medium Term Notes	Apple Inc. 1.53/2018	3133EF570	05/03/2018	05/03/2018	05/03/2021	0.00	0.00	1,275.00	1,275.00
007 - Wastewater Consolidated	Medium Term Notes	Microsoft Corp 1.3 11/3/2018	037833AJ9	05/03/2018	05/03/2018	05/03/2018	0.00	0.00	2,585.00	2,585.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLB 1.5 11/9/2021-17	584918BF0	05/09/2018	05/09/2018	11/09/2021	0.00	0.00	5,037.50	5,037.50
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLMC Step 5/9/2022-17	3130A9Z61	05/09/2018	05/09/2018	05/09/2022	0.00	0.00	1,762.50	1,762.50
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLMC Step 5/10/2021-17	3130A9VX6	05/10/2018	05/10/2018	05/10/2021	0.00	0.00	2,662.50	2,662.50
007 - Wastewater Consolidated	Municipal Bonds	University Calif Rev Bond 1.298 5/15/2018	91412GPZ2	05/15/2018	05/15/2018	05/15/2018	0.00	0.00	5,231.25	5,231.25
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3133EGBE4	05/18/2018	05/18/2018	05/18/2020	0.00	0.00	15,714.00	15,714.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 2.5 11/19/2018	313312U06	05/19/2018	05/19/2018	11/19/2018	0.00	0.00	1,000.00	1,000.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLMC 0.875 5/2/2018	313376H24	05/21/2018	05/21/2018	11/19/2018	0.00	0.00	530.00	530.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FNMA 1.03 5/21/2018-14	31350XWJ8	05/21/2018	05/21/2018	11/21/2018	0.00	0.00	3,975.00	3,975.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLMC 1.33 11/22/2018-17	31350XWJ8	05/21/2018	05/21/2018	05/21/2018	0.00	0.00	4,500.00	4,500.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FHLMC 1.33 11/22/2018-17	3130AA2X5	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	21,341.25	21,341.25
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	7,235.75	7,235.75
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	4,987.50	4,987.50
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	9,300.00	9,300.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	9,000.00	9,000.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	1,235.00	1,235.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	9,500.00	9,500.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	1,450.00	1,450.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	2,700.00	2,700.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	2,800.00	2,800.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	4,473.60	4,473.60
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	3,000.00	3,000.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	2,450.00	2,450.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	829.25	829.25
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	2,875.00	2,875.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	877.50	877.50
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	1,512.50	1,512.50
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	40,625.00	40,625.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	1,375.00	1,375.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	2,625.00	2,625.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	3,500.00	3,500.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	1,340.00	1,340.00
007 - Wastewater Consolidated	Federal Agency Issues Coupon	FFCB 1.06 11/19/2018-16	3130A9Z61	05/22/2018	05/22/2018	11/22/2019	0.00	0.00	26,250.00	26,250.00
007 - Wastewater Consolidated	Medium Term Notes	The Coca-Cola Co 1.375 5/30/2019	191216BV1	05/31/2018	05/31/2018	05/30/2019	0.00	0.00	5,156.25	5,156.25
009 - BACWA	Federal Agency Issues Coupon	FNMA Step 5/18/2020-18	3136G3ME2	05/18/2018	05/18/2018	05/18/2020	0.00	0.00	222,639.60	222,639.60
009 - BACWA	Federal Agency Issues Coupon	FHLMC 1.5/23/2018-17	3130A9Z61	05/23/2018	05/23/2018	05/23/2018	0.00	0.00	1,590.00	1,590.00
009 - BACWA	Federal Agency Issues Coupon	FHLMC 1.2 5/23/2018-16	3130A9Z61	05/23/2018	05/23/2018	05/23/2018	0.00	0.00	700.00	700.00
							Sub Total		1,800.00	1,800.00
							Sub Total		4,900.00	4,900.00
									0.00	0.00
									2,388,910.90	2,388,910.90



EAST BAY MUNICIPAL UTILITY DISTRICT  
Monthly Interest Activity  
May 2018

Portfolio Name	Asset Class	Description	CUSIP/Ticker	Trade Date	Settlement Date	Maturity Date	Face Amount/Shares	Principal	Interest/ Dividends	Total
<b>Interest Received (Reinvested)</b>										
001 - Water System Consolidated	Money Market Mutual Funds	Federated MM	MM3767	05/31/2018	05/31/2018	N/A				
001 - Water System Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	05/31/2018	05/31/2018	N/A				
007 - Wastewater Consolidated	CAMP CA Asset Mgmt Program	CAMP MM	CAMP6035	05/31/2018	05/31/2018	N/A				
065 - Water S2008A DSRF	Money Market Mutual Funds	Dreyfus MM	MM6999	05/02/2018	05/02/2018	N/A				
068 - Water 2010A DSRF	Money Market Mutual Funds	Dreyfus MM	MM2642	05/02/2018	05/02/2018	N/A				
							0.00	0.00	28.26	28.26
							0.00	0.00	59,572.44	59,572.44
							0.00	0.00	671.03	671.03
							0.00	0.00	3,503.07	3,503.07
							0.00	0.00	7.55	7.55

0.00 0.00 63,783.35 63,783.35



## EAST BAY MUNICIPAL UTILITY DISTRICT

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DATE: June 21, 2018

MEMO TO: Board of Directors

THROUGH: Alexander R. Coate, General Manager *ARC*

FROM: Sophia D. Skoda, Finance Director *SDS*

SUBJECT: Bloomberg Terminal Agreement

### BACKGROUND

The District utilizes transactions in the security and financial markets to achieve District financial policy objectives. To receive greater access and transparency to security markets, and more efficient transaction options for the District, staff researched transaction solutions during Fiscal Years (FY) 2016 and 2017. District's prior practices involved phone call transactions and e-mail confirmations. The Bloomberg Terminal (Terminal) is an industry standard software solution that provides access to information, analysis, communication, and transaction tools.

To examine the potential for cost and operational savings, staff utilized a free month-long trial period of the Terminal services in November 2016. The trial period, as well as a one-year pilot Terminal services rental agreement, confirmed significant savings for investment transactions and additional staff resource efficiencies. Staff is now recommending extending the current agreement to retain Terminal services for five years.

This item will be reviewed with the Finance/Administration Committee on June 26, 2018.

### DISCUSSION

The Terminal is the financial industry standard for investment transactions, information and communication. Other services offer only a few of the capabilities provided via the Terminal but at almost equivalent cost.

Transactions completed in the Terminal offer the best access to price transparency and therefore create opportunities for cost savings in each transaction. Additional savings are realized through the more efficient use of staff time in managing the District's fixed income portfolio through the Terminal.

The existing agreement for the access fee to the Terminal has a cost of \$6,420 per quarter, or \$25,680 annually, or \$128,400 for five years. Under the terms of the agreement, it is cancellable by the District at any time and at no additional cost.

## **FISCAL IMPACT**

Funds are available in the FY19 budget for the software access fee. Continued use of the Terminal will contribute to greater price discovery and inventory access, significantly reducing transaction costs for the District. Since the initial one-year agreement went into effect in late FY17, the savings on transaction pricing alone is estimated at over \$250,000 versus the annual \$25,680 agreement cost.

## **ALTERNATIVE**

**Return to non-electronic/limited securities trading.** This alternative is not recommended as best practice requirements indicate transactions are not efficiently managed by e-mail and phone communications alone. These non-electronic trades result in unfavorable pricing and higher costs of execution. Some securities are also more difficult to transact without an electronic platform because of the lack of transparency in certain markets.

ARC:SDS:drc



## EAST BAY MUNICIPAL UTILITY DISTRICT

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DATE: June 21, 2018

MEMO TO: Board of Directors

THROUGH: Alexander R. Coate, General Manager *ARC*

FROM: Sophia D. Skoda, Director of Finance *OA-Kel Sur 3/15*

SUBJECT: Adjustment of Competitive Bidding Threshold for All Contracts and Delegation of Authority to the General Manager

### SUMMARY

The Municipal Utility District (MUD) Act provides for annual adjustment of the threshold for competitively bidding District contracts based on the Implicit Price Deflator (IPD), which is a measure of the level of prices of new goods and services in the U.S. economy. Over the last 20 years, the District has made this adjustment three times when the IPD calculations reached an increase of \$5,000 or greater. The last adjustment was made in 2010 when the Board raised the threshold to \$70,000. Staff now recommends raising the threshold to \$80,000. Typically the General Manager's contracting authority, and authority to delegate authority to purchase or dispose of rights in real property, and to contract for supplies, materials and construction is increased commensurate with the increase in the bidding threshold. This item will be reviewed with the Finance/Administration Committee on June 26, 2018.

### RECOMMENDATIONS

1. Increase the threshold for formal competitive bidding of material and supply contracts from \$70,000 to \$80,000 based on the Implicit Price Deflator (as permitted in MUD Act, Section 12751(b));
2. Increase the General Manager's current authority to delegate authority for the purchase or disposal of rights in real property and to contract for supplies, materials and construction from \$70,000 to \$80,000; and
3. Authorize the General Manager or his or her designee to approve general and professional service contracts valued at \$80,000 or less.

An overview on current District thresholds and the effect of these changes is outlined in Attachment 1.

## DISCUSSION

On January 13, 1998, the Board passed Resolution No. 33081-98, which was intended to bring the District purchasing practices in line with the then recent changes to the MUD Act. Specifically, changes to the MUD Act at that time raised the mandatory competitive bid threshold from \$20,000 to \$50,000. Further, the MUD Act allowed the Board to delegate award authority to the General Manager for materials and supplies contracts valued under \$100,000, provided the General Manager notified the Board. The MUD Act was amended to include an inflation clause that allowed for periodic changes in the \$50,000 threshold, using a specific inflationary index, the Implicit Price Deflator, and rounding to the nearest \$1,000. This clause allows the District to stay current with inflationary changes in the market without the need to seek further approval from the California legislature. District staff elected to not recommend internal procedural changes to the \$70,000 threshold until the cumulative effect of the change over time would move the threshold in significant increments. The cumulative effect of inflation on the \$70,000 threshold established in April 2010, reached \$80,000 in January 2018.

These changes are intended to simplify internal processing requirements while adjusting for changes in the value of the dollar within the market place. If enacted, the District will see a decrease in procurement costs and lead times on materials which fall within the newly delegated range. Materials which fall into this category are items such as large valves, generators, one-off specialty pipe/fittings, and small equipment. While efficiencies will be increased, all current controls and procurement practices and guidelines will remain in place to ensure competition and equity in the marketplace. Pursuant to existing District procedures the General Manager will not delegate authority to approve general and professional services contracts that exceed \$30,000.

If authorized by the Board, the District plans to implement these changes on July 1, 2018.

## ALTERNATIVES

**Leave the competitive bid threshold for supplies and materials contracts at \$70,000.** This alternative is not recommended because failing to increase the competitive bid threshold for material and supply fails to account for the MUD Act provisions for competitive bidding and is inconsistent with a primary aspect of the law that was specifically requested by the Board of Directors.

**Leave the General Manager's authority to delegate the purchase or dispose of real property, and to contract for materials, supplies, and construction at \$70,000.** This alternative is not recommended because it is inconsistent with the need to standardize and simplify the District's overall contract award process and to insure approval thresholds for all contracts remain consistent with current market values.

ARC:DSK:aa

Attachment

## 2018 SUMMARY OF PROPOSED DOLLAR THRESHOLD CHANGES FOR VENDOR CONTRACTS

	Current Threshold for Formal Competition	Current Threshold for SMT and General Counsel	Current Threshold for GM Award Authority	Current Threshold for BOD Approval	Proposed Threshold for Formal Competition	Proposed Threshold for SMT and General Counsel	Proposed Threshold for GM Award Authority	Proposed Threshold for BOD Approval
<b>Materials &amp; Supplies</b>	Over \$70,000	\$70,000 and under	Under \$100,000	\$100,000 and over	<b>Over \$80,000</b>	<b>\$80,000 and under</b>	Under \$100,000	\$100,000 and over
<b>Construction</b>	Over \$70,000	\$70,000 and under	Under \$100,000	\$100,000 and over	<b>Over \$80,000</b>	<b>\$80,000 and under</b>	Under \$100,000	\$100,000 and over
<b>General &amp; Professional Services</b>	Over \$70,000	\$30,000 and under	\$70,000 and under	Over \$70,000	<b>Over \$80,000</b>	\$30,000 and under	<b>\$80,000 and under</b>	Over \$80,000

BOD – Board of Directors  
GM – General Manager  
SMT – Senior Management Team



## EAST BAY MUNICIPAL UTILITY DISTRICT

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DATE: June 21, 2018

MEMO TO: Board of Directors

THROUGH: Alexander R. Coate, General Manager *ARC*

FROM: Barry N. Gardin, Internal Auditor Supervisor *BNG*

SUBJECT: Review of Revisions to District Policies

### BACKGROUND

In order to ensure District operating activities and business practices remain consistent with Board objectives and priorities, Department Directors review District policies within their area of responsibility every two years to consider whether any organizational, regulatory, or other changes have occurred that necessitate their modification. All proposed policy modifications are forwarded to the Board for consideration and approval.

Below is a description of the policies that are being recommended for modification. These policies will be reviewed with the Finance/Administration Committee on June 26, 2018.

### DISCUSSION

Staff has determined six policies warrant modification to clarify their purpose and more accurately reflect current procedures and/or operating practices. The proposed policy revisions are attached for your review and consideration.

#### **Policies Recommended for Revision**

##### **1. Policy 1.03 – Contract Equity Program**

This policy is being modified to clarify responsibilities for monitoring and reporting program objectives and to clarify descriptions of affected groups in relation to Article 1, Section 31 of the California Constitution.

##### **2. Policy 1.04 – Contractors' Compliance with Equal Employment Opportunity**

This policy is being modified to expand the description of affected groups and incorporate reference to California Government Code Section 12926.

##### **3. Policy 4.04 – Financial Planning and Budgetary Control**

This policy is being modified to codify restrictions on transfers between Water and Wastewater Systems.

#### **4. Policy 7.05 – Sustainability**

This policy is being modified to change the title from Sustainability to Sustainability and Resilience; enhance the descriptions in the policy objectives; and incorporate a definition of resilience.

#### **5. Policy 7.07 – Energy**

This policy is being updated to include the requirement to evaluate consistency with master plans and environmental impacts. Also, minor edits were made for clarification.

#### **6. Policy 7.09 – Workplace Safety and Health**

This policy is being updated to provide clarity on the requirements for training programs.

### **UNION NOTIFICATION**

Employee Relations has reviewed all of the policy changes to determine the necessity for union review and as deemed necessary has reviewed the changes that affect wages, hours and working conditions with the represented groups.

### **FISCAL IMPACT**

These policy changes have no identified fiscal impact.

### **ALTERNATIVE**

**Do not update these policies.** This alternative is not recommended because it would leave policies in place that do not reflect current operating practices and are not consistent with Board directives.

### **Attachments**



# Policy 1.03R

## CONTRACT EQUITY PROGRAM

EFFECTIVE ~~28 APR 16~~  
26 JUN 18

SUPERSEDES ~~10 OCT 06~~  
28 APR 15

### IT IS THE POLICY OF EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Not participate in or perpetuate ~~ongoing~~ discrimination in the marketplace or grant preferences based on ~~race, gender and~~ race, sex, ethnicity or other protected categories ~~which is~~ prohibited by Article 1, Section 31, of the California Constitution. ~~Additionally, the~~ District will encourage balanced opportunities among all ~~ethnic and gender sexes, and racial and ethnicity~~ groups by establishing contract participation objectives ~~for contract participation~~ based on the availability, in its geographic market areas, of businesses by race, ~~and gender~~ sex and ethnicity that are willing and able to do business with the District. The contracting objectives will be reviewed regularly and the progress toward achievement of the objectives will be reported to the Board of Directors in order to ~~steadily reach fair and~~ monitor achievement of equitable parity in contract participation, ~~among all ethnic and gender contracting groups.~~

#### The Contract Equity Program

The Contract Equity Program has been established to implement these objectives and includes activities designed to enhance equal opportunities for business owners of all races, ethnicity and ~~genders~~ sex who do business with the District.

#### Departmental Monitoring System

A departmental monitoring system of expenditures to encourage balanced contract awards among all availability groups represented in the District's geographic market area has been established.

#### Authority

Resolution No. 31008, August 28, 1984  
Amended by Motion 88-144, November 22, 1988  
Amended by Resolution No. 33104-98, June 9, 1998  
Reaffirmed: Motion No. 176-06, October 10, 2006  
Amended by Resolution No. 34029-15, April 28, 2015  
Amended by Resolution No. XXXXX-18, June 26, 2018

#### References

Policy 1.04	Contractors' Compliance with Equal Employment Opportunity
Policy 6.04	Ethics Policy Of The EBMUD Board Of Directors
Procedure 104	Contract Equity and Contractors' Compliance with Equal Employment Opportunity



# Policy 1.03

EFFECTIVE 26 JUN 18

SUPERSEDES 28 APR 15

## CONTRACT EQUITY PROGRAM

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### IT IS THE POLICY OF EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Not participate in or perpetuate discrimination in the marketplace or grant preferences based on race, sex, ethnicity or other protected categories as prohibited by Article 1, Section 31, of the California Constitution. Additionally, the District will encourage balanced opportunities among all sexes, and racial and ethnicity groups by establishing contract participation objectives based on the availability, in its geographic market areas, of businesses by race, sex and ethnicity that are willing and able to do business with the District. The contracting objectives will be reviewed regularly and the progress toward achievement of the objectives will be reported to the Board of Directors in order to monitor achievement of equitable parity in contract participation.

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<b>The Contract Equity Program</b>	The Contract Equity Program has been established to implement these objectives and includes activities designed to enhance equal opportunities for business owners of all races, ethnicity and sex who do business with the District.
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<b>Departmental Monitoring System</b>	A departmental monitoring system of expenditures to encourage balanced contract awards among all availability groups represented in the District's geographic market area has been established.
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<b>Authority</b>	Resolution No. 31008, August 28, 1984 Amended by Motion 88-144, November 22, 1988 Amended by Resolution No. 33104-98, June 9, 1998 Reaffirmed: Motion No. 176-06, October 10, 2006 Amended by Resolution No. 34029-15, April 28, 2015 Amended by Resolution No. XXXXX-18, June 26, 2018
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<b>References</b>	Policy 1.04 Contractors' Compliance with Equal Employment Opportunity Policy 6.04 Ethics Policy Of The EBMUD Board Of Directors Procedure 104 Contract Equity and Contractors' Compliance with Equal Employment Opportunity
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# Policy 1.04R

EFFECTIVE ~~26-JUL-16~~  
26 JUN 18

SUPERSEDES ~~28-APR-15~~  
26 JUL 16

## CONTRACTORS' COMPLIANCE WITH EQUAL EMPLOYMENT OPPORTUNITY

IT IS THE POLICY OF THE EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Ensure that all enterprises that do business with the District take lawful and adequate steps to assure that ~~their~~ employment practices comply with Equal Employment Opportunity EEO laws.

**Definition** A contractor is defined as any individual, partnership, joint venture, ~~or~~ corporation, or government entity with whom a contract is made by the District with which the District enters into an agreement. A contractor may be a construction contractor, a consultant, a supplier, a trucker, or a service provider.

**Equal Employment Opportunity** Equal employment opportunity is the law ~~of the land~~. All contractors doing business with the District shall agree not to discriminate against any employee or applicant for employment because of race, ~~color, religion,~~ religious creed, color, national origin, ancestry, physical disability (including AIDS and HIV), mental disability, medical condition (including cancer), genetic information, marital status, sex, gender, gender identity, gender expression, ~~national origin, ancestry, age for individuals over forty years of age, marital or domestic partnership status, disability (mental or physical including AIDS and HIV), medical condition (including genetic characteristics or cancer), genetic information,~~ sexual orientation, or military and veteran status, as these are defined in Government Code Section 12926; or because of any other status protected by federal, state and/or local laws, including but not limited to family, or medical, leave status, or pregnancy disability leave status, or any other status protected by federal, state and/or local laws. Contractors shall not establish or permit any such practice(s) of discrimination with reference to the contract.

There shall be no discrimination against any person, or groups of persons, per Government Code Section 12940, Labor Code Section 1735, or any other applicable law or regulation in the performance of the contract.

Contractors shall include the nondiscrimination and compliance provisions of this clause in all subcontracts.

**Monitoring Contractor Compliance** Contractors shall furnish all information and reports required by the District to ensure their compliance with this policy. Notification of this policy will be included in Contract Specifications, Request for Statement of Qualifications (RSOQ), Request for Quotation (RFQ), and Request for Proposal (RFP); and will serve as official notice in determining responsiveness and compliance. Contractors who fail to comply with this policy may be denied contracts with the District or have their contracts terminated.

**Contractors' Compliance with Equal  
Employment Opportunity**

NUMBER 1.04

PAGE NO.: 2

EFFECTIVE DATE: ~~26 JUL 16~~  
26 JUN 18

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**Authority**

Motion No. 88-024, March 8, 1988  
Amended by Motion 92-058, April 28, 1992  
Amended by Resolution No. 33259-01, July 24, 2001  
Amended by Resolution 33497-05, October 11, 2005  
Reaffirmed: Motion 176-06, October 10, 2006  
Amended by Resolution 34029-15, April 28, 2015  
Amended by Resolution 34094-16, July 26, 2016  
Amended by Resolution XXXXX-18, June 26, 2018

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**References**

Policy 1.03 - Contract Equity Program  
Procedure 104 - Contract Equity and Contractors' Compliance with Equal  
Employment Opportunity

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# Policy 1.04

EFFECTIVE 26 JUN 18

SUPERSEDES 26 JUL 16

## CONTRACTORS' COMPLIANCE WITH EQUAL EMPLOYMENT OPPORTUNITY

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### IT IS THE POLICY OF THE EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Ensure that all enterprises that do business with the District take lawful and adequate steps to assure that employment practices comply with Equal Employment Opportunity laws.

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<b>Definition</b>	A contractor is defined as any individual, partnership, joint venture, corporation, or government entity with which the District enters into an agreement. A contractor may be a construction contractor, a consultant, a supplier, a trucker, or a service provider.
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<b>Equal Employment Opportunity</b>	Equal employment opportunity is the law. All contractors doing business with the District shall agree not to discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability (including AIDS and HIV), mental disability, medical condition (including cancer), genetic information, marital status, sex, gender, gender identity, gender expression, age sexual orientation, or military and veteran status, as these are defined in Government Code Section 12926; or because of any other status protected by federal, state and/or local laws, including but not limited to family, medical, or pregnancy disability leave status. Contractors shall not establish or permit any such practice(s) of discrimination with reference to the contract.
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<b>Monitoring Contractor Compliance</b>	Contractors shall furnish all information and reports required by the District to ensure their compliance with this policy. Notification of this policy will be included in Contract Specifications, Request for Statement of Qualifications (RSOQ), Request for Quotation (RFQ), and Request for Proposal (RFP); and will serve as official notice in determining responsiveness and compliance. Contractors who fail to comply with this policy may be denied contracts with the District or have their contracts terminated.
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<b>Authority</b>	Motion No. 88-024, March 8, 1988 Amended by Motion 92-058, April 28, 1992 Amended by Resolution No. 33259-01, July 24, 2001 Amended by Resolution 33497-05, October 11, 2005 Reaffirmed: Motion 176-06, October 10, 2006 Amended by Resolution 34029-15, April 28, 2015 Amended by Resolution 34094-16, July 26, 2016 Amended by Resolution XXXXX-18, June 26, 2018
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# Contractors' Compliance with Equal Employment Opportunity

NUMBER 1.04

PAGE NO.: 2

EFFECTIVE DATE: 26 JUN 18

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## References

- Policy 1.03 - Contract Equity Program
  - Procedure 104 - Contract Equity and Contractors' Compliance with Equal  
Employment Opportunity
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# Policy 4.04R

EFFECTIVE [28-APR-09](#)  
[26-JUN-18](#)

SUPERSEDES [28-APR-09](#)  
[09-JAN-07](#)

## FINANCIAL PLANNING AND BUDGETARY CONTROL

### IT IS THE POLICY OF THE EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Establish a financial plan and biennial budget for the Water System and the Wastewater System, to include:

<b>Financial Planning</b>	<ul style="list-style-type: none"><li>• Efficient use of the District's resources through annual organizational, operational, construction, and financial planning, and by controlling costs and significant items of expenditures.</li><li>• Planning of operating and capital programs and setting levels of related operating, capital, and debt service expenditures that may be made during the budget period.</li></ul>						
<b>Financial Monitoring</b>	<ul style="list-style-type: none"><li>• Ensuring that the total amount expended and committed does not exceed the total revenue and receipts available during the fiscal year.</li><li>• Periodic status reports on expenditures, revenues, and investments.</li></ul>						
<b>Transfers</b>	<p>The General Manager is authorized to transfer up to 5 <u><a href="#">percent</a></u> of the fiscal years' adopted budget between the capital and operating <u><a href="#">budgets provided that the total adopted budgets in each of the Water and Wastewater Systems' budgets provided that the total budget for each of the two systems</a></u> remains unchanged. <u><a href="#">Budget transfers between the Water and Wastewater Systems' are prohibited.</a></u></p>						
<b>Authority</b>	<p>Resolution 27058, August 27, 1974 As amended by Resolution 32874-94, August 9, 1994 As amended by Resolution 33177-99, November 23, 1999 As amended by Resolution 33577-07, January 9, 2007 As amended by Resolution 33710-09, April 28, 2009 <u><a href="#">As amended by Resolution XXXXX-18, June 26, 2018</a></u></p>						
<b>References</b>	<table><tr><td>Policy 4.02</td><td>Cash Reserves and Debt Management</td></tr><tr><td>Policy 7.03</td><td>Emergency Preparedness/Business Continuity</td></tr><tr><td>Procedure 417</td><td>Financial Planning and Budgetary Control</td></tr></table>	Policy 4.02	Cash Reserves and Debt Management	Policy 7.03	Emergency Preparedness/Business Continuity	Procedure 417	Financial Planning and Budgetary Control
Policy 4.02	Cash Reserves and Debt Management						
Policy 7.03	Emergency Preparedness/Business Continuity						
Procedure 417	Financial Planning and Budgetary Control						



# Policy 4.04

EFFECTIVE 26 JUN 18

SUPERSEDES 28 APR 09

## FINANCIAL PLANNING AND BUDGETARY CONTROL

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### IT IS THE POLICY OF THE EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Establish a financial plan and biennial budget for the Water System and the Wastewater System, to include:

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- |                           |                                                                                                                                                                                                                                                                                                                                                                                                                               |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Financial Planning</b> | <ul style="list-style-type: none"><li>• Efficient use of the District's resources through annual organizational, operational, construction, and financial planning, and by controlling costs and significant items of expenditures.</li><li>• Planning of operating and capital programs and setting levels of related operating, capital, and debt service expenditures that may be made during the budget period.</li></ul> |
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|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Financial Monitoring</b> | <ul style="list-style-type: none"><li>• Ensuring that the total amount expended and committed does not exceed the total revenue and receipts available during the fiscal year.</li><li>• Periodic status reports on expenditures, revenues, and investments.</li></ul> |
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<b>Transfers</b>	<p>The General Manager is authorized to transfer up to 5 percent of the fiscal year adopted budget between the capital and operating budgets provided that the total adopted budget remains unchanged. Budget transfers between the Water and Wastewater Systems' are prohibited.</p>
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<b>Authority</b>	<p>Resolution 27058, August 27, 1974 As amended by Resolution 32874-94, August 9, 1994 As amended by Resolution 33177-99, November 23, 1999 As amended by Resolution 33577-07, January 9, 2007 As amended by Resolution 33710-09, April 28, 2009 As amended by Resolution XXXXX-18, June 26, 2018</p>
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Policy 4.02	Cash Reserves and Debt Management						
Policy 7.03	Emergency Preparedness/Business Continuity						
Procedure 417	Financial Planning and Budgetary Control						

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# Policy 7.05R

EFFECTIVE 26 JUN 18  
~~22 SEP 15~~

SUPERSEDES 22 SEP 15  
~~12 NOV 13~~

## SUSTAINABILITY AND RESILIENCE

### IT IS THE POLICY OF THE EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Provide reliable, high-quality drinking water and wastewater service through sustainable and resilient operations, maintenance, planning, design, and construction activities that ~~avoid, minimize or mitigate adverse effects to the~~ manage long-term economic, environmental, ~~employees,~~ and human resource ~~benefits the public.~~

#### Objective

The District will ~~strive to balance~~ consider environmental, social, and economic ~~objectives impacts~~ into its decision-making, policies, programs, and work practices.

In doing so, the District will:

- promote an environmental stewardship ethic in its staff and among other drinking water and wastewater treatment agencies;
- adhere to principles and practices of sustainability and environmental justice;
- comply with environmental laws and regulations;
- look for opportunities for and implement practices to support continuous improvement of environmental performance including pollution prevention and resource conservation;
- promote and implement the ~~purchasing~~ and ~~using~~ of recycled and recyclable products;
- move towards zero waste and seek ways to recycle materials that cannot be used in its operations and activities;
- identify and implement projects and plans that mitigate climate change impacts and reduce greenhouse gas emissions;
- ~~incorporate evaluate~~ economic, environmental, and social factors ~~into when making~~ key business decisions; and
- foster communication with employees, contractors, other water and wastewater agencies, regulators, cities and counties, and the public about the District's sustainability efforts.

#### Sustainability and Resilience

Sustainability means practices that support ~~using resources (economic,~~ environmental, economic, and social ~~human) needs~~ in a responsible manner to meet the needs of today without compromising the ability of future generations to meet the needs of tomorrow. This triple bottom line approach seeks to minimize waste; conserve water, energy, and natural resources; promote long-term economic viability; and promote the safety and well-being of the District's employees, communities, and customers.

Resilience means the ability to prepare and plan for, absorb, recover from, and adapt to adverse events.

#### Responsibilities

The District will conduct facility audits, administer staff training and encourage management and operational practices that facilitate active consideration of environmental, social, and economic impacts while ensuring compliance with laws and regulations.

The District will support the development of sustainable environmental guidelines and practices for the water and wastewater industry by encouraging an ongoing dialogue with local regulatory agencies and with industry, and public interest organizations about effective approaches to triple bottom line-focused practices

and procedures.

The District will continue its leadership by actively communicating its triple bottom line considerations to implementing sustainable utility operations and programs, and will advocate this approach through participation in water and wastewater organizations and associations, and through interactions with employees, the environmental community, cities, and the public.

To promote the use of recycled and recyclable products, the District will purchase materials that include recycled and/or recyclable content without compromising the product's fitness, quality, price, ~~and~~ availability, and life cycle costs.

The District will consider economic, environmental, and social objectives in decision-making. Staff will annually report to the Board of Directors, management, and staff summarizing the status of the District's sustainability efforts (both challenges as well as positive impacts) and application of the triple bottom line approach to meet the District's goals and objectives for regulatory compliance, environmental impacts, resources consumption, waste reduction, etc.

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**Environmental Justice**

The District will accord the highest respect and value to every individual and community, by developing and conducting business in a manner that promotes equity and affords fair treatment, accessibility, and protection for all people, regardless of race, age, culture, income, or geographic location.

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**Authority**

Resolution No. 32881-94, September 13, 1994  
Amended by Board Resolution No. 33120-98, September 22, 1998  
Amended by Board Resolution No. 33684-08, September 10, 2008  
Amended by Board Resolution No. 33780-10, September 14, 2010  
Amended by Board Resolution No. 33904-12, November 27, 2012  
Amended by Board Resolution No. 33950-13, November 12, 2013  
Amended by Board Resolution No. 34052-15, September 22, 2015  
Amended by Board Resolution No. XXXXX-18, June 26, 2018

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**References**

Policy 3.02 – California Environmental Quality Act Implementation  
Policy 4.12 – Purchasing and Materials Management  
Policy 7.07 – Energy  
Policy 7.09 – Workplace Safety and Health  
Policy 8.02 – Biosolids Management  
Policy 9.04 – Watershed Management and Use  
Policy 9.05 – Non-Potable Water  
Policy 9.06 – Bay/Delta Protection  
Procedure 900 – Water Supply and Consumption Accounting and Reporting

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# Policy 7.05

EFFECTIVE 26 JUN 18

SUPERSEDES 22 SEP 15

## SUSTAINABILITY AND RESILIENCE

IT IS THE POLICY OF THE EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Provide reliable, high-quality drinking water and wastewater service through sustainable and resilient operations, maintenance, planning, design, and construction activities that manage long-term economic, environmental, and human resource benefits.

### Objective

The District will consider environmental, social, and economic impacts in its decision-making, policies, programs, and work practices. In doing so, the District will:

- promote an environmental stewardship ethic in its staff and among other drinking water and wastewater treatment agencies;
- adhere to principles and practices of sustainability and environmental justice;
- comply with environmental laws and regulations;
- look for opportunities for and implement practices to support continuous improvement of environmental performance including pollution prevention and resource conservation;
- promote and implement purchasing and using recycled and recyclable products;
- move towards zero waste and seek ways to recycle materials that cannot be used in its operations and activities;
- identify and implement projects and plans that mitigate climate change impacts and reduce greenhouse gas emissions;
- evaluate economic, environmental, and social factors when making key business decisions; and
- foster communication with employees, contractors, other water and wastewater agencies, regulators, cities and counties, and the public about the District's sustainability efforts.

### Sustainability and Resilience

Sustainability means practices that support environmental, economic, and social needs in a responsible manner to meet the needs of today without compromising the ability of future generations to meet the needs of tomorrow. This triple bottom line approach seeks to minimize waste; conserve water, energy, and natural resources; promote long-term economic viability; and promote the safety and well-being of the District's employees, communities, and customers.

Resilience means the ability to prepare and plan for, absorb, recover from, and adapt to adverse events.

### Responsibilities

The District will conduct facility audits, administer staff training and encourage management and operational practices that facilitate active consideration of environmental, social, and economic impacts while ensuring compliance with laws and regulations.

The District will support the development of sustainable environmental guidelines and practices for the water and wastewater industry by encouraging an ongoing dialogue with local regulatory agencies and with industry, and public interest organizations about effective approaches to triple bottom line-focused practices and procedures.

The District will continue its leadership by actively communicating its triple bottom line considerations to implementing sustainable utility operations and programs, and will advocate this approach through participation in water and wastewater organizations and associations, and through interactions with employees, the environmental community, cities, and the public.

To promote the use of recycled and recyclable products, the District will purchase materials that include recycled and/or recyclable content without compromising the product's fitness, quality, price, availability, and life cycle costs.

The District will consider economic, environmental, and social objectives in decision-making. Staff will annually report to the Board of Directors, management, and staff summarizing the status of the District's sustainability efforts (both challenges as well as positive impacts) and application of the triple bottom line approach to meet the District's goals and objectives for regulatory compliance, environmental impacts, resources consumption, waste reduction, etc.

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**Environmental  
Justice**

The District will accord the highest respect and value to every individual and community, by developing and conducting business in a manner that promotes equity and affords fair treatment, accessibility, and protection for all people, regardless of race, age, culture, income, or geographic location.

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**Authority**

Resolution No. 32881-94, September 13, 1994  
Amended by Board Resolution No. 33120-98, September 22, 1998  
Amended by Board Resolution No. 33684-08, September 10, 2008  
Amended by Board Resolution No. 33780-10, September 14, 2010  
Amended by Board Resolution No. 33904-12, November 27, 2012  
Amended by Board Resolution No. 33950-13, November 12, 2013  
Amended by Board Resolution No. 34052-15, September 22, 2015  
Amended by Board Resolution No. XXXXX-18, June 26, 2018

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**References**

Policy 3.02 – California Environmental Quality Act Implementation  
Policy 4.12 – Purchasing and Materials Management  
Policy 7.07 – Energy  
Policy 7.09 – Workplace Safety and Health  
Policy 8.02 – Biosolids Management  
Policy 9.04 – Watershed Management and Use  
Policy 9.05 – Non-Potable Water  
Policy 9.06 – Bay/Delta Protection  
Procedure 900 – Water Supply and Consumption Accounting and Reporting

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## ENERGY

# Policy 7.07R

EFFECTIVE 26 JUN 18

~~26 JAN 16~~

SUPERSEDES 26 JAN 16

~~12 NOV 13~~

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### IT IS THE POLICY OF EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Encourage and promote energy management and energy efficient practices within the District's water and wastewater system operations, service area, and watersheds, reduce greenhouse gas (GHG) emissions, minimize reliance on fossil fuels, provide reliable energy sources, reduce energy costs, and support the District's goal to be carbon free for indirect emissions and achieve a 50 percent reduction in direct emissions compared to 2000 levels by 2040, in accordance with the District's environmental principles and sustainability policy.

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#### Objectives

To support this policy, the District will:

- Efficiently use energy including electricity, petroleum-based fuels, and natural gas to reduce costs and energy consumption, conserve natural resources, and minimize impacts on the environment.
  - Increase its use and generation of renewable energy to preserve natural resources, reduce environmental pollution, and support the District's mission to protect and preserve the environment for future generations.
  - Secure reliable energy supplies at the most advantageous rates and implement economical projects to protect operations from interruptions and minimize future costs.
  - Support the State of California's renewable energy goals.
  - Promote its energy policy by informing staff and the public of its efforts to use energy efficiently, raising awareness of the nexus between water and energy, and increasing generation of renewable energy.
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#### Method

To meet these objectives, the District will:

- Review new and existing facilities and capital improvement projects for opportunities to include energy efficiency, renewable energy, and water conservation features.
- Evaluate consistency with existing master plans, and impacts to the environment and natural resources.
- Consider purchasing electrical energy from renewable energy projects, community choice aggregators, electric utilities or other sources to reduce the District's cost of power or GHG emissions.
- Review and evaluate opportunities to increase hydropower generation and revenue.
- Consider establishing public-private partnerships that would increase renewable energy generation capacity when economically feasible and beneficial to the District.
- Purchase California Renewable Portfolio Standard Compliant Renewable Energy Credits (RECs), and carbon offsets, when economically feasible, to meet the District's GHG emissions goal.
- Identify and implement projects to offset GHG emissions through sequestration of carbon.
- Consider reducing vehicle miles traveled, changing operational behaviors, and using alternative energy sources for operating vehicles and equipment.
- Invest in equipment, develop programs, and support industry efforts to increase overall District vehicle fuel economy and efficiency.

- Continue to cost-effectively expand the sourcing and digestion of organic material for producing energy from biogas.
- Inform District staff and the public of the benefits realized from experiences in energy efficiency and purchasing and operating renewable energy generation equipment.

The District's energy management strategy focuses on reducing energy use, increasing energy generation, diversifying energy supplies, improving energy efficiency, and pursuing economical projects that offset/reduce emissions. Energy use (including conservation, efficiency, optimization and purchase) and generation projects and programs must provide an economic benefit to the District or support the District's 2040 GHG goal to be carbon free for indirect emissions and reduce direct emissions by 50 percent compared to 2000 levels. To support the state of California's renewable energy goal, the District will increase its use and generation of renewable energy from a range of sustainable renewable sources while continuing to generate renewable energy from its existing generation facilities, including hydropower, photovoltaic systems, and anaerobic digestion/biogas facilities.

Direct emissions are emissions from sources controlled by the District, including the burning of fossil fuels. To meet the District's direct emissions GHG goal, the District will develop programs to reduce vehicle miles traveled, investigate alternative energy sources for operating vehicles, and work with the industry to increase overall fuel economy and efficiency. In addition, the District will offset direct GHG emissions by investigating projects through the sequestration of carbon or the purchase of carbon offsets.

Indirect emissions are emissions from the District's purchase of electricity and the transmission and distribution losses associated with some of these purchases. To meet the District's indirect emissions GHG goal, the District will focus on energy conservation, development of economical renewable energy projects, GHG offset projects, and the purchase of RECs. Renewable energy programs or projects will be evaluated against the cost of purchasing RECs with the goal to encourage the local development of renewable energy and jobs. In addition, the District will offset indirect GHG emissions through RECs purchased to meet the District's GHG goal ~~will only be used to offset GHG emissions in the purchase of prior calendar year or the calendar year in which the RECs is produced.~~

To promote projects that are cost neutral over their life, the District will pursue low-cost public financing, grants, and favorable electric rate structures. Project cost evaluations will include consideration of public financing and will be evaluated over the useful life of the project with consideration given to the avoided cost of traditional power supply and distribution, as well as the operational reliability of on-site generation. The District will choose the least cost option to meet its overall direct and indirect GHG reduction goals.

**Authority**

Resolution No. 33369-03, August 12, 2003  
As amended by Resolution No. 33465-05, March 8, 2005  
As amended by Resolution No. 33594-07, April 10, 2007  
As amended by Resolution No. 33703-09, February 24, 2009  
As amended by Resolution No. 33793-10, November 23, 2010  
As amended by Resolution No. 33904-12, November 27, 2012  
As amended by Resolution No. 33950-13, November 12, 2013  
As amended by Resolution No. 34064-16, January 26, 2016  
As amended by Resolution No. XXXXX-18, June 26, 2018

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**Reference**

Policy 7.05 – Sustainability

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## ENERGY

# Policy 7.07

EFFECTIVE 26 JUN 18

SUPERSEDES 26 JAN 16

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### IT IS THE POLICY OF EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Encourage and promote energy management and energy efficient practices within the District's water and wastewater system operations, service area, and watersheds, reduce greenhouse gas (GHG) emissions, minimize reliance on fossil fuels, provide reliable energy sources, reduce energy costs, and support the District's goal to be carbon free for indirect emissions and achieve a 50 percent reduction in direct emissions compared to 2000 levels by 2040, in accordance with the District's environmental principles and sustainability policy.

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#### Objectives

To support this policy, the District will:

- Efficiently use energy including electricity, petroleum-based fuels, and natural gas to reduce costs and energy consumption, conserve natural resources, and minimize impacts on the environment.
  - Increase its use and generation of renewable energy to preserve natural resources, reduce environmental pollution, and support the District's mission to protect and preserve the environment for future generations.
  - Secure reliable energy supplies at the most advantageous rates and implement economical projects to protect operations from interruptions and minimize future costs.
  - Support the State of California's renewable energy goals.
  - Promote its energy policy by informing staff and the public of its efforts to use energy efficiently, raising awareness of the nexus between water and energy, and increasing generation of renewable energy.
- 

#### Method

To meet these objectives, the District will:

- Review new and existing facilities and capital improvement projects for opportunities to include energy efficiency, renewable energy, and water conservation features.
- Evaluate consistency with existing master plans, and impacts to the environment and natural resources.
- Consider purchasing electrical energy from renewable energy projects, community choice aggregators, electric utilities or other sources to reduce the District's cost of power or GHG emissions.
- Review and evaluate opportunities to increase hydropower generation and revenue.
- Consider establishing public-private partnerships that would increase renewable energy generation capacity when economically feasible and beneficial to the District.
- Purchase California Renewable Portfolio Standard Compliant Renewable Energy Credits (RECs), and carbon offsets, when economically feasible, to meet the District's GHG emissions goal.
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- Consider reducing vehicle miles traveled, changing operational behaviors, and using alternative energy sources for operating vehicles and equipment.
- Invest in equipment, develop programs, and support industry efforts to increase overall District vehicle fuel economy and efficiency.

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As amended by Resolution No. 33793-10, November 23, 2010  
As amended by Resolution No. 33904-12, November 27, 2012  
As amended by Resolution No. 33950-13, November 12, 2013  
As amended by Resolution No. 34064-16, January 26, 2016  
As amended by Resolution No. XXXXX-18, June 26, 2018

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**Energy**

NUMBER 7.07

PAGE NO.: 3

EFFECTIVE DATE: 26 JUN 18

**Reference**

Policy 7.05 – Sustainability





# Policy 7.09R

EFFECTIVE [26 JUN 18](#)  
~~26 JAN 16~~

## WORKPLACE SAFETY AND HEALTH

SUPERSEDES [26 JAN 16](#)  
~~26 MAR 14~~

### IT IS THE POLICY OF EAST BAY MUNICIPAL UTILITY DISTRICT TO:

Provide employment and work environments that are safe, secure, and healthy for all employees, regardless of job classification or civil service status, in order to minimize injury and illness, promote public safety, prevent damage to property, plant, or equipment, and ensure compliance with all pertinent federal, state and local safety regulations. The District will implement the following in support of this policy:

#### Safe and Healthy Practices

Maintain written Required Safety Practices (RSP's) that document methods for employees to mitigate hazards based on federal or state worker safety orders, industry best management practices, and prior District experience.

Integrate safety and long-term health and wellness into business planning, decision making and daily activities.

Promote effective employee participation through local safety committees and staff meetings.

Identify opportunities for continuous improvement to reduce hazards, decrease health risks, and minimize injuries.

Ensure all contractors, vendors, and visitors comply and adhere to a safe working environment.

Provide employees with health and wellness opportunities and resources.

#### Training Programs

Provide training using a variety of media and methods to ~~instruct~~inform employees about the requirements of the District's safety program including injury and prevention, changes to federal, state, local applicable laws and regulations, and District safety practices. Training will include instruction on evacuation plans, meet up points, and other safety measures specific to the work facility (e.g., water treatment plants, hazardous materials evacuation plans, etc.).

#### Equipment

Identify, provide, and require the use of personal protective equipment applicable to the hazard(s) presented by the task(s) being performed.

Furnish and use equipment, safety devices, and safeguards that are practicable and effective to render District employment safe and healthy. Require periodic evaluation of safety equipment and devices, as appropriate.

#### General Safety Compliance

Conduct periodic facility audits, job-site inspections, and job hazard analyses to ensure application of safe and healthy practices.

Enforce compliance with regulatory agency safety orders and District policies and practices, including discipline of employees who violate regulatory agency safety orders or District policies or practices in the performance of their work.

**Authority** Resolution No. 32874-94, August 9, 1994  
Amended by Resolution No. 33027-02, September 24, 2002  
Amended by Resolution No. 33443-04, September 28, 2004  
Amended by Resolution No. 33564-06, November 14, 2006  
Amended by Resolution No. 33780-10, September 14, 2010  
Amended by Resolution No. 33883-12, June 26, 2012  
Amended by Resolution No. 33968-14, March 25, 2014  
Amended by Resolution No. 34064-16, January 26, 2016  
Amended by Resolution No. XXXXX-18, June 26, 2018

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**References** Policy 7.05 Sustainability  
Policy 7.13 Security  
District Injury and Illness Prevention Plan  
Required Safety Practices

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# Policy 7.09

EFFECTIVE 26 JUN 18

SUPERSEDES 26 JAN 16

## WORKPLACE SAFETY AND HEALTH

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Provide employees with health and wellness opportunities and resources.

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#### **Training Programs**

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Amended by Resolution No. 33780-10, September 14, 2010  
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Amended by Resolution No. 33968-14, March 25, 2014  
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Amended by Resolution No. XXXXX-18, June 26, 2018

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**References**

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Policy 7.13 Security  
District Injury and Illness Prevention Plan  
Required Safety Practices

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